

**RECORD OF PROCEEDINGS**

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **July 14, 2014** at 7:01 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Approval Of Minutes Of June 23, 2014.

**R-14-68**

It was moved by Mrs. Newyear and seconded by Mr. Brickner to Approve the Minutes of June 23, 2014.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**TREASURER'S REPORT**

\*A. Financial Report for Month Ending June 30, 2014 **Exhibit A**

\*B. Final FY14 Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Final Appropriations for FY14 be approved. **Exhibit B**

\*C. Final Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Final Certificate of Estimated Resources be approved. **Exhibit C**

D. A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE

Be it resolved upon the recommendation of the Superintendent and Treasurer that A Resolution Determining To Proceed With The Submission To The Electors Of Willoughby-Eastlake City School District The Question Of The Renewal Of An Existing Tax Levy,

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Pursuant To Sections 5705.194 Through 5705.197 Of The Revised Code be approved.

**Exhibit D**

**R-14-69**

It was moved by Mrs. Newyear and seconded by Mrs. Scott to Approve A Resolution Determining To Proceed With The Submission To The Electors Of Willoughby-Eastlake City School District The Question Of The Renewal Of An Existing Tax Levy, Pursuant To Sections 5705.194 Through 5705.197 Of The Revised Code.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

E. A RESOLUTION AMENDING AND RESTATING RESOLUTION NO. R-14-42, PROVIDING FOR THE ISSUANCE AND SALE OF SCHOOL IMPROVEMENT BONDS

Be it resolved upon the recommendation of the Superintendent and Treasurer that A Resolution Amending And Restating Resolution No. R-14-42, Providing For The Issuance And Sale Of School Improvement Bonds, Series 2014, Of This School District, In An Aggregate Principal Amount Not To Exceed \$1,300,000, For The Purpose Of Paying Costs Of Rehabilitating, Reconstructing, Renovating, Equipping, And Otherwise Improving The School District's Stadium At South High School, Including The Demolition Of The Existing Bleachers And The Acquisition, Construction, And Installation Of New Bleachers, Together With All Necessary Appurtenances And Related Site Improvements be approved.

**Exhibit E**

**R-14-70**

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve A Resolution Amending And Restating Resolution No. R-14-42, Providing For The Issuance And Sale Of School Improvement Bonds.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*F. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$15,000 or more;

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NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

		<u>P.O. Amount</u>	<u>Invoice</u>
1.	P.O. 240548 Deepwood Center	\$322,000.00	\$333,008.52
2.	P.O. 242064 STRS	\$46,950.00	\$52,232.58

To approve the following Then and Now Certificates

		<u>P.O. Amount</u>
1.	P.O. 250439 ExamWorks, Inc.	\$795.00

To approve the following Blanket Certificates of \$15,000 or more

		<u>Blanket Certificate Amount</u>	
1.	TRA055 Great Lakes Petroleum	\$600,000.00	Fuel for 2014-2015 year
2.	BUS0333 Comdo, Inc.	\$40,000.00	District Click Chgs July-Sept
3.	LS-083 PSI	\$74,376.00	Nurse/Psych/Speech at Andrews Osborne
4.	TEC426 Herr	\$25,000.00	Blanket for Server Support

**\*G. Advance of General Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$585,270.00 to the following fund(s) to avoid month end deficits.

<u>Fund/SCC</u>	<u>Advance</u>	<u>Fund/SCC</u>	<u>Advance</u>
021-9001	\$133,680.00	439-9014	\$10,580.00
506-9014	\$78,030.00	516-9014	\$162,070.00
551-9014	\$6,940.00	572-9014	\$157,460.00
587-9014	\$4,350.00	590-9014	\$32,160.00

**\*H. Return of Advances**

Be it resolved upon the recommendation of the Treasurer that advances totaling \$555,160.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>	<u>Fund/SCC</u>	<u>Amount of Return</u>
011-9001	\$1,000.00	021-9001	\$210,600.00
200-9004	\$700.00	200-9301	\$90.00
200-9401	\$21,500.00	200-9402	\$3,530.00
200-9403	\$11,850.00	200-9506	\$8,500.00
200-9703	\$360.00	200-9704	\$20.00
200-9707	\$10.00	300-9401	\$50,000.00
506-9014	\$87,000.00	516-9014	\$135,000.00
590-9014	\$25,000.00		

**\*I. Transfer of Funds (to cover Athletic Official fees)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$4,060.00 be transferred from the General Fund to the following Athletic Fund/SCC's.

<b><u>Fund/SCC</u></b>	<b><u>Description</u></b>	<b><u>Transfer</u></b>
300-9001	Eastlake Athletics	\$280.00
300-9301	North Athletics	\$1,350.00
300-9401	South Athletics	\$2,055.00
300-9101	Willoughby Athletics	\$225.00
300-9201	Willowick Athletics	\$150.00

**\*J. Transfer of Funds (to close Fund/SCC)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred to the General Fund (001-0000) from the closed Fund SCC's listed below.

<b><u>Transfer FROM Fund/SCC</u></b>	<b><u>Amount</u></b>
014-9001 Internal Svcs. Warehouse	\$38,243.06
024-0000 Medical Self Insurance	\$1,234,872.26
599-9014 RSVP – 2014	\$111,624.91
020-9002 Secondary Summer School	\$93,680.31
200-9305 NHS Class of 2014	\$7,449.96
200-9405 SHS Class of 2014	\$6,185.25
200-9414 SHS Marketing Club	\$16.94
200-9417 SHS Nature Club	\$381.78

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

<b><u>Transfer TO Fund/SCC</u></b>	<b><u>Amount</u></b>
014-9001 Internal Svcs. Warehouse	\$71,325.39
021-9001 Central Warehouse	\$38,243.06
024-9001 Medical Self Insurance	\$1,234,872.26
599-9015 RSVP – 2015	\$111,624.91
018-9210 North School Support	\$7,257.47
018-9220 South School Support	\$6,583.97

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred to the General Fund (001-9100) from the closed Fund SCC's listed below.

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<b><u>Transfer FROM Fund/SCC</u></b>	<b><u>Amount</u></b>
020-0000 Latchkey	\$1.17
020-9440 Longfellow Latchkey	\$32.00
020-9460 Washington Latchkey	\$8,000.00
020-9900 McKinley Latchkey	\$15,091.05

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to close the Fund SCC's listed below.

<b><u>Transfer TO Fund/SCC</u></b>	<b><u>Amount</u></b>
018-9001	\$100.00
018-9520 Longfellow Early Learning	\$40.00
401-9001 Aux Svcs Mobile Unit Repair	\$12,970.32
401-9110 Aux Services	\$591.00
587-9013 IDEA Preschool FY13	\$70.00
020-9001 Elementary Summer School	\$91,754.20
020-9003 Stretch/LEAP Program	\$150,205.93
200-9304 NHS Class of 2013	\$192.49
200-9004 EMS 6 <sup>th</sup> Grade	\$692.25
200-9703 Washington School Store	\$352.40
200-9402 SHS Choir	\$3,815.05
200-9403 SHS Class of 2012	\$11,849.50
200-9707 SHS Special Projects	\$0.99

\*K. Transfer of Funds (to distribute tuition from Agency Fund to Nursing program)

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$276,624.46 be transferred to the General Fund (001-0000) from the Fund SCC's listed below.

<b><u>Transfer FROM Fund/SCC</u></b>	<b><u>Amount</u></b>
022-9001 Adult Nursing	\$276,624.46

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

<b><u>Transfer TO Fund/SCC</u></b>	<b><u>Amount</u></b>
413-9014 Adult Nursing Program	\$276,624.46

\*L. Transfer of Funds (to supplement free and reduced lunch student fee waivers and athletic account deficit)

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$628,880.00 be transferred from the General Fund to the following Fund/SCC's.

<u>Fund/SCC</u>	<u>Description</u>	<u>Transfer</u>
009-9230	Tech Ctr Consumables	\$186,460.00
009-9231	Auto Body Consumables	\$3,190.00
009-9232	Auto Svc Consumables	\$960.00
009-9234	Hospitality Consumables	\$830.00
009-9236	Nursing Consumables	\$8,720.00
009-9237	Office Tech Consumables	\$1,140.00
009-9238	Welding Consumables	\$2,200.00
009-9239	Med Asst Consumables	\$2,320.00
009-9310	Eastlake Consumables	\$25,750.00
009-9320	Willoughby Consumables	\$4,940.00
009-9330	Willowick Consumables	\$209,630.00
009-9410	Edison Consumables	\$139,270.00
009-9420	Grant Consumables	\$21,390.00
009-9440	Longfellow Consumables	\$1,060.00
300-9401	South Athletics	\$21,020.00

\*M. Transfer of Funds (to repay debt service payments)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred to the General Fund (001-0000) from the Fund SCC's listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
003-0000 Perm Improvement Fund	\$916,826.76

\*N. Gifts and Donations

1. WEAGT donated \$1,000.00 to North High 200-9301 Academic Decathlon and \$1,000.00 to South High 200-9401 Academic Decathlon.
2. Youth Development Foundation of Skills USA donated \$2,280.00 to the Career Academy Welding 200-9506 Fund.
3. The Willoughby Frontier Days Committee donated \$300.00 to the Career Academy Welding Program.
4. An anonymous donation of \$6,000.00 was made to South High 200-9401 Academic Decathlon.
5. Durchik Turf Management donated an application of Q4 specialty fertilizer to the WMS football field valued at \$600.00.

\*O. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved as corrected:

<u>Institution Awarding the Grant</u>	<u>Fund/SCC</u>	<u>Amount</u>
Martha Holden Jennings Foundation – Great Lakes Theater	018-9210	\$1,515.00

\*P. Budget Revision for Lake County RSVP Program, Fiscal Year Beginning April 1, 2014

Be it resolved upon the recommendation of the Superintendent and Treasurer the Lake County RSVP Program Budget be revised from \$172,454 to \$173,131.

<u>Fund/SCC</u>	<u>School/Program</u>	<u>Amended Budget</u>
599-9015	Lake County RSVP	\$173,131

\*Q. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY14

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY14 be approved: **Exhibit F**

<u>Fund/SCC</u>	<u>School/Program</u>	<u>Amount</u>
018-9110	BOE Superintendent	\$ 4,070.00

\*R. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY15

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY15 be approved: **Exhibit G**

<u>Fund/SCC</u>	<u>School/Program</u>	<u>Amount</u>
018-9211	North High School Art	\$ 448.00
018-9236	Kennedy Nursing	\$ 600.00
018-9510	Kennedy Preschool	\$ 10,214.00
200-9413	South High Marching Band	Revised \$ 6,600.00
200-9605	Grant Drama Club	\$ 800.00

\*S. A Resolution to Close Inactive Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the closing of the following inactive fund-special cost centers be approved:

<u>Fund/SCC</u>	<u>Fund/SCC</u>	<u>Fund/SCC</u>	<u>Fund/SCC</u>	<u>Fund/SCC</u>
003-9001	004-0000	014-0000	014-9001	020-0000
020-9440	020-9460	020-9900	024-0000	035-0000
200-9417	200-9704	200-9707	401-9001	533-9013
533-9014				

\*T. A Resolution to Re-establish a Closed Account

Be it resolved upon the recommendation of the Superintendent and Treasurer that the re-establishment of a closed fund-special cost center be approved:

<u>Fund/SCC</u>
200-9401

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\*U. Establishment of Petty Cash Accounts in the Total of \$3,825.00

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, §3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that the following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<b><u>Petty Cash Fund</u></b>	<b><u>Amount</u></b>	<b><u>Designated School Official</u></b>
Grant Elementary	\$200.00	Rachel Aho, Principal
Jefferson Elementary	\$250.00	Tim Hamman, Principal Lori Dugger, Secretary
Longfellow Elementary	\$250.00	Allison Aber, Principal Dawn Igarashi, Secretary
Royalview Elementary	\$200.00	Kimberly Cantwell, Principal Connie Iwamoto, Secretary
Washington Elementary	\$200.00	Susan Duffy-Kahl, Principal Cheryl Wolenski, Secretary
Eastlake Middle	\$500.00	Mike Chokshi, Principal Deb Ivans, Secretary
Willoughby Middle	\$300.00	Larry Keller, Principal Kate Wells, Secretary
Willowick Middle	\$300.00	Lori Rodman, Principal Peggy Kraker, Secretary
North High	\$400.00	Jen Chauby, Principal Cathe Besselman, Secretary
South High	\$400.00	Patrick Ward, Principal Darlene Brunetti, Secretary

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Tech Center	\$300.00	Sue Roseum, Principal Barb Kinkoph, Secretary
RSVP Program	\$200.00	Cristen Kane, Director Cindy Mizner, Secretary
Treasurer's Office	\$200.00	Bill Parkinson, Treasurer Donna Crooks, Asst. Treasurer Sharon Readence, Bookkeeper
Title I Program	\$125.00	Lori Langan, Secretary

\*V. Establishment of Change Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Change Funds be established in the amount of \$5,050. These funds are used to establish start-up funds for the school cafeterias, athletic departments and school fund accounts. All funds are returned at the end of each school year.

<u>Change Fund</u>	<u>Amount</u>	<u>Designated School Official</u>
North High Athletics 300-9301	\$2,500.00	Dennis Reilly, Athletic Director
South High Athletics 300-9401	\$2,500.00	James Mormino, Athletic Director
Willoughby Middle School 001-0000	\$50.00	Larry Keller, Principal

\*W. Ohio Department of Education Funding of School District Federal and State Grants

Be it resolved upon the recommendation of the Superintendent and Treasurer that approval be granted to apply to the Ohio Department of Education for the following Federal and State Grants, including any applicable carryover, for the 2014-15 school year.

<u>Fund &amp; Grant Program Description</u>	<b>FY15</b> <u>Est. Allocation</u>
502 School to Work	\$440,250.00
516 IDEA Part B	\$1,661,130.00
524 Vocational Education	\$128,120.00
551 Title III Limited English	\$17,170.00
572 Title I Disadvantaged Youth	\$994,100.00
587 Early Childhood	\$38,650.00
590 Title II-A Improving Teacher Quality	\$251,540.00
466 Straight A Fund	\$578,355.01
439 Early Childhood Education	\$40,000.00

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## **SUPERINTENDENT'S REPORT**

### A. RECOMMENDATIONS

#### 1. Parking Improvement Project at Kennedy Community School

Be it resolved upon the recommendation of the Superintendent that the contract for the parking improvement project at Kennedy Community School in the amount of \$ 94,760.00 be awarded to H & J Construction Inc., the contractor that submitted the lowest bid.

#### **R-14-71**

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve Parking Improvement Project at Kennedy Community School.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

#### 2. Facility Roof Assessment

Be it resolved upon the recommendation of the Superintendent that a contract with The Garland Company, Inc. for a facility roof assessment for all District owned properties and roof leak response service in the amount of \$ 35,000.00 be approved.

#### **R-14-72**

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve Facility Roof Assessment.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

#### 3. MCPc Technology Products and Solutions

Be it resolved upon the recommendation of the Superintendent that a contract with MCPc to prepare teachers to integrate new communication, collaboration and access technologies to positively affect student learning for the 2014-2015 school year be approved.

#### **R-14-73**

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve MCPc Technology Products and Solutions.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

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4. 2014-2015 Fee Schedule

Be it resolved upon the recommendation of the Superintendent that the 2014-2015 fee schedule for materials other than textbooks used in the classroom be adopted.

**Exhibit H**

**R-14-74**

It was moved by Mrs. Newyear and seconded by Mr. Brickner to Approve 2014-2015 Fee Schedule.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

5. 2014-2015 Co-Curricular Fee Schedule

Be it resolved upon the recommendation of the Superintendent that the 2014-15 fee schedule for co-curricular activities be adopted.

**Exhibit I**

**R-14-75**

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve 2014-2015 Co-Curricular Fee Schedule.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

6. Food Service Management Company Contract

Be it resolved upon the recommendation of the Superintendent that a contract for the management of the district's food service program for the 2014-2015 school year with Chartwells, the company that submitted the best proposal, be approved.

**R-14-76**

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve Food Service Management Company Contract.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

7. School Safety Plan

Be it resolved upon the recommendation of the Superintendent that the updated District Emergency Operations Plan and the Navigate Prepared school safety platform be adopted.

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**R-14-77**

It was moved by Mr. Brickner and seconded by Mrs. Zuren to Approve School Safety Plan.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*8. School District Professional Development Days

Be it resolved upon the recommendation of the Superintendent that the professional development days for the district staff to be held on November 6, 2014, January 16, 2015 and February 17, 2015 be approved.

\*9. Financial Algebra: Advanced Algebra with Financial Applications Recommendation

Be it resolved upon the recommendation of the Superintendent that the *Financial Algebra: Advanced Algebra with Financial Applications* textbook to be used for the Financial/Intermediate Algebra course for implementation in the 2014-2015 School year at North and South High Schools be adopted. **Exhibit J**

\*10. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent that the request for the North High School cheerleading team to participate in the Americheer Cheerleading Camp at Otterbein College in Westerville, Ohio, from Monday, July 28, 2014 to Thursday, July 31, 2014 be approved.

\*11. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

B. POLICIES

1. Policy Manual, Sections 0000-9000

- Second Reading

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### **CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

#### **R-14-78**

It was moved by Mrs. Scott and seconded by Mrs. Zuren to approve the following resolution:  
Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

### **MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled to be held Monday, August 11, 2014, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mrs. Newyear and seconded by Mr. Brickner to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

### **EXECUTIVE SESSION to discuss employment and compensation of public employees**

At 7:55 p.m., it was moved by Mr. Brickner and seconded by Mrs. Zuren to adjourn to executive session to discuss employment and compensation of public employees.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 8:45 p.m., it was moved by Mrs. Newyear and seconded by Mrs. Scott to adjourn from executive session.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

### **ADJOURNMENT**

At 8:46 p.m., there being no further business, it was moved by Mrs. Newyear and seconded by Mrs. Scott to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

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The video tape of the meeting is hereby incorporated herein by reference.

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President

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Treasurer