

## RECORD OF PROCEEDINGS

### MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **February 11, 2019** at 7:01 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

**Public Comment:** Deanna Rowe was present to discuss the Homestead House B&B in regards to donations.

Brett McCann, Principal of Willowick Middle and Kimberly Cantwell, Principal of Royalview Elementary were present to discuss the district's focus and plan for academic improvement during the 2018-2019 school year.

An update on construction was provided.

Approval Of Minutes Of January 14, 2019.

#### **R-19-10**

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the Minutes Of January 14, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of January 22, 2019.

#### **R-19-11**

It was moved by Mrs. Perchinske and seconded by Dr. Beal to Approve the Minutes Of January 22, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of January 31, 2019.

**R-19-12**

It was moved by Dr. Beal and seconded by Mrs. Perchinske to Approve the Minutes Of January 31, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**TREASURER’S REPORT**

\*A. Financial Report for Month Ending January 31, 2019 **Exhibit 3A**

\*B. Amended Appropriations for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY19 be approved **Exhibit 3B**

\*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3C**

\*D. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY19 be approved:

Fund/SCC	School	Account Description	Amount	
018-9230	NCIW	NCI (Main)	4,980.00	Revised FY19 Budget; Revised FY19 Purpose & Goals
019-9215	North High School	North Target Grants	700.00	New Account; New FY19 Budget Only
200-9202	Willowick Middle School	Willowick Music Programs	4,000.00	Revised FY19 Budget; Revised FY19 Purpose & Goals

**Exhibit 3D**

\*E. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Target Field Trips to- North High Target Grants	019-9215	\$700.00

\*F. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

February 11, 2019

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Blanket Certificates of \$50,000 or more

<b>Requisition</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
FS0218	Compass Group USA, Inc.	515,000.00	Service contract for food service effective January-June 2019

\*G. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$60,000.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
413-9019	\$60,000.00

\*H. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$133,300.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
006-0000	\$132,000.00
551-9119	\$1,300.00

\*I. Transfer of Funds (to make debt service payments)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Retirement Fund (002-0000) from the Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
003-0000 Perm Improvement Fund	\$2,660,057.29

\*J. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund \$75,000.00

\*K. Liability & Cyber Insurance Renewal

Be it resolved upon the recommendation of the Treasurer that the District's liability insurance renewal with a total annual premium of \$271,130.00, and cyber liability insurance renewal with a total of \$15,800.00 be approved.

\*L. 2019 Senior Levy Recipient Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 2019 Senior Levy Recipient Agreement be approved. **Exhibit 3L**

\*M. Gifts and Donations

1. Longfellow PTA donated \$602.00 to Longfellow Elementary, 018-9440.
2. Haylo Professional Medical Services Inc. donated \$500.00 to Willoughby Power of the Pen, 018-9325.
3. School of Innovation PTO donated \$2,111.15 to SOI, 018-9250.
4. Cleveland Browns donated \$1,000.00 to North Athletics, 300-9301.
5. School of Innovation PTO donated \$1,072.00 to SOI, 018-9250.

\*N. Sale of the Surplus Equipment by Public Auction or Scrap

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

Item	Asset #
DeWalt saw	00825
Delta drill press	15003
Rockwell saw	00826
Delta table saw	00820
Rockwell sander	15010
Craftsman drill press	06179
Rockwell planer	00810
Peck metal bender	15035
Delta Miter saw	00812

**SUPERINTENDENT’S REPORT- Resolutions**

A. Ratification of the tentative agreement with the Willoughby-Eastlake Teachers' Association (WETA)

WHEREAS, Chapter 4117 of the Ohio Revised Code mandates that Boards of Education as public employers negotiate with recognized organizations representing employees over wages, hours and other terms and conditions of employment; and  
WHEREAS, this Board, through its appointed representatives, has through good faith bargaining reached a tentative accord with the Willoughby-Eastlake Teachers' Association for a contract for the periods of September 1, 2019 through August 31, 2021;  
WHEREAS, the membership of said Association has ratified the tentative agreement;  
NOW, THEREFORE, BE IT RESOLVED, that this Board confirm and ratify the tentative agreement with the Willoughby-Eastlake Teachers' Association; and  
BE IT FURTHER RESOLVED, that the non-bargaining-unit certified administrators and supervisors be granted the same base rate increases and fringe benefit provisions.

**R-19-13**

It was moved by Mrs. Zuren and seconded by Mr. Jones to approve the Ratification of the tentative agreement with the Willoughby-Eastlake Teachers' Association (WETA).

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*B. 2019-2020 College Credit Plus (CCP) Master Agreements with Lakeland Community College and the University of Akron

Be it resolved upon the recommendation of the Superintendent that the 2019-2020 College Credit Plus Master Agreements with Lakeland Community College and the University of Akron be approved. **Exhibit 5B**

\*C. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5C**

February 11, 2019

**\*MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, March 11, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

**R-19-14**

It was moved by Mr. Jones and seconded by Dr. Beal to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**ADJOURNMENT**

At 8:02 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mrs. Zuren to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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President

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Treasurer