

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **February 10, 2020** at 7:02 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Mike Merhar, John Roskos and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Rob Stohlman, Coordinator of Strategic Relations, was present to provide a Business Systems Update.

Approval Of Minutes Of January 13, 2020

R-20-11

It was moved by Mr. Jones and seconded by Mr. Merhar to Approve the Minutes Of January 13, 2020.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending January 31, 2020

Exhibit 3A

*B. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

February 10, 2020

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
201199- Commercial Roofing & Coating	802,820.00	1,066,000.82	263,180.82

To approve the following Then and Now Certificates

PO Number	Vendor	Description
201296	PNC Bank	Payment for travel expenses for previous speaker

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
FIN1155	Dominion Energy Ohio	\$50,000.00	Gas Usage- new Longfellow, North, South
FIN1156	Illuminating Co.	\$100,000.00	Electricity Usage- new Longfellow, North, South
PUPM066	Mayfield City Schools	\$399,999.02	Tuition for special ed. students attending Mayfield City School District 2019-20

E. Approval of Refunding of 2016 Bonds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Issuance and Sale of Bonds in a Maximum Aggregate Principal Amount Of \$30,000,000, for the Purpose of Refunding at a Lower Interest Cost Certain of the School District's General Obligation School Improvement Bonds, Series 2016, which were Issued to Pay Costs Of Constructing, Renovating, Remodeling, Rehabilitating, Adding to, Furnishing, Equipping And Otherwise Improving Buildings and Facilities, and Preparing, Equipping and Otherwise Improving Real Estate, for School District Purposes; Authorizing and Directing the Call for Optional Redemption of the Refunded Bonds; Authorizing the

Execution and Delivery of a Bond Registrar Agreement and a Bond Purchase Agreement with Respect to the Refunding Bonds, and an Escrow Agreement with Respect to the Refunding of the Refunded Bonds; and Authorizing the Preparation, Use and Distribution of an Official Statement Relating Thereto. **Exhibit 3E**

R-20-12

It was moved by Mrs. Zuren and seconded by Mr. Roskos to Approve the Refunding of 2016 Bonds.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- *F. Rea & Associates, Inc.: Contract for services related to Medicaid School Program Agency Cost Report

Be it resolved upon the recommendation of the Treasurer that Rea & Associates, Inc. performing services for the District with respect to certain records and transactions for the purpose of verifying data reported on the Medicaid School Program Agency Cost Report be approved. **Exhibit 3F**

- *G. Service Agreement with HomeTown Ticketing, Inc.

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Service Agreement with HomeTown Ticketing, Inc. be approved. **Exhibit 3G**

- *H. Service Contract with TTG, LLC

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Service Contract with TTG, LLC be approved. **Exhibit 3H**

- *I. Liability & Cyber Insurance Renewal

Be it resolved upon the recommendation of the Treasurer that the District's liability insurance renewal with a total annual premium of \$296,429.00, and cyber liability insurance renewal with a total of \$15,800.00 be approved. **Exhibit 3I**

- *J. 2020 Recipient Agreement for Senior Levy Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 2020 Recipient Agreement for Senior Levy Funds be approved. **Exhibit 3J**

- *K. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 3K**

February 10, 2020

Fund/SCC School	Account Description	Amount	
007-9003 School of Innovation	Camp Invention	1,450.00	New FY20 Budget Only
007-9018 NCIE	Career Explorations Berlin	700.00	New Account; New FY20 Budget Only
007-9021 NCIW	NCIW Berlin	5,110.00	Revised FY20 Budget Only
018-9311 Eastlake Middle School	Eastlake Autism	20,100.00	Revised FY20 Budget; Revised FY20 Purpose & Goals
018-9330 Willowick Middle School	Willowick (Main)	10,200.00	Revised FY20 Budget Only
018-9420 Grant Elementary School	Grant (Main)	34,000.00	Revised FY20 Budget Only
019-9215 North High School	North Target Grants	700.00	New FY20 Budget Only
019-9221 North High School	Walmart Grants	700.00	New FY20 Budget Only
019-9429 Jefferson Elementary School	Jefferson Mastin/Lakeland PSE Grant	250.00	New Account; New FY20 Budget Only
200-9506 NCIW	Welding	2,500.00	New FY20 Budget; New FY20 Purpose & Goals

*L. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$3,000.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
499-9520	\$3,000.00

*M. Transfer of Funds (to make debt service payments)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Retirement Fund (002-0000) from the Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
003-0000 Perm Improvement Fund	\$2,173,281.28

*N. Transfer of Funds (to close accounts - FY14 into FY20)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the following Fund/SCC.

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
599-9214 Project More	599-9020 RSVP Program	\$16.25

*O. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund \$50,000.00

*P. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Berlin Family Educational Foundation Teacher Grants- to South	007-9011	\$1,880.00
Berlin Family Educational Foundation Teacher Grants- to NCI-E	007-9018	\$698.00
Berlin Family Educational Foundation Teacher Grants- to NCI-W	007-9021	\$3,299.99
Berlin Family Educational Foundation Teacher Grants- to North	007-9035	\$3,994.25
Target Grants- to North	019-9215	\$700.00
Walmart Grants- to North	019-9221	\$700.00
Rebel Families Staff-Educational Grants- to South	019-9220	\$2,335.00

*Q. Gifts and Donations

1. Willowick Middle PTSO donated \$3,000.00 to WWMS, 018-9330.
2. The Association of Indian Physicians of Northern Ohio donated \$500.00 to Success Academy, 018-9230.
3. North High Music Boosters Association donated \$3,431.41 to North High Music Programs, 200-9304.

SUPERINTENDENT'S REPORT

- A. Superintendent Q & A
- B. Levy Report

SUPERINTENDENT'S REPORT- Resolutions

- A. Global Real Estate Advisors Agreement

February 10, 2020

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement with Global Real Estate Advisors Inc. for an exclusive right to sell, for a period of twelve months, for a 6% fee, Browning Elementary, Taft Elementary and Washington Elementary schools and district owned land in Willoughby and Willoughby Hills on behalf of the district be approved. **Exhibit 5A**

R-20-13

It was moved by Mr. Jones and seconded by Mr. Roskos to Approve the Global Real Estate Advisors Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. Adult Nursing Wage Index for 2019-2020

Be it resolved upon the recommendation of the Superintendent and the Treasurer that the Adult Nursing Wage Index for 2019-2020 school year be approved.

Exhibit 5B

R-20-14

It was moved by Mr. Merhar and seconded by Mrs. Zuren to Approve the Adult Nursing Wage Index for 2019-2020.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

C. Certified and Classified Substitute Pay Schedules for 2019-2020

Be it resolved upon the recommendation of the Superintendent and Treasurer that the attached pay schedules for Certified and Classified Substitutes for the 2019-2020 school year be approved.

Exhibit 5C

R-20-15

It was moved by Mrs. Zuren and seconded by Mr. Merhar to Approve the Certified and Classified Substitute Pay Schedules for 2019-2020.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*D. Termination of Land Lease with the YMCA

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 2003 Land Lease Agreement with the District and the YMCA be terminated. **Exhibit 5D**

*E. Contract for Furnishing School Pictures

Be it resolved upon the recommendation of the Superintendent that the district will exercise its option to terminate the contract with Lifetouch National School Studios for furnishing

February 10, 2020

school pictures for the 2020-2021 school year and a new contract with Inter-State Studio for the 2020-2021 be approved. **Exhibit 5E**

- *F. 2019-2020 College Credit Plus (CCP) Master Agreement with Cuyahoga Community College; 2020-21 College Credit Plus (CCP) Agreements with Lakeland Community College and Kent State University College

Be it resolved upon the recommendation of the Superintendent that the 2019-2020 College Credit Plus Agreement with Cuyahoga Community College and the 2020-2021 College Credit Agreements with Lakeland Community College and Kent State University College be approved. **Exhibit 5F**

- *G. Overnight and/or Out of State Field Trip Request

Be it resolved upon the recommendation of the Superintendent that an educational trip for Business Academy students from NCI-Willoughby to participate in a DECA (Distributive Education Clubs of America) state competition on Friday, March 13, 2020 through Saturday, March 14, 2020 be approved and a waiver be granted for the one day of missed school.

- *H. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5H**

COMMUNITY ENGAGEMENT

- A. **Public Comment:** Jean DiSantis was present to discuss the levy.

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, March 9, 2020, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

February 10, 2020

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-20-16

It was moved by Mr. Merhar and seconded by Mr. Roskos to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 8:14 p.m., it was moved by Mrs. Zuren and seconded by Mr. Jones to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 9:18 p.m., it was moved by Mr. Jones and seconded by Mrs. Zuren to adjourn the executive session and reconvene the regular meeting.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 9:20 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Mr. Merhar to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer