

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **September 12, 2016** at 7:02 p.m. in the Northern Career Institute- Eastlake Campus located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Connie Newyear, Rena Perchinske, Sharon Scott, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Sharon Poole, Chris Krajnyak, and Michael Zuren discussed the District to pay the full amount for crossing guards.

Approval Of Minutes Of August 8, 2016.

R-16-62

It was moved by Mrs. Scott and seconded by Mrs. Perchinske to Approve the Minutes Of August 8, 2016.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending August 31, 2016

Exhibit 3A

*B. Amended Appropriations for FY17

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY17 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

September 12, 2016

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$25,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
270709- Titan Asphalt & Paving, Inc.	30,000.00	34,120.00	4,120.00
270038- SERS	225,000.00	240,021.28	15,021.28
270447- House Hasson Hardware Co.	12,000.00	15,177.21	3,177.21

To approve the following Then and Now Certificates

PO Number	Vendor	Description
370190	Zimmerman, Belinda	Writer's workshop PD for district on 8/16/16
270794	Petrich, Dina	Reimbursement for program- Jan., Feb., May 2016
170251	Vincent Lighting Systems, Co.	Spring 2016 Drama Supplies

To approve the following Blanket Certificates of \$25,000 or more

Requisition	Vendor	Amount	Description
PUPSMO37	Suburban School Transportation	50,000.00	Transportation for students 2016-17 school year
PUPSMO36	Re-Ed Transportation	50,000.00	Transportation for Re-Ed students 2016-17 school year
PUPSMO38	Willo Transportation	50,000.00	Transportation for special ed. students 2016-17 school year
PUPSMO35	Re-Education Services, Inc.	50,000.00	Tuition for Aspire Students 2016-17 school year
PUPSMO36	Re-Ed Access	50,000.00	Tuition for students who attend Access 2016-17
PUPSMO31	Mentor Exempted Village BOE	32,000.00	Tuition for Mentor Cares 2016-17 SY, 1st semester

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PUPSMO30	Misc. Vendors	50,000.00	Misc. tuition 2016-17 school yr.
PUPSMO29	Healthcare Process Consulting	30,000.00	Medicaid billing for 2016-17 school year
PUPSMO28	Crossroads	50,000.00	Crossroads prevention services 2016-17 school year
PUPSM031	Mayfield City Schools	275,000.00	Payment for hearing impaired program 2016-17 school year
PUPSM029	Lake County ESC	60,000.00	Tuition for students in DH 2016-17 school year
NHS47016	Student Resource Officers	26,200.00	Blanket 16-17 SY
PUPSMO9	ESC Cuyahoga County	40,000.00	Tuition at Rosemary Center blanket 2016-17
PUPSMO54	Bellefaire JCB	130,000.00	Monarch tuition 2016-17 school yr.
PUPSMO53	PSI	70,000.00	Nursing services for 2016-17 school yr.
PUPSMO55	Mayfield High School	240,000.00	Tuition for special ed. students at CEVEC for 16-17 school yr.
PUPSMO58	ABA Outreach Services	40,000.00	Training on behavior practices 2016-17 school yr.
PUPSMO51	PSI	61,510.00	PSI Services for Andrews Osborne 16-17 school yr.
PUPSMO57	Maxim Healthcare Services, Inc.	80,500.00	Nursing services for 2016-17 school yr.
FIN640	STRS	47,900.00	Blanket for Board paid STRS 09/01/16-09/30/16

*E. Closing of Reserve Accounts

Be it resolved upon the recommendation of the Treasurer that the following reserve accounts be closed and the amounts be transferred to the new SCC's. **Exhibit 3E**

CLOSE Fund/SCC	Amount	TRANSFER TO Fund/SCC
001-9200 First Energy	\$753,546.00	001-0000
003-9100 Permanent Improvement Fund	\$22,002.00	003-0000

*F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$65,610.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
006-0000	\$50,500.00
021-9001	\$12,010.00
590-9017	\$3,100.00

*G. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$1,600.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
572-9016	\$1,600.00

*H. Transfer of Funds (to make debt service payments)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Retirement Fund (002-0000) from the Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
003-0000 Perm Improvement Fund	\$1,353,719.79

*I. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$75,000.00
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*J. Resolution to Close Fund/SCC's and Create New Fund/SCC's

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the closed fund/SCC's to the new fund/SCC's.

Close Account	Amount to be transferred	New Account	School	Account Description
018-9701	\$8,356.15	018-9250	School of Innovation	School of Innovation (Main)
018-9244	\$1,883.00	018-9241	Career Academy	Employment Assistance
200-9505	\$2,406.86	200-9166	Career Academy	Job Training
019-9009	\$5,000.00	019-9240	Career Academy	Health Informatics Pilot Site
019-9040	\$5,000.00	019-9610	BOE	Compass Group

*K. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
PPG Innovative Classroom Grant- to Jefferson Elementary School	019-9432	\$999.00
The Veale Foundation- to NCI Willoughby	019-8237	\$10,000.00

***L. Gifts and Donations**

1. Sadar and Associates, Inc. donated \$900.00 for supplies and donated 45 book bags to Willoughby-Eastlake City Schools, 001-1820.
2. Longfellow PTA donated \$3,200.00 for AR Reading to Longfellow Elementary, 018-9440.
3. Longfellow PTA donated \$2,520.00 for field trips to Longfellow Elementary, 018-9440.
4. Mr. Eddie Rice donated a 2003 Ford Explorer, 1FMZU72K13UA69310, to the Auto Collision program.
5. Mr. Robert Leister donated a 2002 Chevy Impala, 2G1WH55K829381527, to the Auto Collision program.
6. First Interstate Willoughby Ltd. donated \$3,169.00 to Edison Elementary for technology, 018-9410.

***M. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY17**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY17 be approved:

Exhibit 3M

Fund/SCC	School	Account Description	Amount	
011-9211	North High School	Production Welding	2,000.00	New Acct; New FY17 Budget; New FY17 P/G
011-9238	NCI-Willoughby	Welding	3,000.00	New Acct; New FY17 Budget; New FY17 P/G
018-9133	NCI-Willoughby	Bridge to Success	4,000.00	New FY17 Budget; New FY17 P/G
018-9215	North High School	North High School Science	400.00	New FY17 Budget; New FY17 P/G
018-9221	South High School	South High School Rebel Grow	4,000.00	New Acct; New FY17 Budget; New FY17 P/G
018-9325	Willoughby Middle School	Willoughby Power of the Pen	5,090.00	Revised FY17 Budget; Revised FY17 P/G
018-9449	Royalview Elementary School	Royal Council	780.00	New FY17 Budget; New FY17 P/G

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018-9459	Royalview Elementary School	Royalview Courtyard	1,430.00	New Acct; New FY17 Budget; New FY17 P/G
019-8237	NCI-Willoughby	The Veale Foundation	10,000.00	New Acct; New FY17 Budget Only
200-9101	Willoughby Middle School	Willoughby Art Club	1,000.00	Revised FY17 Budget; Revised FY17 P/G
200-9209	Willowick Middle School	Willowick Drama Club	900.00	New Acct; New FY17 Budget; New FY17 P/G

*N. Sale of the Surplus Equipment by Public Auction or Scrap

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

Roof top air conditioner - Lennox
M# KCA060S4DN1G
S# 5610D11788
13 SEER 410A 480 volts 3 phase

Roof top air conditioner - Lennox
M# TCA060B2DN1G
S# 5606G01008
13 SEER R22 480 volts 3 phase

Roof top air conditioner - Lennox
M# KCA060S4DN1G
S# 5610D11787
13 SEER 410A 480 volts 3 phase

SUPERINTENDENT'S REPORT

- A. State Report Card - Steve Thompson and Gina Kevern
- B. Class Rank and Student Recognition - Gina Kevern

SUPERINTENDENT'S REPORT- Resolutions

- A. Emergency Repair at Grant Elementary School

Be it resolved upon the recommendation of the Superintendent and Treasurer that the emergency repair to the HVAC system at Grant Elementary School by Mechanical Piping Systems in the amount of \$34,900.00 be approved and that the formal bid procedure be waived.

Exhibit 5A

September 12, 2016

R-16-63

It was moved by Mrs. Warner and seconded by Mrs. Zuren to Approve the Emergency Repair at Grant Elementary School.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. Release and Waiver Agreements

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Release and Waiver Agreements for the 2016-2017 school year be approved.

R-16-64

It was moved by Mrs. Scott and seconded by Mrs. Perchinske to Approve the Release and Waiver Agreements.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

C. Edmentum Subscription

Be it resolved upon the recommendation of the Superintendent and Treasurer that in an effort to update our course offerings and provide more resources to staff due to the changes in standards and state testing, the following three-year subscription with Edmentum/PLATO be approved. **Exhibit 5C**

R-16-65

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Edmentum Subscription.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*D. Special Services Agreements

Be it resolved upon the recommendation of the Superintendent that agreements be entered into, for the purpose of providing special services to students with disabilities, with the following institutions for the 2016-2017 school year: Bellefaire JCB (Bellefaire Jewish Children's Bureau, Crossroads, LEAF (Lake/Geauga Educational Assistance Foundation), PSI Affiliates, Re-Education Services, and Suburban School Transportation Company. **Exhibit 5D**

*E. Transportation Bus Stops

Be it resolved upon the recommendation of the Superintendent that the following list of transportation bus stops for the 2016-2017 school year be approved. **Exhibit 5E**

*F. Overnight/Out of District Field Trip Request

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Be it resolved upon the recommendation of the Superintendent that an educational trip for the South High School Girls' Golf Team to participate in a tournament at Tamer Win Golf and Country Club in Cortland, Ohio, from Sunday, October 2, 2016 to Monday, October 3, 2016 be approved and a waiver granted for the one day of missed school.

*G. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 5G

SUPERINTENDENT'S REPORT- Policies

A. Policy 5460.01 - Diploma Deferral (First Reading)

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, October 10, 2016, 7:00 p.m., at the Northern Career Institute- Eastlake Campus, located at 34050 Glen Dr., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-16-66

It was moved by Mrs. Zuren and seconded by Mrs. Warner to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

September 12, 2016

At 8:10 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Mrs. Warner to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer