

ORGANIZATIONAL/REGULAR BOARD MEETING (Monday, January 10, 2022)*Generated by Michelle Peters on Tuesday, January 11, 2022***1. Organizational****A. 6:45 p.m. Tax Hearing**Please [click here](#) to view FY23 Tax Budget.**B. Call to Order****C. Roll Call - 7:00 p.m.**

Mrs. Krista Bair - Present

Mr. William Boxler - Present

Mrs. Stacy Menser - Present

Mr. John Roskos - Present

Mr. Lawrence Vittori - Present

D. Pledge of Allegiance**E. Oath of Office to Elected board members- Krista Bair, William Boxler, and Stacy Menser****F. Election and Oath of Office - Board of Education President to one-year term (3313.14)**

A motion was made to approve Mrs. Krista Bair as BOE President for a one-year term.

Motion by Mr. William Boxler

Second by Mr. John Roskos

Bair Aye Boxler Aye Menser Aye Roskos Aye Vittori Aye R-22-01

Motion Approved 5-0

President - Mrs. Krista Bair

G. Election and Oath of Office - Board of Education Vice-President to one-year term (3313.14)

A motion was made to approve Mrs. Stacy Menser as BOE Vice-President for a one-year term.

Motion by Mrs. Krista Bair

Second by Mr. William Boxler

Bair Aye Boxler Aye Menser Aye Roskos Aye Vittori Aye R-22-02

Motion Approved 5-0

Vice-President - Mrs. Stacy Menser

H. * Establishment of 2022 Board of Education Meeting DatesPlease [click here](#) to view 2022 Board Meeting Dates.**I. * Robert's Rules**

Robert's "Rules of Order" will be used in the absence of Board Policy.

J. * Certified Public Records

It is recommended that the Board designate Nicholas Ciarniello, Treasurer, as the designee on behalf of Krista Bair, William Boxler, Stacy Menser, John Roskos, and Lawrence Vittori, for their public records training pursuant to Ohio Revised Code 149.43(E)(1).

K. * Establishment of Service Fund for FY2022

According to §3315.15 ORC, the Treasurer of the Board of Education has certified that the number of pupils enrolled in the Willoughby-Eastlake City School District is **7,401** as of December 1, 2021.

By law, a sum not to exceed \$2.00 for each child so enrolled or \$20,000, whichever is greater, may be set aside from the General Fund to be known as the "Service Fund" to be used only in paying the expenses of the members of the Board of Education actually incurred in the performance of their duties, or of their official representatives when sent out of the school district

for the purpose of promoting the welfare of the schools under their charge (§3315.15).

Be it resolved upon the recommendation of the Superintendent that a service fund be established by the Board of Education in the amount of \$20,000.

L. * Recommendations by Board of Education to authorize the Treasurer

A. To request advances on taxes collected in CY22. See attached resolution.

B. To reinvest available funds for CY22 in accordance with Board Policy and established administrative procedures. Summary of such investments will be reported monthly throughout the year.

C. To pay bills within the adopted appropriations in CY22.

Please [click here](#) to view WECS D Tax Advance Resolution.

M. * Legal Counsel Appointments

Be it resolved upon the recommendation of the Superintendent that the Superintendent of Schools and his designees be authorized to contact legal counsel as necessary for the successful performance of their duties. Legal counsel is designated to be:

-Squire Patton Boggs

-Hoover Kacyon, LLC

-Walter Haverfield LLP

-Peters, Kalail & Markakis Co., LPA.

N. * Board of Education Meeting Minutes

Provided the Board of Education Members receive the minutes of previous meetings at least three or more days in advance of a meeting, authorization is given for the Board to waive reading of the minutes at that meeting.

O. * Resolution Requesting Notification

Be it resolved upon the recommendation of the Treasurer to approve the resolution requesting that the Board of Education be notified by the Tax Commissioner of any application for exemption from taxation for any property located within the district. The resolution is pursuant to §5715.27.

P. * Tax Budget for Fiscal Year 2023

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Tax Budget for FY23 be adopted. Please [click here](#) to view Tax Budget FY23.

Q. * Resolution for Group Health, Vision and Dental Insurance for board members

Be it resolved upon the recommendation of the Superintendent and Treasurer that Board Members may participate, at their own expense, in group health, vision and dental insurance plans provided to employees of the district.

R. * Pre-authorization of Advance of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Treasurer shall be authorized to make adjustments, transfers and additional modifications to budget up to \$2,500,000, revenue and appropriation accounts, as necessary, to update and close each month during the fiscal year to include fiscal year end.

S. Hiring Authority

A motion was made to approve the Willoughby-Eastlake Board of Education to authorize the Superintendent to employ personnel on a temporary basis between Board meetings.

Motion by Mr. John Roskos

Second by Mr. Lawrence Vittori

Bair Aye Boxler Aye Menser Aye Roskos Aye Vittori Aye R-22-03

Motion Approved 5-0

2. Community Engagement

A. Board President Q & A

Mrs. Krista Bair stated that the only question asked at the December board meeting was addressed at that meeting.

Mrs. Krista Bair stated there was an email asking about the relationship with OSBA which will be addressed later in the board meeting, item 5D.

B. Public Comment

1. Stacey McGuigan of Eastlake, OH - Mental Health

3. Board Discussion**A. Overnight/Out of District Field Trips**

Dr. Steve Thompson reviewed all of the current overnight and out of district field trips and the financial impact to the families if they were cancelled. He also reviewed how other schools are handling field trips.

B. Potential Remote Learning Plan

Dr. Steve Thompsom reviewed the active COVID cases throughout the district. He reviewed what a remote learning option would look like should the need arise.

C. Security

Dr. Steve Thompsom reviewed safety and student climate. Additional school Resource Officers have been requested for both high schools and all of the middle schools. Dr. Thompson presented the plan for an alternative school.

4. Minutes**A. Approval of Minutes of December 13, 2021**

A motion was made to approve the minutes of December 13, 2021.

Motion by Mr. John Roskos

Second by Mr. Lawrence Vittori

Bair Aye	Boxler Aye	Menser Aye	Roskos Aye	Vittori Aye	R-22-04
Motion Approved					5-0

5. Treasurer's Report**A. * Financial Report for Month Ending December 31, 2021**

A motion was made to approve Financial Report for Month Ending December 31, 2021.

Please [click here](#) to view December 2021 Financials.

B. Renewal Levy Resolution

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that a resolution determining to submit to the electors of the school district the question of the renewal of an existing tax levy pursuant to sections 5705.194 to 5705.197 of the revised code be approved.

Motion by Mr. William Boxler

Second by Mr. John Roskos

Bair Aye	Boxler Aye	Menser Aye	Roskos Aye	Vittori Aye	R-22-05
Motion Approved					5-0

Please [click here](#) to view Renewal Levy Resolution.

C. * Board of Education Member Compensation Resolution

Be it resolved that the current members of the Willoughby-Eastlake Board of Education shall be compensated at \$125.00 per meeting attended in calendar year 2022 for a maximum of 36 meetings.

D. OSBA Annual Membership Dues

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer dues are paid for membership in the Ohio School Boards Association for CY22 in the amount of \$9,208.00 including an Electronic Subscription to OSBA Briefcase be approved. (Last year's expense was \$8,720.00).

Motion by Mr. John Roskos

Second by Mr. William Boxler

Bair Aye	Boxler Aye	Menser Nay	Roskos Aye	Vittori Aye	R-22-06
Motion Approved					4-1

Please [click here](#) to view OSBA Annual Membership Invoice.

E. OSBA Legal Assistance Fund

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer the Board enter into a contract with OSBA for the Legal Assistance Fund Consultant Services for the period of January 1, 2022 through December 31, 2022 be approved. Cost for this service is \$250.00.

Motion by Mr. John Roskos
 Second by Mr. William Boxler
 Bair Aye Boxler Aye Menser Nay Roskos Aye Vittori Aye R-22-07
 Motion Approved 4-1
 Please [click here](#) to view OSBA Legal Assistance Fund Invoice.

F. Amendment Two to Transportation Agreement

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that Amendment Two to Transportation Agreement be approved.
 Motion by Mr. William Boxler
 Second by Mr. Lawrence Vittori
 Bair Aye Boxler Aye Menser Aye Roskos Aye Vittori Aye R-22-08
 Motion Approved 5-0
 Please [click here](#) to view Amendment Two to Transportation Agreement.

G. * Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

 WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

 WHEREAS, there are exceptions to the requirement, and

 WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

 NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO #	Vendor	Description
223517	Thomas Fence Company Inc	Fence around HVAC Chiller at North High

To approve the following Blanket Certificates of \$50,000 or more

Req #	Vendor	Amount	Description
10827	STRS	190,400.00	District Board Paid STRS
10828	NEO	60,000.00	Health Care Reimbursement 1/2/22-3/31/22
10829	Medical Mutual of Ohio	3,340,000.00	Employee Medical, Dental, Vision & Prescription 1/1/22-3/31/22

H. * Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY22

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY22 be approved:

Fund/SCC	School	Account Description	Amount	Comments
018-9322	WMS	Willoughby Physical Ed	2,720	Revised FY22 Budget Only
007-9021	NCIW	NCIW Berlin	2,090	New FY22 Budget Only

Please [click here](#) to view January 2022 SA.

I. * Gifts and Donations

- Willoughby-Eastlake Public Libraries donated 418 books to Willoughby-Eastlake Preschool, each elementary, and each middle school.

6. Superintendent - Report

A. School Board Recognition

The Ohio School Boards Association is celebrating "School Board Recognition Month" in January 2022 to build awareness and understanding of the vital function an elected board of education plays in our society. Our district is joining other districts throughout the state in recognizing the important contributions school board members make to their communities. Often, they are required to make difficult choices and decisions. Our community is fortunate to have a team of dedicated individuals on the Willoughby-Eastlake School Board. They deserve our support and appreciation.

WHEREAS, it shall be the mission of the Willoughby-Eastlake City School District to provide all students with the best possible education;

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operations; and

WHEREAS, the school board keeps attention focused on progress toward the district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of the students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that January 2022 is hereby proclaimed School Board Recognition Month and I encourage all citizens to publicly and privately thank the school board members for serving this community and for their dedicated service to our children.

7. Superintendent - Resolutions

A. Memorandum of Understanding with the Lake County YMCA

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Memorandum of Understanding with Lake County YMCA be approved.

Motion by Mr. Lawrence Vittori

Second by Mrs. Stacy Menser

Bair Aye Boxler Aye Menser Aye Roskos Aye Vittori Aye R-22-09

Motion Approved 5-0

Please [click here](#) to view MOU with Lake County YMCA.

B. Memorandum of Understanding with WETA (Willoughby-Eastlake Teachers Association)

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Memorandum of Understanding with WETA (Willoughby-Eastlake Teachers Association) be approved.

Motion by Mr. Lawrence Vittori

Second by Mr. John Roskos

Bair Aye Boxler Aye Menser Aye Roskos Aye Vittori Aye R-22-10

Motion Approved 5-0

Please [click here](#) to view MOU with WETA.

C. * 2022-2023 High School, Middle School and School of Innovation Middle School School Course Selection Guide Recommendation

Be it resolved upon the recommendation of the Superintendent that the 2022-2023 course selection guides for High School, Middle School, and the School of Innovation Middle School be approved.

Please [click here](#) to view Course Selection Guides Memorandum, [click here](#) to view the High School Course Selection Guide, [click here](#) to view the Middle School Course Selection Guide, and [click here](#) to view School of Innovation Middle School Course Selection Guide.

D. * Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Please [click here](#) to view January Personnel Agenda and [click here](#) to view Supplementals for the 2021-2022 School Year.

8. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, February 14, 2022, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

9. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar.

Motion by Mr. Lawrence Vittori

Second by Mr. William Boxler

Bair Aye	Boxler Aye	Menser Aye	Roskos Aye	Vittori Aye	R-22-11
Motion Approved					5-0

10. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Mr. John Roskos

Second by Mr. Lawrence Vittori

Bair Aye	Boxler Aye	Menser Aye	Roskos Aye	Vittori Aye	R-22-12
Motion Approved					5-0

Adjourned 8:34 p.m.

Treasurer

President