

RECORD OF PROCEEDINGS

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

The organizational meeting of the Board of Education of the Willoughby-Eastlake City School District was held Thursday, **January 9, 2014** at 4:15 p.m. in the Administration Building located at 37047 Ridge Road, Willoughby, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott, Margaret Warner and Amy Zuren.

The meeting was called to order and the pledge of allegiance was given.

OATH OF OFFICE TO ELECTED BOARD MEMBER

ELECTION AND OATH OF OFFICE – BOARD OF EDUCATION PRESIDENT TO ONE-YEAR TERM (§3313.14)

Mrs. Scott nominated Mrs. Warner as President.

It was moved by Mrs. Scott and seconded by Mr. Brickner to close nominations and elect Mrs. Warner as President.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The meeting was turned over to President Warner.

ELECTION AND OATH OF OFFICE – BOARD OF EDUCATION VICE-PRESIDENT TO ONE-YEAR TERM (§3313.14)

Mr. Brickner nominated Mrs. Scott as Vice President.

Mrs. Scott declined the nomination.

Mrs. Scott nominated Mrs. Newyear as Vice President.

It was moved by Mrs. Scott and seconded by Mr. Brickner to close nominations and elect Mrs. Newyear as Vice President.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

PUBLIC COMMENT

Linda Fulton of 2990 Markum Blvd asked about funding of the Eaton building purchase, and a gym that is proposed for that building for community use.

ESTABLISHMENT OF 2014 BOARD OF EDUCATION MEETING DATES

Set date, time, and location of Board of Education meeting dates for CY14.

Exhibit A

ROBERT'S RULES

Robert's "Rules of Order" will be used in the absence of Board Policy.

ESTABLISHMENT OF SERVICE FUND FOR FY 2014

According to §3315.15 ORC, the Treasurer of the Board of Education has certified that the number of pupils enrolled in the Willoughby-Eastlake City School District is **8,472** as of December 1, 2013.

By law, a sum not to exceed \$2.00 for each child so enrolled or \$20,000, whichever is greater, may be set aside from the General Fund to be known as the "Service Fund" to be used only in paying the expenses of the members of the Board of Education actually incurred in the performance of their duties, or of their official representatives when sent out of the school district for the purpose of promoting the welfare of the schools under their charge (§3315.15).

Be it resolved upon the recommendation of the Superintendent that a service fund be established by the Board of Education in the amount of \$20,000.

RECOMMENDATIONS BY BOARD OF EDUCATION TO AUTHORIZE THE TREASURER

- A. To request advances on taxes collected in CY14.
- B. To reinvest available funds for CY14 in accordance with Board Policy and established administrative procedures. Summary of such investments will be reported monthly throughout the year.
- C. To pay bills within the adopted appropriations in CY14.

LEGAL COUNSEL APPOINTMENTS

Be it resolved upon the recommendation of the Superintendent that the Superintendent of Schools and his designees be authorized to contact legal counsel as necessary for the successful performance of their duties. Legal counsel is designated to be: Britton, Smith, Peters & Kalail; Squire Sanders; Hoover Six & Associates; and Wachter Kurant, LLC.

R-14-01

It was moved by Mrs. Newyear and seconded by Mrs. Scott to approve the following resolution:
Legal Counsel Appointments

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

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BOARD OF EDUCATION MEETING MINUTES

Provided the Board of Education Members receive the minutes of previous meetings at least three or more days in advance of a meeting, authorization is given for the Board to waive reading of the minutes at that meeting.

RESOLUTION REQUESTING NOTIFICATION

Be it resolved upon the recommendation of the Treasurer to approve the resolution requesting that the Board of Education be notified by the Tax Commissioner of any application for exemption from taxation for any property located within the district. The resolution is pursuant to §5715.27.

TAX BUDGET FOR CALENDAR YEAR 2015

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Tax Budget for CY15 be adopted. **Exhibit B**

BROADCAST OF BOARD MEETINGS

In accordance with Board Policy, the Board of Education authorizes the public broadcast of regular Board meetings during the calendar year.

RESOLUTION FOR GROUP HEALTH, VISION AND DENTAL INSURANCE FOR BOARD MEMBERS

Be it resolved upon the recommendation of the Superintendent and Treasurer that Board Members may participate, **at their own expense**, in group health, vision and dental insurance plans provided to employees of the district.

No board member elected to purchase district insurance. The Treasurer explained what is required under ORC.

HIRING AUTHORITY

The Superintendent presented and recommended the Board approve a resolution for Hiring Authority.

R-14-02

It was moved by Mrs. Newyear and seconded by Mr. Brickner to approve the following resolution: Hiring Authority

Be it resolved that the Willoughby-Eastlake Board of Education authorize the Superintendent to employ personnel on a temporary basis between Board meetings.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

January 9, 2014

The Superintendent presented and recommended the Board approve a resolution for Consent Calendar.

R-14-03

It was moved by Mrs. Scott and seconded by Mrs. Newyear to approve the following resolution:
Consent Calendar

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

MEETING NOTIFICATION

The next Regular Board of Education Meeting is scheduled to be held Monday, January 13, 2014, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mrs. Newyear and seconded by Mr. Brickner to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Mr. Thompson responded to Public Comment. COP's will be used to finance purchase, and he explained plans to place a gym in the new building.

ADJOURNMENT

At 4:45 p.m., there being no further business, it was moved by Mrs. Newyear and seconded by Mr. Brickner to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

President

Treasurer