

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **April 11, 2016** at 7:03 p.m. in the Northern Career Institute- Eastlake Campus located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Connie Newyear, Rena Perchinske, Sharon Scott, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Jefferson Elementary Principal, Tim Hamman, introduced Jefferson's choir consisting of 4th and 5th grade students, who performed two songs under the direction of Amanda Baker.

Seniors from South High School were present to receive recognition by the Board of Education for their accomplishments. The students have already been recognized for their accomplishments by associations and organizations other than their school. They exemplify the best qualities of South High students. The students, their parents and teachers deserve congratulations for their dedication and efforts.

Approval Of Minutes Of March 14, 2016.

R-16-24

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve the Minutes Of March 14, 2016.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Newyear abstained. Motion carried.

TREASURER'S REPORT

A. Ohio Auditor of State Award

The State of Ohio, Office of the Auditor, Dave Yost, has awarded Willoughby-Eastlake City School District with the Ohio Auditor of State Award for the year 2015. This is the first time this award has been received by the District.

*B. Financial Report for Month Ending March 31, 2016

Exhibit 3B

*C. Amended Appropriations for FY16

April 11, 2016

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY16 be approved. **Exhibit 3C**

***D. Amended Certificate of Estimated Resources**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3D**

E. Group Retrospective Rating Program

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Group Retrospective Rating Program for the 2017 rate year be approved. **Exhibit 3E**

R-16-25

It was moved by Mrs. Zuren and seconded by Mrs. Warner to Approve the Group Retrospective Rating Program.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

***F. Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$25,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
261785- Lakeland Management Systems	145,000.00	205,609.00	60,609.00

To approve the following Then and Now Certificates

April 11, 2016

PO Number	Vendor	Description
261926	PSI	Nursing services, 2016 school yr. blanket
262114	The Riley Law Firm	Cooperative agreements for projects within the District

*G. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$1,600.00 to the following fund to avoid negative balance at month end.

Fund/SCC	Advance
021-9001	\$1,600.00

*H. Subrecipient Agreement between Lake County and RSVP

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Subrecipient Agreement between Lake County and RSVP of Lake County for an award not to exceed \$121,000.00 be approved. **Exhibit 3H**

*I. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Northeast Ohio Autism Group	019-9008	\$500.00

*J. Gifts and Donations

1. North High School Boosters Club donated \$1,034.00 for the library monitor to North High, 018-9210.
2. Jefferson PTO donated 30 Chromebooks, including licenses, enrollment, cart, cart set-up, and 30 Mouses-in-a-Box USB to Jefferson Elementary.
3. Jefferson PTO donated \$1,450.00 toward five additional Chromebooks w/ mouses to Jefferson Elementary, 018-9430.
4. Jefferson PTO donated \$4,000.00 for field trips to Jefferson Elementary, 018-9430.
5. South High Rebel Moms/Rebel Families donated \$1,681.60 to South Athletics, 300-9401.
6. An anonymous donor donated \$400.00 to the Willoughby PBIS Program, 018-9327.
7. Longfellow PTA donated \$3,017.57 to Longfellow Music dept., 018-9440.
8. W-E Academic Boosters donated \$350.00 for Rebel Grow to South High, 018-9220.
9. An anonymous donor donated \$900.00 to Willoughby-Eastlake City Schools Administration Bldg. Shower Project, 001-1820.

*K. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY16

April 11, 2016

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY16 be approved: **Exhibit 3K**

Fund/SCC	School	Account Description	Amount	
018-9420	Grant Elementary School	Grant (Main)	14,500.00	Revised FY16 Budget; Revised FY16 P/G
018-9440	Longfellow Elementary School	Longfellow (Main)	43,355.00	Revised FY16 Budget Only
019-9008	Board of Education- C. Ritt	Northeast Ohio Autism Group	639.00	New FY16 Budget; New FY16 P/G
200-9101	Willoughby Middle School	Willoughby Art Club	2,800.00	Revised FY16 Budget Only
200-9304	North High School	North High Music Programs	31,100.00	Revised FY16 Budget Only
011-9001	Career Academy	Auto Services	30,300.00	Revised FY16 Budget Only

SUPERINTENDENT'S REPORT- Resolutions

A. Construction Manager at Risk

Be it resolved upon the recommendation of the Superintendent and Treasurer that the attached resolution ranking Construction Manager at Risk Firms for the district's renovation program and authorizing the district officials to enter into a contract with Gilbane Building Company based on the proposal submitted in an amount not to exceed \$14,236.00 for preconstruction services be approved. **Exhibit 4A**

R-16-26

It was moved by Mrs. Warner and seconded by Mrs. Scott to Approve the Construction Manager at Risk.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. Professional Agreement for Design Services

Be it resolved upon the recommendation of the Superintendent and Treasurer that the attached resolution authorizing a Professional Agreement for Design Services for the district's capital improvement program with ThenDesign Architecture in an amount not to exceed \$7,722,688.00 be approved. **Exhibit 4B**

R-16-27

It was moved by Mrs. Zuren and seconded by Mrs. Perchinske to Approve the Professional Agreement for Design Services.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

April 11, 2016

C. Emergency Repair at Jefferson Elementary

Be it resolved upon the recommendation of the Superintendent and Treasurer that the emergency repair to the underground piping for heat at Jefferson Elementary by Gallagher Plumbing in the amount of \$49,300.00 be approved and that the formal bid procedure be waived. **Exhibit 4C**

R-16-28

It was moved by Mrs. Perchinske and seconded by Mrs. Scott to Approve the Emergency Repair at Jefferson Elementary.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

D. Hunter Education Capital - Marketing Agent Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that a twelve month marketing agent agreement effective May 1, 2016, with Hunter Education Capital to sell sponsorship and/or naming rights for projects within the district be approved. **Exhibit 4D**

R-16-29

It was moved by Mrs. Warner and seconded by Mrs. Zuren to Approve the Hunter Education Capital - Marketing Agent Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

E. Performance Contract; Settlement Agreement, Release and Waiver (Pupil Services)

Be it resolved upon the recommendation of the Superintendent that a Performance Contract with Jay H Berk, Ph.D. & Associates for therapeutic support and academic instruction for a student beginning February 25, 2016 and ending May 25, 2016 be approved and the Settlement Agreement, Release and Waiver be approved for the same period of time.

R-16-30

It was moved by Mrs. Scott and seconded by Mrs. Warner to Approve the Performance Contract; Settlement Agreement, Release and Waiver (Pupil Services).

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Zuren abstained. Motion carried.

*F. Natural Gas Contract

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following natural gas contract for a 12-month fixed price be approved. **Exhibit 4F**

April 11, 2016

*G. REVISED School Calendar for 2016-2017 school year

Be it resolved upon the recommendation of the Superintendent that the REVISED calendar for the 2016-2017 school year be approved. **Exhibit 4G**

*H. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 4H**

SUPERINTENDENT'S REPORT- Policies

A. Review of Policy 6600 - Deposit of Public Funds: Cash Collection Points (First reading)

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, May 9, 2016, 7:00 p.m., at the Northern Career Institute- Eastlake Campus, located at 34050 Glen Dr., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-16-31

It was moved by Mrs. Warner and seconded by Mrs. Zuren to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

April 11, 2016

At 8:20 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Mrs. Warner to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer