



WILLOUGHBY-EASTLAKE RESIDENCY PROCEDURES

Willoughby-Eastlake City Schools is proud to offer a quality education to all residents of the community. At the beginning of each school year, there is always an influx of new students to our district and most districts in Ohio. Attendance policies and procedures are mandated by state law and, as a public school district, Willoughby-Eastlake strictly adheres to these policies. Please review the information below to ensure that you are following the procedures in place for attendance within the district.

In compliance with Ohio Law (ORC3313.64), in order to be eligible for a free public education in the Willoughby-Eastlake School District, a student must reside with a parent/guardian who is a legal resident of the district.

Upon registration, families are notified that in order to complete registration and enrollment in Willoughby-Eastlake Schools, they need to submit two proofs of residency (recent utility bill, driver's license, lease agreement, insurance documenting your legal address). Annually, staff members notify families whose lease may have expired since registration and request an updated lease agreement.

The law also provides provisions for districts to charge families tuition if they are in violation of residency requirements.

If/when Willoughby-Eastlake School personnel become aware of families who may not be residing within the district's boundaries, thorough investigations are conducted by a retired Willoughby Police Officer who works for the Willoughby-Eastlake School District. Furthermore, procedures are in place to notify these families that they need to enroll their children in the school district in which they reside.

Please contact your building principal or Pupil Services at (440) 946-5000 if you have questions regarding your child's attendance eligibility or if you believe a child is in violation of the residency requirements of Willoughby-Eastlake City Schools.