

RECORD OF PROCEEDINGS

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **March 14, 2016** at 7:01 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Rena Perchinske, Sharon Scott, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Edison Elementary Principal, Jatina Threat, and students shared with the Board and community the service projects that they have done this school year to help citizens in the community.

Longfellow Elementary Principal, Allison Aber, introduced Michael Clements, Longfellow's music teacher, who showcased Orff-Schulwerk, which is an approach to music learning that engages students in hands-on activities. Students shared a musical illustration that they have created through a class project using the Orff-Schulwerk approach.

Approval Of Minutes Of February 8, 2016.

R-16-21

It was moved by Mrs. Zuren and seconded by Mrs. Warner to Approve the Minutes Of February 8, 2016.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending February 29, 2016

Exhibit 3A

*B. Amended Appropriations for FY16

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY16 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

March 14, 2016

D. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved. **Exhibit 3D**

R-16-22

It was moved by Mrs. Warner and seconded by Mrs. Perchinske to Approve the Resolution Accepting Amounts and Rates.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*E. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$25,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
261749- Roberts Roofing Company	2,300.00	5,559.00	3,259.00
261670- Compass Group USA, Inc.	125,000.00	131,689.64	6,689.64
261582- Walter & Haverfield LLP	2,500.00	6,105.08	3,605.08
460038- Petermann	18,330.00	41,048.54	22,718.54
261846- Kronos Inc.	6,247.49	25,887.45	19,639.96
460042- Petermann	32,000.00	39,550.00	7,550.00

To approve the following Then and Now Certificates

PO Number	Vendor	Description
260611	Lake County ESC	Tuition for students in DH, 2015-16 school yr.

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160747 The City of
 Willoughby School Resource Officer, 1/21/16-6/30/16
262013 Presence of IT
 Workforce FY15 invoice for consulting services and expenses

To approve the following Blanket Certificates of \$25,000 or more

Requisition	Vendor	Amount	Description
SATH1545	Petermann	52,000.00	Blanket PO for spring sports transportation
PUPSMM05	Suburban	50,000.00	Transportation for students, 2016 school yr.
PUPSMM06	PSI	51,000.00	PSI Nursing Services 2016 school yr. blanket
NHS0389	Petermann	25,000.00	Spring athletic transportation 3/4/16-6/4/16
PUPSMN10	Willo Transportation	70,316.18	Transportation for special ed. students 2016

*F. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund \$125,000.00

*G. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$2,000.00 to the following fund to allow for necessary expenses before PTO donation & student payments.

Fund/SCC **Advance**
018-9320 \$2,000.00

*H. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$400,000.00 be returned to the General Fund:

Fund/SCC **Amount**
003-0000 \$400,000.00

*I. Liability & Cyber Insurance Renewal

Be it resolved upon the recommendation of the Treasurer that the District's liability insurance renewal with a total annual premium of \$272,914.00, and cyber liability insurance renewal with a total of \$12,172.00 be approved.

***J. Kronos Incorporated Support Services Renewal (revised)**

Be it resolved upon the recommendation of the Treasurer that the following renewal of \$25,887.45 (revised) with Kronos Incorporated for support services March 11, 2016 through March 10, 2017 be approved. **Exhibit 3J**

***K. Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
OH Arts Council- Big Yellow School Bus Prg. Funding	007-9040	\$260.00
MHJ Grants-to-Educators Program	007-9050	\$3,000.00
2016 The Rebel Families Teacher-Educational Grant	019-9002	\$6,000.00

***L. Gifts and Donations**

1. North High Music Boosters donated \$972.23 to North Music Dept. 200-9304.
2. Willoughby-Eastlake Academic Boosters Inc. donated \$500.00 to North High Academic Decathlon 200-9301.
3. Mr. Thomas Roseum donated a 1997 Chevrolet box truck to the Welding program.
4. Longfellow Elementary PTA donated \$4,084.44 to Longfellow 018-9440.
5. School of Innovation PTO donated \$3,000.00 to SOI 018-9701.

***M. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY16**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY16 be approved. **Exhibit 3M**

Fund/SCC	School	Account Description	Amount	
007-9010	BOE	Raynor Scholarship	5,000.00	New FY16 Budget; New FY16 P/G
007-9040	North High School	North High Ohio Arts Council	260.00	New Acct; New FY16 Budget; New FY16 P/G

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007-9050	Longfellow Elementary School	Jennings Fully Implementing Orff-Schulwerk	3,000.00	New Acct; New FY16 Budget; New FY16 P/G
018-9327	Willoughby Middle School	Willoughby PBIS Program	7,000.00	New Acct; New FY16 Budget; New FY16 P/G
018-9210	North High School	North High School (Main)	16,920.00	Revised FY16 Budget Only
018-9211	North High School	North High School Art	4,050.00	Revised FY16 Budget; Revised FY16 P/G
018-9212	North High School	North High School English	6,000.00	Revised FY16 Budget; Revised FY16 P/G
018-9449	Royalview Elementary School	Royalview Royal Council	-	Revised FY16 P/G Only
019-9002	South High School	South High Rebel Families (was South H. Rebel Moms)	7,970.00	Revised FY16 Budget Only
200-9316	North High School	North High Student Council	19,000.00	Revised FY16 Budget Only
200-9418	South High School	South High Student Council	20,750.00	Revised FY16 Budget Only

SUPERINTENDENT'S REPORT- Administrative Reports

- A. Building Assignments Review
Policy Review, Guidelines, Expectations.
- B. Then Design - Educational Visioning Executive Summary

SUPERINTENDENT'S REPORT- Resolutions

- *A. Educational Visioning Executive Summary

Be it resolved upon the recommendation of the Superintendent that the Educational Visioning Executive Summary that was developed on December 17, 2015 by district staff and community members to establish goals for the district's future be approved.

Exhibit 5A

- *B. Proposed 2016-2017 student fees for Career/Tech programs & non-consumable items

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Be it resolved upon the recommendation of the Superintendent and Treasurer that the proposed 2016-2017 student fees for Career/Tech programs & non-consumable items be approved. **Exhibit 5B**

*C. Electricity Price Contract

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following electricity contract for a 24-month fixed price with the vendor to be determined at a later date be approved. **Exhibit 5C**

*D. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5D**

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, April 11, 2016, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-16-23

It was moved by Mrs. Zuren and seconded by Mrs. Warner to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

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ADJOURNMENT

At 7:55 p.m., there being no further business, it was moved by Mrs. Warner and seconded by Mrs. Zuren to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

Vice-President

Treasurer