

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **April 8, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

This evening, seniors from South High School were present to receive recognition by the Board of Education for their accomplishments. They exemplify the best qualities of South High students. The students, their parents and teachers deserve congratulations for their dedication and efforts.

Robin Hopkins, Principal of South High School, discussed the district's focus and plan for academic improvement during the 2018-2019 school year.

Public Comment: Stacey McGuigan was present to follow up on safety concerns regarding a Dollar Bank robbery, Eastlake after-school safety provisions, specifically at Longfellow latchkey, and YMCA protocol. Mr. Thompson indicated that the District was not aware of the robbery incident being described and still has not been notified of such an incident nor has the District been contacted by Eastlake Police Department regarding a robbery. Mr. Thompson discussed that entities such as Latchkey are renting space from the District and have their own policies and practices regarding safety. The question of not being aware should be directed to the YMCA and the Eastlake Police Department. In regards to Crossroads, Mr. Thompson explained that the method and timing of Crossroads counselors was covered by Mrs. Bowers during the March meeting. The school District can and does also use trained professionals from the Lake County Crisis Response Team to assist when there is a need. This team sends as many responders as the District feels they need and sometimes more. A meeting is scheduled with Crossroads to discuss finding more people to work in W-E schools. Danyel Rieth was present to follow up on questions concerning a public records request regarding the Superintendent evaluation process and contract renewal. Mr. Thompson responded that there will be no stipend once the current contract is completed; the coursework for the PhD is completed, and the dissertation needs to be completed; and new copies of pages from documents that could not be read as well as a salary schedule will be supplied to Ms. Reith. Mr. Thompson also explained that opening a Superintendent's contract one year before the expiration of the contract is standard procedure across the state of Ohio. Ken Urbania was present to follow up on the prior Board meeting regarding the operating levy and financial condition of the District. Mr. Thompson indicated that there is no extra money and cuts will have to be made to save money. He also explained that the District has a current shortfall because of two factors: House Bill 920 flat lines revenue collected by the District, and when the state cut TPP funds to the District, the end result was a loss of about \$8.3 million per year. This is the same amount of money that will be raised by the levy.

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An update on construction was provided.

Approval Of Minutes Of March 11, 2019

R-19-27

It was moved by Mr. Jones and seconded by Dr. Beal to Approve the Minutes Of March 11, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

Approval Of Minutes Of March 15, 2019

R-19-28

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Minutes Of March 15, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

Approval Of Minutes Of April 2, 2019

R-19-29

It was moved by Dr. Beal and seconded by Mrs. Perchinske to Approve the Minutes Of April 2, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

TREASURER'S REPORT

- A. A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE be approved.

Exhibit 3A

R-19-30

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE WILLOUGHBY-

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EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*B. Financial Report for Month Ending March 31, 2019 **Exhibit 3B**

*C. Amended Appropriations for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY19 be approved **Exhibit 3C**

*D. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3D**

*E. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
FIN1011	STRS	\$176,700.00	Blanket for Board paid STRS 04/01/19-06/30/19 04/01/19-06/30/19 Blanket for
FIN1010	Medical Mutual of Ohio	\$2,235,000.00	Employee Medical, Dental, Vision, and Prescription Ins. Coverage
FIN1012	Misc. Vendors	\$800,000.00	Tuition for Excel TECC Programs

*F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$550.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
551-9019	\$550.00

*G. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$224,500.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
006-0000	\$163,000.00
413-9019	\$60,000.00
590-9019	\$1,500.00

*H. Transfer FROM Unclaimed Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following transfers to the General Fund (001) be approved:

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
007-9015	\$715.00

*I. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$75,000.00
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*J. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Berlin Family Education Foundation-to South HS	007-9011	\$2,098.26
Berlin Family Education Foundation-to NCIW	007-9021	\$1,809.56

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Berlin Family Education Foundation- to North HS	007-9035	\$6,739.95
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*K. Gifts and Donations

1. Edison PTO donated \$6,000.00 to Edison Elementary for field trips, 018-9410.
2. Longfellow PTA donated \$498.00 to Longfellow Elementary, 018-9440.

*L. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY19 be approved: **Exhibit 3L**

Fund/SCC	School	Account Description	Amount	
007-9021	NCIW	NCIW Berlin	1,810.00	New Account; New FY19 Budget Only
200-9324	North High School	North High Class of 2021	1,050.00	Revised FY19 Budget Only
200-9325	North High School	North High Class of 2022	500.00	New Account; New FY19 Budget; New FY19 P&G

*M. Sale of the Surplus Equipment by Public Auction or Scrap

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

Kubota mower	Model #: Z725KH, Serial #: 14659
Milk cooler	Asset #: 00228

SUPERINTENDENT'S REPORT- Superintendent Q & A

A portion of the Q & A involved a follow-up from Mr. Urbania regarding questions from a prior meeting. This was addressed by Mr. Thompson in the Public Comment section. Mr. Thompson also addressed questions related to Crossroads.

SUPERINTENDENT'S REPORT- Resolutions

A. Educational Service Center of Northeast Ohio Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Service Agreement with the Educational Service Center of Northeast Ohio effective July 1, 2019 through June 30, 2021 be approved. **Exhibit 5A**

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R-19-31

It was moved by Mr. Jones and seconded by Mrs. Perchinske to approve the Educational Service Center of Northeast Ohio Agreement.

On a call of the roll, the following vote was cast: 3 Yes Votes. Dr. Beal abstained. Motion carried.

B. H-I Translation & Interpreting Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with H-I Translating and Interpreting to provide language interpreters for the 2018-2019 school year be approved. **Exhibit 5B**

R-19-32

It was moved by Mrs. Perchinske and seconded by Dr. Beal to approve the H-I Translation & Interpreting Agreement.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

C. Release and Waiver Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Release and Waiver Agreement for the remainder of the 2018-2019 and the 2019-2020 school year be approved.

R-19-33

It was moved by Dr. Beal and seconded by Mr. Jones to approve the Release and Waiver Agreement.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*D. Contract for Furnishing School Pictures

Be it resolved upon the recommendation of the Superintendent that the contract for furnishing school pictures for the 2019-2020 and 2020-2021 school years be awarded to Lifetouch National School Studios Inc., the company that submitted the lowest quote. **Exhibit 5D**

*E. Overnight and/or Out of State Field Trip Request (South-amended)

Be it resolved upon the recommendation of the Superintendent that the educational trip for 30-80 South High Seniors to travel to England that was approved at the March 11, 2019 Board meeting, be amended to Monday, June 1, 2020 through Monday, June 8, 2020 instead of March 2020.

*F. Overnight and/or Out of State Field Trip Request (South)

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Be it resolved upon the recommendation of the Superintendent that an educational trip for students from the South High Academic Decathlon team to compete in the Academic Decathlon National Tournament in Bloomington, Minnesota, on Wednesday, April 24, 2019 through Saturday, April 28, 2019 be approved and a waiver be granted for the three days of missed school.

*G. Adoption of the following:

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted. **Exhibit 5G**

1. Policy 0100 - Definitions
2. Policy 5113.02 - School Choice Options
3. Policy 5610 - Removal, Suspensions, Expulsion, and Permanent Exclusion of Students
4. Policy 5610.03 - Emergency Removal of Students
5. Policy 6320 - Purchasing and Bidding
6. Policy 6325 - Procurement - Federal Grants/Funds
7. Policy 6605 - Crowdfunding
8. Policy 7540 - Technology
9. Policy 7540.02 WEB Accessibility, Content, Apps, and Services
10. Policy 7540.04 - Staff Technology Acceptable Use and Safety
11. Policy 7544 - Use of Social Media
12. Policy 8400 - School Safety
13. Policy 8500 - Food Services

*H. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5H**

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, May 13, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

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CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-34

It was moved by Mrs. Perchinske and seconded by Dr. Beal to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

ADJOURNMENT

At 8:29 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mr. Jones to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

Vice-President

Treasurer