

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **October 14, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Gina Kevern, Director of Curriculum, Instruction, and Assessment, was present to provide a curriculum update.

Lori Klonowski, Director of Adult Programming, presented the district initiatives to support the whole child which includes our student health and wellness programs.

Steve Johnson, Operations Supervisor, was present to provide a security update.

Public Comment: Stacey McGuigan was present to discuss school safety. April Horna Spiegel was present to follow-up on the memorial. Michelle Vogler was present to discuss the levy. Mike Zuren was present to discuss a 7th grade field trip – Eastlake Historical Adventure. Nancy Knack was present to read a statement in regards to the levy. Andy was present to discuss school levy cuts.

Approval Of Minutes Of September 9, 2019

R-19-81

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Minutes Of September 9, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of September 14, 2019

R-19-82

It was moved by Dr. Beal and seconded by Mrs. Perchinske to Approve the Minutes Of September 14, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mr. Jones abstained. Motion carried.

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Approval Of Minutes Of September 21, 2019

R-19-83

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the Minutes Of September 21, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending September 30, 2019 **Exhibit 3A**

*B. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved. **Exhibit 3B**

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3C**

D. RESOLUTION APPROVING SETTLEMENT OF BOARD OF REVISION MATTER **Exhibit 3D**

R-19-84

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve a RESOLUTION APPROVING SETTLEMENT OF BOARD OF REVISION MATTER.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

E. A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER ELECTRIC ENERGY SALES AGREEMENT BETWEEN THE DISTRICT AND POWER4SCHOOLS' ENDORSED ELECTRIC SUPPLIER, ENGIE RESOURCES LLC **Exhibit 3E**

R-19-85

It was moved by Dr. Beal and seconded by Mr. Jones to Approve A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER ELECTRIC ENERGY SALES AGREEMENT BETWEEN THE DISTRICT AND POWER4SCHOOLS' ENDORSED ELECTRIC SUPPLIER, ENGIE RESOURCES LLC.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

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*F. Renewal Addendum/ASO Contract with Medical Mutual Services, LLC

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Renewal Addendum/ASO Contract with Medical Mutual Services, LLC be approved. **Exhibit 3F**

*G. Stop Loss Contract with Medical Mutual of Ohio

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Stop Loss Contract with Medical Mutual of Ohio be approved. **Exhibit 3G**

*H. Revised Service Agreement with psi Affiliates, Inc./psi Associates, Inc. (Cornerstone Christian Academy)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the revised Service Agreement with psi Affiliates, Inc./psi Associates, Inc. be approved. **Exhibit 3H**

*I. Service Agreement with A+ Learning and Development Centers, LLC (Hebrew Academy)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Service Agreement with A+ Learning and Development Centers, LLC be approved. **Exhibit 3I**

*J. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO Number	Vendor	Description
291666	Misc. Vendors	Misc. parts & supplies for District

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300073	Re-Ed Access	Tuition for Re-Ed Access student 19-20 SY
100325	North Event Workers	Security/Police services for Fall 2019
201018	Liberty Mutual Insurance Co.	Deductibles for EEOC Claims
201029	Kronos SaaShr, Inc.	Invoice for remaining 3 months
400066	Food Service	Grand Opening- cookies and water

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
FIN1113	Misc. Vendors	\$215,000.00	Tuition for Excel TECC Programs
FIN1128	NEO	\$100,000.00	10/1/19-12/31/19 Blanket for Health Care Reimbursement
FIN1129	STRS	\$190,400.00	Blanket for Board paid STRS 10/1/19-12/31/19

*K. Establishment of New Account

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new account be established:

Student Wellness and Success Fund **467-9020**
\$563,421 from the Ohio Department of Education (State Fund)

*L. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$9,000.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
006-0000	\$9,000.00

*M. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$72,700.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
516-9020	\$37,000.00
524-9020	\$10,200.00
590-9020	\$25,500.00

*N. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund \$50,000.00

***O. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 30**

Fund/SCC	School	Account Description	Amount	
018-9131	BOE	Gifted Services	930.00	New FY20 Budget; New FY20 Purpose & Goals
018-9212	North High School	North High School English	14,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9213	North High School	North High School Foreign Language	1,900.00	New FY20 Budget; New FY20 Purpose & Goals
018-9218	North High School	North High School Spanish	800.00	New FY20 Budget; New FY20 Purpose & Goals
018-9322	Willoughby Middle School	Willoughby Physical Ed.	5,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9325	Willoughby Middle School	Willoughby Power of the Pen	1,550.00	New FY20 Budget; New FY20 Purpose & Goals
019-9420	Grant Elementary School	Grant United Way Lake County	1,050.00	New FY20 Budget Only
022-9302	North High School	North OHSAA Tournaments	10,560.00	New FY20 Budget; New FY20 Purpose & Goals
022-9402	South High School	South OHSAA Tournaments	22,700.00	Revised FY20 Budget; Revised FY20 Purpose & Goals
200-9001	Eastlake Middle School	Eastlake Instrumental Music	11,380.00	New FY20 Budget; New FY20 Purpose & Goals
200-9166	NCIE	Career Explorations	3,000.00	Revised FY20 Budget Only

***P. Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
United Way Lake County- to Grant Elementary	019-9420	\$1,050.00

***Q. Sale of the Surplus Equipment by Public Auction or Scrap**

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

(#712) 2007 Navistar International 4300 Box Truck, VIN: 1HTMMAAL27H365122, Asset #02287

***R. Gifts and Donations**

1. Linda & Joseph Brooks donated \$500.00 for the Memorial at North High School, 004-9999.
2. Brian & Arlene Amery donated \$500.00 for the Memorial at North High School, 004-9999.

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3. Joseph W. Brooks/Louis F. Colagross donated \$5,000.00 for the Memorial at North High School, 004-9999.
4. School of Innovation PTO donated \$852.68 to SOI, 001-0000.

SUPERINTENDENT'S REPORT

- A. Superintendent Q & A
- B. Levy Report
- C. 2019-2020 IDEA Part B Special Education Funds

SUPERINTENDENT'S REPORT- Resolutions

- A. Willoughby-Eastlake Public Library Trustee Recommendation

Be it resolved upon the recommendation of the Superintendent and Treasurer that Shelley Polewchak be reappointed to the Library Board of Trustees for a seven year term, effective September 1, 2019 through August 31, 2026. **Exhibit 5A**

R-19-86

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to approve the Willoughby-Eastlake Public Library Trustee Recommendation.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- B. Professional Development Stipends Recommendation

Be it resolved upon the recommendation of the Superintendent and Treasurer that the district will provide professional development stipends to district employees for participation in training sessions for the 2019-2020 school year paid from the Title II-A federal grant funds at a rate of \$24.00 per hour per the WETA Master Agreement. **Exhibit 5B**

R-19-87

It was moved by Mr. Jones and seconded by Dr. Beal to approve the Professional Development Stipends Recommendation.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- *C. Special Services Agreements

Be it resolved upon the recommendation of the Superintendent an agreement be entered into with the following institution for providing special services to students with disabilities for the 2019-2020 school year: Educational Service Center of Northeast Ohio. **Exhibit 5C**

- *D. 2019-2020 Revised Secondary Student Fee Schedules

Be it resolved upon the recommendation of the Superintendent and Treasurer that the revised 2019-2020 fee schedules for secondary students for materials other than textbooks used in the classroom be approved. **Exhibit 5D**

*E. Overnight and/or Out of State Field Trip Request (North)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the North High Schools Seniors to visit Washington D.C. on Thursday, November 14, 2019 through Saturday, November 16, 2019 be approved and a waiver granted for the two days of missed school.

*F. Overnight and/or Out of State Field Trip Request (School of Innovation)

Be it resolved upon the recommendation of the Superintendent that an educational trip for high school students from the School of Innovation to visit Costa Rica on Wednesday, May 27, 2020 through Wednesday, June 3, 2020 be approved.

*G. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5G**

SUPERINTENDENT'S REPORT- Policies

A. First reading of the following:

1. Policy 1310 - Employment of the Treasurer
2. Policy 1340 - Non-reemployment of the Treasurer
3. Policy 2413 - Career Advising
4. Policy 2431 - Interscholastic Athletics
5. Policy 5113.02 - School Choice Options
6. Policy 5200 - Attendance
7. Policy 5230 - Late Arrival and Early Dismissal

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8. Policy 5350 - Student Mental Health and Suicide Prevention
9. Policy 5460 - Graduation Requirements
10. Policy 7250.01- Memorials for Deceased Students or Staff
11. Policy 7300 - Disposition of Real Property/Personal Property
12. Policy 7440.03 - Small Unmanned Aircraft Systems
13. Policy 8403 - School Resource Officer
14. Policy 8462 - Student Abuse and Neglect
15. Policy 8500 - Food Services

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, November 11, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-88

It was moved by Mrs. Zuren and seconded by Dr. Beal to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 8:22 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mr. Jones to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer