

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **March 12, 2018** at 7:11 p.m. in the Northern Career Institute- Eastlake Campus located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske and Margaret Warner.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

This past February, 4th grade students started planning for their Science Symposium night where parents will visit and do a gallery walk of science projects. Four students from Edison presented their 4th grade science projects that consisted of their hypothesis, data from their experiment and the outcome: Lemon Battery Experiment, Deodorant Experiment, Volcano Experiment, Dog Treats Experiment.

Approval Of Minutes Of February 12, 2018.

R-18-24

It was moved by Mrs. Perchinske and seconded by Dr. Beal to Approve the Minutes Of February 12, 2018.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending February 28, 2018 **Exhibit 3A**

*B. Amended Appropriations for FY18

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY18 be approved. **Exhibit 3B**

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3C**

D. A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE

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QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE

Exhibit 3D

R-18-25

It was moved by Dr. Beal and seconded by Mr. Jones to Approve A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

E. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved. **Exhibit 3E**

R-18-26

It was moved by Mrs. Perchinske and seconded by Dr. Beal to Approve the Resolution Accepting Amounts and Rates.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

F. ERIEBANK Depository Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Depository Agreement with ERIEBANK be approved. **Exhibit 3F**

R-18-27

It was moved by Mr. Jones and seconded by Dr. Beal to Approve the ERIEBANK Depository Agreement.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*G. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

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WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
280531- PSI	70,600.00	76,757.08	6,157.08
380099- Re-Education Services, Inc.	280,290.00	284,142.00	3,852.00
280792- Beachwood City Schools	71,246.32	136,927.63	65,681.31
281680- NEO	60,000.00	66,417.49	6,417.49
280502- Willo Transportation	551,035.00	590,994.00	39,959.00

To approve the following Then and Now Certificates

PO Number	Vendor	Description
281802	Beachwood City Schools	2015-16 and 2016-17 Deaf and Hearing Consortium; Beachwood Consortium 2017-18
281745	PSI	Nursing Services 2017-18 SY
180700	Kirschnick, Heidi	Reimbursement for L/G County Art Show Entry Fees
281847	Dawnchem, Inc.	Past due invoices
281825	Mileage Reimbursements	Professional Development mileage and travel reimbursements

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
PUPS315	Re-Ed Transportation	80,000.00	Transportation for special ed. students attending Re-Education 2017-18
PUPS314	Re-Education Services, Inc.	114,113.42	Tuition for students attending Re-Education for 2017-18 SY, Blanket
PUPS316	PSI	70,000.00	Nursing Services for 2017-18 SY
PUPS319	Willo Transportation	107,555.00	Special Ed Transportation 2017-18
FIN882	NEO	160,000.00	3/1/18-6/30/18 Blanket for Health Care Reimbursement

*H. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$6,400.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
516-9018	\$5,200.00
590-9018	\$1,200.00

*I. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$264,600.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
006-0000	\$20,000.00
020-9250	\$10,000.00
021-9001	\$39,000.00
022-9001	\$6,000.00
401-9318	\$49,600.00
413-9018	\$140,000.00

*J. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$85,000.00
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*K. Liability & Cyber Insurance Renewal

Be it resolved upon the recommendation of the Treasurer that the District's liability insurance renewal with a total annual premium of \$265,587.00, and cyber liability insurance renewal with a total of \$13,483.00 be approved.

*L. Gifts and Donations

1. Babcock Vocational Education Trust donated \$7,836.22 to NCI for Auto Body tools, 018-9230.
2. School of Innovation PTO donated \$968.56 to SOI, 018-9250.
3. Royalview PTA donated \$1,595.00 to Royalview for laminator, film, and service, 018-9450.
4. Longfellow PTA donated \$522.00 to Longfellow for Music Dept., 018-9440.

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*M. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
ODE- to Title III Immigrant	551-9118	\$5,487.57
ODE- to Title IV-A Student Support and Academic Enrichment	599-9418	\$25,008.00

*N. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY18

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY18 be approved: **Exhibit 3N**

Fund/SCC	School	Account Description	Amount	
018-9230	NCIW	NCI (Main)	8,300.00	Revised FY18 Budget; Revised FY18 Purpose & Goals
200-9420	South High School	South High Class of 2018	22,600.00	Revised FY18 Budget; Revised FY18 Purpose & Goals

SUPERINTENDENT’S REPORT- Administrative Report

A. Strategic Plan Update

SUPERINTENDENT’S REPORT- Resolutions

A. Addendum to LGCA Service Provider Contract for Internet Service

Be it resolved upon the recommendation of the Superintendent and Treasurer that the addendum to the LGCA Service Provider Contract for Internet Service to increase bandwidth and internet from 1000mb to 2000mb effective July 1, 2018 for an annual cost of \$179,940.00 be approved. **Exhibit 5A**

R-18-28

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Addendum to LGCA Service Provider Contract for Internet Service.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

B. 2018-2019 Preschool Tuition

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Preschool tuition for the 2018-2019 school year be increased from \$1,500.00 to \$1,700.00

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per year and free transportation to all preschool students be offered for the 2018-2019 school year.

R-18-29

It was moved by Dr. Beal and seconded by Mr. Jones to Approve the 2018-2019 Preschool Tuition.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

C. Gas Pipeline Easement Grant on District Property

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Gas Pipeline Easement Grant for district property located at 33505 Curtis Blvd. in Eastlake, be approved. **Exhibit 5C**

R-18-30

It was moved by Mr. Jones and seconded by Mrs. Perchinske to Approve the Gas Pipeline Easement Grant on District Property.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

D. Grant Elementary School address change

Be it resolved upon the recommendation of the Superintendent that Grant Elementary School's address be changed from 38281 Hurricane Drive, Willoughby, Ohio to 2850 Lost Nation Road, Willoughby, Ohio to ensure that visitors enter the main entrance of the building.

R-18-31

It was moved by Mrs. Perchinske and seconded by Dr. Beal to Approve the Grant Elementary School address change.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*E. Overnight and/or Out of State Field Trip Request (NCI-Willoughby)

Be it resolved upon the recommendation of the Superintendent that an educational trip for students from NCI-Willoughby to compete in the Skills USA State Competition in Columbus, Ohio, on Monday, April 23, 2018 through Wednesday, April 25, 2018 be approved and a waiver be granted for the two days of missed school.

*F. Overnight and/or Out of State Field Trip Request (South High)

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Be it resolved upon the recommendation of the Superintendent that an educational trip for students from the South High Academic Decathlon team to compete in the Academic Decathlon National Tournament in Dallas, Texas, on Wednesday, April 18, 2018 through Saturday, April 21, 2018 be approved and a waiver be granted for the three days of missed school.

*G. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 5G

SUPERINTENDENT'S REPORT- Policies

A. First reading of the following:

1. 4121 - Criminal History Record Check (Classified Staff)
2. 4162 - Drug and Alcohol Testing of CDL License Holders (Classified Staff)
3. 5111 - Eligibility of Resident/Nonresident Students (Students)
4. 5112 - Entrance Requirements (Students)
5. 7530 - Lending of Board-Owned Equipment (Property)
6. 7530.02 - Staff Use of Personal Communication Devices (Property)
7. 7542 - Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Property)
8. 7543 - Utilization of the District's Website and Remote Access to the District's Network (Property)
9. 8400 - School Safety (Operations)
10. 8600.04 - Bus Driver Certification (Operations)
11. 9141 - Business Advisory council (Relations)

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, April 9, 2018, 7:00 p.m., at the Northern Career Institute- Eastlake Campus located at 34050 Glen Dr., Eastlake, OH.

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CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-18-32

It was moved by Mrs. Perchinske and seconded by Mr. Jones to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

ADJOURNMENT

At 8:41 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Dr. Beal to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer