

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **December 9, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Patrick McKinney, Director of Technology, was present to provide a technology update.

Appointment of President Pro Tempore

Mrs. Warner recommended that Mrs. Zuren be appointed as President Pro Tempore.

R-19-95

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Appointment of Mrs. Zuren as President Pro Tempore.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of November 8, 2019

R-19-96

It was moved by Dr. Beal and seconded by Mrs. Zuren to Approve the Minutes Of November 8, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of November 11, 2019

R-19-97

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Minutes Of November 11, 2019.

December 9, 2019

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of November 14, 2019

R-19-98

It was moved by Mrs. Zuren and seconded by Dr. Beal to Approve the Minutes Of November 14, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mr. Jones abstained. Motion carried.

Approval Of Minutes Of December 3, 2019

R-19-99

It was moved by Dr. Beal and seconded by Mrs. Perchinske to Approve the Minutes Of December 3, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

- A. A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE be approved. **Exhibit 4A**

R-19-100

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- B. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved. **Exhibit 4B**

R-19-101

It was moved by Mr. Jones and seconded by Dr. Beal to Approve the Resolution Accepting Amounts and Rates.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

C. Garfield Park Lease

Be it resolved upon the recommendation of the Superintendent and Treasurer that the lease agreement be renewed and approved. **Exhibit 4C**

* No motion made. Item was tabled.

*D. OSBA Legal Assistance Fund

Be it resolved upon the recommendation of the Superintendent and Treasurer the Board enter into a contract with OSBA for the Legal Assistance Fund Consultant Services for the period of January 1, 2020 through December 31, 2020. Cost for this service is \$250.00.

*E. Ohio School Boards Association Dues

Be it resolved upon the recommendation of the Superintendent and Treasurer dues are paid for membership in the Ohio School Boards Association for CY20 in the amount of \$8,318.00 including an Electronic Subscription to OSBA Briefcase. (Last year's expense was \$8,383.00).

*F. Board of Education Member Compensation Resolution

Be it resolved that the current members of the Willoughby-Eastlake Board of Education shall be compensated at \$125.00 per meeting attended in calendar year 2020 for a maximum of 36 meetings.

*G. Financial Report for Month Ending November 30, 2019

Exhibit 4G

*H. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved. **Exhibit 4H**

*I. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 4I**

***J. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 4J**

Fund/SCC	School	Account Description	Amount	
018-9327	Willoughby Middle School	Willoughby PBIS Program	5,350.00	Revised FY20 Budget; Revised FY20 Purpose & Goals
018-9410	Edison Elementary School	Edison (Main)	27,500.00	Revised FY20 Budget; Revised FY20 Purpose & Goals
019-9250	School of Innovation	FirstEnergy STEM Classroom Grants	960.00	New Account; New FY20 Budget Only
019-9510	Longfellow Elementary School	GPD Grant Grp. Employees Foundation Grant	2,000.00	New FY20 Budget Only

***K. Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, \$5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
PUPM450	Willo Transportation	\$399,630.00	Special Ed. transportation for 2019-20 SY
FIN1140	Medical Mutual of Ohio	\$2,500,000.00	12/1/19-2/29/20 Blanket for employee Medical, Dental, Vision, and Prescription ins. coverage

***L. Advance of General Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$156,200.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
006-0000	\$155,000.00
551-9020	\$1,200.00

*M. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund \$50,000.00

*N. Transfer of Funds (to close Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the General Fund (001-0000) from the closed Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
200-9322 North High Class of 2019	\$8,418.41

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred from the General Fund (001-0000) to the Fund/SCC listed below.

<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
200-9323 North High Class of 2020	\$8,418.41

*O. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Wal-Mart- to North High School	019-9221	\$700.00
FirstEnergy STEM Classroom Grants- to School of Innovation	019-9250	\$960.00
GPD Grant Grp. Employees Foundation Grant- to Longfellow Elementary	019-9510	\$2,000.00

*P. Kronos Incorporated Support Services Renewal

Be it resolved upon the recommendation of the Treasurer that the following renewal of \$44,564.26 with Kronos Incorporated for support services March 11, 2020 through March 10, 2021 be approved. **Exhibit 4P**

*Q. Second Amendment to the 2019 Senior Levy Recipient Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Second Amendment to the 2019 Senior Levy Recipient Agreement be approved.

Exhibit 4Q

*R. Sale of the Surplus Equipment by Public Auction or Scrap

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

1. Lincoln Electric Torchmate CNC cutting table with optional water table and plasma torch, Asset #06177
2. Wheel Balancer, Model # EEWB304A, Serial # G61 LX 034
3. John Bean Snap On Tire Machine, Model # EHP System II E, Serial # 01126027234003422

S. Gifts and Donations

* Item removed from Consent Calendar.

1. The West End YMCA donated two Precor ellipticals, two Precor treadmills, two Precor exercise bikes, and one weight bench/weights to Willoughby-Eastlake City Schools.
2. Edison PTO donated \$1,597.82 to Edison Elementary, 018-9410.
3. Shar-A-Vision donated \$768.00 to Eastlake Autism, 018-9311.
4. WMS PTO donated \$1,500.00 to Willoughby Middle, 018-9320.
5. South Rebel Families donated \$931.00 to South Athletics, 300-9401.
6. Longfellow PTA donated \$728.00 to Longfellow Elementary, for the Music Dept., 018-9440.

R-19-102

It was moved by Dr. Beal and seconded by Mr. Jones to Approve the Gifts and Donations.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Warner abstained. Motion carried.

SUPERINTENDENT'S REPORT

- A. Superintendent Q & A
- B. Levy Report

SUPERINTENDENT'S REPORT- Resolutions

- *A. Revised 2020-2021 District Calendar

December 9, 2019

Be it resolved upon the recommendation of the Superintendent that the revised district calendar for the 2020-2021 school year be approved. **Exhibit 6A**

*B. Frontline Education Renewal

Be it resolved upon the recommendation of the Superintendent and Treasurer that the renewal agreement with Frontline Education effective March 2, 2020 in the amount of \$9,573.63 be approved. **Exhibit 6B**

*C. Gardiner HVAC and Intelligent Services Maintenance Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Gardiner HVAC and Intelligent Services Maintenance Agreement be approved. **Exhibit 6C**

*D. Special Service Agreement

Be it resolved upon the recommendation of the Superintendent that an agreement be entered into with the following institution for providing special services to students with disabilities for the 2019-2020 school year: PSI Affiliates, Inc./PSI Associates, Inc. **Exhibit 6D**

E. Personnel - Supplemental for Brass Advisor (removal)

Be it resolved upon the recommendation of the Superintendent that the Supplemental for the Brass Advisor be removed. **Exhibit 6E**

R-19-103

It was moved by Mr. Jones and seconded by Mrs. Zuren to Approve the Personnel - Supplemental for Brass Advisor (removal).

On a call of the roll, the following vote was cast: 4 Yes Votes. Dr. Beal abstained. Motion carried.

*F. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be

adopted.

Exhibit 6F

COMMUNITY ENGAGEMENT

- A. **Public Comment:** Sharon Scott was present to express her positive experience with the Board and how she has the deepest respect for their work.

OTHER BUSINESS

A recognition of the Board members took place.

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, January 13, 2020, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-104

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to adopt all items in the Consent Calendar (item 4S removed).

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 8:04 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Dr. Beal to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer