

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **August 10, 2015** at 7:03 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

PUBLIC COMMENT: Danyel Rieth was present to discuss other resources available other than the Family Education Coordinator.

Approval Of Minutes Of July 13, 2015.

R-15-71

It was moved by Mrs. Zuren and seconded by Mrs. Scott to Approve the Minutes Of July 13, 2015.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending July 31, 2015

Exhibit 3A

*B. Amended Appropriations for FY16

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY16 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

August 10, 2015

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$15,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
252064- Compass Group USA, Inc.	175,000.00	240,653.01	65,653.01
251923- Maxim Healthcare Services, Inc.	20,000.00	28,310.00	8,310.00
260233- Best Truck Equip., Inc.	2,500.00	7,812.75	5,312.75

To approve the following Blanket Certificates of \$15,000 or more

Requisition	Vendor	Amount	Description
PUPSMJ41	Suburban School Transportation	35,000.00	Transportation to Ohio School for the Deaf 2015-16
PUPSMJ44	Rose-mary Center	20,000.00	Transportation blanket for 2015-16 school yr.
PUPSMJ47	Willo Transportation	350,000.00	Special ed. transportation 2015-16 blanket
PUPSMJ48	Misc. Vendors	25,000.00	Misc. tuition 2015-16 blanket
PUPSMJ42	ESC Cuyahoga County	86,000.00	Tuition at Rosemary Center for 2015-16 school yr. blanket
PUPSMJ38	Beech Brook	40,000.00	Tuition for 2015-16 school yr. blanket
PUPSMJ32	Crossroads	50,000.00	Crossroads Prevention Services for 2015-16 blanket
PUPSMJ30	Deepwood Center	35,000.00	Nursing services for 2015-16 school yr. blanket
EAS3106	Petermann	15,000.00	Conference athletic events
PUPSMJ56	Murray Ridge Production Center	20,000.00	Scanning special ed. files for District 2015-16 blanket
PUPSMJ63	ABA Outreach Services	40,000.00	Training on behavior practices 2015-16
PUPSMJ78	Mayfield City Schools	100,000.00	Special ed. tuition 2015-16 school yr. blanket
PUPSMJ77	PSI	87,000.00	PSI nursing services 2015-16 school yr. blanket
PUPSMJ80	Cleveland Clinic Center for Autism	25,000.00	Training services 2015-16 school yr. blanket
FIN468	K12 Enterprise LLC	20,000.00	K-12 Discovery/travel expenses
PUPSMJ84	Crossroads	15,000.00	PHP Program 2015-16 blanket

August 10, 2015

PUPSMJ40	Mentor Exempted Village BOE	60,250.00	Mentor CARES tuition for 2015-16 school yr.
PUPSMJ34	Bellefaire JCB	137,500.00	Monarch tuition for 2015-16 school yr.
PUPSMJ39	Re-Ed Access	46,260.00	Tuition for 2015-16 school yr. blanket
WIL090	Petermann	15,000.00	Athletic trips 2015-16

*E. Transfer of Funds (to close Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred to the General Fund (001-0000) from the closed Fund SCC's listed below.

Transfer FROM Fund/SCC	Amount
200-9302 North High Choir	\$1,111.19
200-9312 North High Marching Band	\$16,142.33
200-9406 South High Class of 2015	\$5,110.63

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

Transfer TO Fund/SCC	Amount
200-9304 North High Music Programs	\$15,163.20
200-9311 North High Instrumental Music	\$2,090.32
018-9220 South High School	\$5,110.63

*F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$600.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
590-9016	\$600.00

*G. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$9,500.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
021-9001	\$9,500.00

*H. META Solutions Agreement

Be it resolved upon the recommendation of the Treasurer that the agreement and revised schedule with META (formerly TRECA) be approved. **Exhibit 3H**

*I. Gifts and Donations

1. The WES Credit Union donated \$1,831.58 to the Willoughby-Eastlake City School District. \$179.53 of this amount was previously noted at the 06/22/15 Board meeting.
2. End 68 Hours of Hunger of Lake County donated book bags and various school supply items for distribution to students.

*J. Delegate Appointment for 2015 OSBA Annual Business Meeting

Be it resolved upon the recommendation of the Superintendent and Treasurer that Sharon Scott be appointed as a delegate and Connie Newyear be appointed as an alternate for the 2015 OSBA Annual Business Meeting. **Exhibit 3J**

*K. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY16

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY16 be approved: **Exhibit 3K**

Fund/SCC	School	Program	Amount	
200-9304	North	North High Music Programs	\$26,100.00	New Acct.- FY16 Budget & P/G

*L. Budget Revision for Lake County RSVP Program

Be it resolved upon the recommendation of the Superintendent and Treasurer the Lake County RSVP Program Budget be revised from \$174,200 to \$177,200.

<u>Fund/SCC</u>	<u>School/Program</u>	<u>Amended Budget</u>
599-9016	Lake County RSVP	\$177,200

*M. Establishment of Petty Cash Account in the Total of \$400.00 (revised)

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

August 10, 2015

WHEREAS, §3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts:

<u>Petty Cash Fund</u>	<u>Amount</u>	<u>Designated School Official</u>
RSVP Program	\$400.00	Cristen Kane, Director Cindy Mizner, Secretary

SUPERINTENDENT'S REPORT- Resolutions

A. Willoughby-Eastlake Public Library Trustee

Be it resolved upon the recommendation of the Superintendent that the reappointment of Susan Roseum to the Willoughby-Eastlake Public Library Board of Trustees for a seven year term, effective September 1, 2015 through August 31, 2022 be approved.

R-15-72

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve the Willoughby-Eastlake Public Library Trustee.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

B. Lease agreement with the Lake County ESC

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with the Lake County Educational Service Center to lease Kennedy for a period of 12 months beginning August 1, 2015 through July 31, 2016 be approved.

Exhibit 4B

R-15-73

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve the Lease agreement with the Lake County ESC.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

C. Compensation for Board of Education Members

WHEREAS, the maximum compensation for Board of Education Members in the State of Ohio is \$125.00 per meeting for an unlimited number of meetings; and
WHEREAS, the Willoughby-Eastlake Board of Education is compensated at a rate of \$75.00 per meeting for a maximum of 16 meetings per year;
NOW, THEREFORE, BE IT RESOLVED, that compensation for Board Members be increased to \$125.00 per meeting for a maximum of 36 meetings per year and, in accordance with the Ohio Revised Code (3313.12), the increase is only for Board Members taking office in January 2016 and thereafter.

R-15-74

It was moved by Mrs. Zuren and seconded by Mrs. Scott to Approve the Compensation for Board of Education Members.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*D. Special Services Agreements

Be it resolved upon the recommendation of the Superintendent that agreements be entered into for the purpose of providing special services to students with disabilities with the following institutions: Beech Brook, Crossroads, LEAF (Lake/Geauga Educational Assistance Foundation), PSI Affiliates, Re-Ed Transportation Services and Suburban School Transportation. **Exhibit 4D**

*E. Cuyahoga East Vocational Education Consortium (CEVEC)

Be it resolved upon the recommendation of the Superintendent that Willoughby-Eastlake City School District become a member of the Cuyahoga East Vocational Education Consortium (CEVEC) effective with the 2015-2016 school year. **Exhibit 4E**

*F. 2015-2016 Cooperative Purchasing Program

Be it resolved upon the recommendation of the Superintendent and Treasurer that the district participate in the Ohio Schools Council Cooperative Purchasing Program for the 2015-2016 school year.

*G. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

August 10, 2015

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 4G**

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled to be held Monday, September 14, 2015, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-15-75

It was moved by Mrs. Scott and seconded by Mrs. Zuren to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

ADJOURNMENT

At 7:26 p.m., there being no further business, it was moved by Mrs. Scott and seconded by Mr. Brickner to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

Vice-President

Treasurer