

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **March 11, 2019** at 7:32 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Public Comment: Ken Urbania was present to discuss the levy and the school board vote on renewing a contract. Stacey McGuigan was present to discuss school safety. Danyel Rieth was present to discuss the personnel agenda.

An update on construction was provided.

Colleen Blaurock, Principal of Eastlake Middle School, and Larry Keller, Principal of Willoughby Middle School, were present to discuss the district's focus and plan for academic improvement during the 2018-2019 school year.

Approval Of Minutes Of February 11, 2019

R-19-15

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Minutes Of February 11, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

- A. A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE

March 11, 2019

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE be approved. **Exhibit 3A**

R-19-16

It was moved by Dr. Beal and seconded by Mr. Jones to Approve A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*B. Financial Report for Month Ending February 28, 2019 **Exhibit 3B**

*C. Amended Appropriations for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY19 be approved **Exhibit 3C**

*D. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3D**

E. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved. **Exhibit 3E**

R-19-17

It was moved by Mrs. Zuren and seconded by Mrs. Perchinske to Approve the Resolution Accepting Amounts and Rates.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

F. Exclusive Right to Lease Listing Contract with Gatto Group concerning 2nd Floor of 35353 Curtis Blvd., Eastlake, OH

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Be it resolved upon the recommendation of the Superintendent and Treasurer that Exclusive Right to Lease Listing Contract with Gatto Group concerning 2nd Floor of 35353 Curtis Blvd., Eastlake, OH be approved. **Exhibit 3F**

R-19-18

It was moved by Mr. Jones and seconded by Dr. Beal to Approve the Exclusive Right to Lease Listing Contract with Gatto Group concerning 2nd Floor of 35353 Curtis Blvd., Eastlake, OH.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

***G. Proposed Budget for Lake County RSVP Program for April 1, 2019 – March 31, 2020**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following Proposed Budgets be approved:

| <u>Fund</u> | <u>School/Program</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 599-9020 | Lake County RSVP | \$191,970 |

***H. Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

| PO Number | Vendor | Description |
|------------------|------------------------------|-----------------------------------|
| 190681 | Great Lakes Theater Festival | School Residency Program at South |

To approve the following Blanket Certificates of \$50,000 or more

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| Requisition | Vendor | Amount | Description |
|--------------------|----------------------|---------------|--|
| FIN1003 | NEO | \$120,000.00 | 02/20/19-06/30/19 Blanket for Health Care Reimbursement For schools pending Ohio |
| FIN1007 | Dominion Energy Ohio | \$160,000.00 | Schools Council heating for construction sites |

***I. Advance of General Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$236,500.00 to the following fund(s) to avoid negative balance at month end.

| <u>Fund/SCC</u> | <u>Advance</u> |
|------------------------|-----------------------|
| 590-9019 | \$1,500.00 |
| 006-0000 | \$235,000.00 |

***J. Transfer of Funds (to close accounts- FY18 into FY19)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the following Fund/SCC.

| <u>Transfer FROM Fund/SCC</u> | <u>Transfer TO Fund/SCC</u> | <u>Amount</u> |
|--|--|----------------------|
| 401-9318 Cornerstone Christian Academy | 401-9319 Cornerstone Christian Academy | \$27,130.15 |

***K. Transfer of Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

| | |
|-----------------------------------|-------------|
| 035-9001 Termination Benefit Fund | \$75,000.00 |
|-----------------------------------|-------------|

***L. Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

| <u>Institution Awarding the Grant</u> | <u>Fund/SCC</u> | <u>Amount</u> |
|--|------------------------|----------------------|
| Corporation for National & Community Service- to RSVP | 599-9019 | \$500.00 |
| Lake County Retired Teachers Association- to (WMS) Jean P. Lentz Memorial Active Teacher Grant | 018-9320 | \$200.00 |
| Corporation for National & Community Service- to RSVP | 599-9020 | \$45,339.00 |

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*M. Gifts and Donations

1. Willoughby Middle PTO donated \$1,000.00 to WMS, 001-9320.
2. Willoughby Middle PTO donated \$2,035.00 to WMS, 018-9320.
3. Rooftec Inc. donated \$250.00 to Eastlake Student Council for the NESS Dance for Autism Awareness, 200-9005.

SUPERINTENDENT'S REPORT- Superintendent Q & A

Discussion included fundraising efforts, staffing, and safety.

SUPERINTENDENT'S REPORT- Resolutions

A. Ratification of the tentative agreements with OAPSE

WHEREAS, the Ohio Revised Code, Chapter 4117, mandates that school districts and other public agencies collectively bargain with employees regarding hours, wages, and other terms and conditions of employment; and

WHEREAS, the District has recently concluded negotiations with OAPSE Local(s); and
WHEREAS, said Local(s) have ratified the tentative agreement(s) reached through these negotiations;

NOW, THEREFORE, BE IT RESOLVED, that the collective bargaining contract(s) with OAPSE for the period commencing September 1, 2019 and terminating August 31, 2021 be ratified.

R-19-19

It was moved by Mrs. Perchinske and seconded by Mr. Jones to approve the Ratification of the tentative agreements with OAPSE.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. 2019-2020 Preschool Tuition

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Preschool tuition for the 2019-2020 school year will be \$1,700.00 per year and free transportation to all preschool students will be offered for the 2019-2020 school year.

R-19-20

It was moved by Mrs. Zuren and seconded by Mr. Jones to approve the 2019-2020 Preschool Tuition.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

C. Copier Lease

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Be it resolved upon the recommendation of the Superintendent and Treasurer that a 63 month to lease for copiers within the district in the amount of \$6,104.00 per month for the copiers, .0028 for b/w impressions and .032 for color impressions be entered into with De Lage Landen Public Finance LLC (on behalf of Meritech), the company that submitted the lowest quote. **Exhibit 5C**

R-19-21

It was moved by Dr. Beal and seconded by Mrs. Perchinske to approve the Copier Lease.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

D. Managed Print Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Managed Print Services agreement with Meritech to provide all toner, parts and support services for all of the district's printers for an estimate of \$2700.00 per month for 63 months beginning April 2019 be approved. **Exhibit 5D**

R-19-22

It was moved by Mrs. Zuren and seconded by Mr. Jones to approve the Managed Print Service Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*E. 2019-2020 School of Innovation Course Selection Guides

Be it resolved upon the recommendation of the Superintendent that the School of Innovation High School and Middle School course selections guides for 2019-2020 school year be approved. **Exhibit 5E**

*F. 2019-2020 College Credit Plus (CCP) Master Agreement with Notre Dame College

Be it resolved upon the recommendation of the Superintendent that the 2019-2020 College Credit Plus Master Agreement with Notre Dame College be approved. **Exhibit 5F**

*G. Overnight and/or Out of State Field Trip Request (South)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the South High School Varsity Softball team to participate in a spring training trip in Cocoa Beach, Florida, on Saturday, March 23, 2019 through Friday, March 29, 2019 be approved.

*H. Overnight and/or Out of State Field Trip Request (NCI)

Be it resolved upon the recommendation of the Superintendent that an educational trip for students from NCI-Willoughby to compete in the Skills USA State Competition in

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Columbus, Ohio, on Sunday, April 14, 2019 through Tuesday, April 16, 2019 be approved and a waiver be granted for the two days of missed school.

*I. Overnight and/or Out of State Field Trip Request (South)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the South High School senior Student Council members to travel to New York City, New York, on Thursday, November 14, 2019 through Sunday, November 17, 2019 be approved and a waiver be granted for the 2 days of missed school.

*J. Overnight and/or Out of State Field Trip Request (South)

Be it resolved upon the recommendation of the Superintendent that an educational trip for 30-80 South High Seniors to travel to England, on Friday, March 20, 2020 through Sunday, March 29, 2020 be approved and a waiver be granted for 1 day of missed school.

*K. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 5K

SUPERINTENDENT'S REPORT- Policies

A. First reading of the following:

1. Policy 0100 - Definitions
2. Policy 5113.02 - School Choice Options
3. Policy 5610 - Removal, Suspensions, Expulsion, and Permanent Exclusion of Students
4. Policy 5610.03 - Emergency Removal of Students
5. Policy 6320 - Purchasing and Bidding
6. Policy 6325 - Procurement - Federal Grants/Funds
7. Policy 6605 - Crowdfunding
8. Policy 7540 - Technology
9. Policy 7540.02 - WEB Accessibility, Content, Apps, and Services
10. Policy 7540.04 - Staff Technology Acceptable Use and Safety

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11. Policy 7544 - Use of Social Media
12. Policy 8400 - School Safety
13. Policy 8500 - Food Services

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, April 8, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-23

It was moved by Dr. Beal and seconded by Mr. Jones to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 8:58 p.m., it was moved by Mrs. Perchinske and seconded by Mrs. Zuren to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 9:54 p.m., it was moved by Dr. Beal and seconded by Mr. Jones to adjourn the executive session and reconvene the regular meeting.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 9:54 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mrs. Zuren to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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President

Treasurer