

REGULAR BOARD MEETING (Monday, March 8, 2021)

Generated by Michelle Peters on Wednesday, March 10, 2021

1. Introduction**A. Call to Order****B. Roll Call - 7:00 p.m.**

Mr. Mike Merhar - Absent

Mr. John Roskos - Present

Mrs. Amy Zuren - Present

Mr. Brian Jones - Present

Dr. Thomas Beal - Present

C. Pledge of Allegiance**2. Community Engagement****A. Superintendent Q & A**

- We are getting a lot of questions about prom & graduation and what that will look like. The Lake County Health Department has not issued guidance on either at this time. We are currently evaluating our options and will communicate with parents once we know.
- A Covid-19 case update was given.

B. Public Comment**3. Superintendent - Report****A. Vaccination Update**

Charles Murphy and Lori Klonowski gave an overview of the vaccination clinic that took place at South High School. The first shot was February 24th and approximately 1,200 individuals received their first vaccine. The second dose will take place on March 17th. There will be a make-up clinic for all of Lake County on March 10th.

4. Minutes**A. Approval of Minutes of February 8, 2021**

A motion was made to approve the minutes of February 8, 2021.

Motion by Mrs. Amy Zuren

Second by Mr. John Roskos

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-26
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Motion Approved					4-0
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5. Treasurer's Report**A. * Financial Report for Month Ending February 28, 2021**

A motion was made to approve Financial Report for Month Ending February 28, 2021.

Please [click here](#) to view February 2021 Financials.

B. Resolution Accepting Amounts and Rates

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved.

Please [click here](#) to view Amounts and Rates.

Motion by Mr. Brian Jones

Second by Mr. John Roskos

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-27
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Motion Approved					4-0
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C. Certificates of Deposit with Farmers National Bank

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the opening of the follow certificates of deposit with Farmers National Bank be approved: - 12 months: \$1 million @ 0.38% - 24 months: \$1 million

@ 0.43%

Motion by Mr. John Roskos

Second by Mr. Brian Jones

Merhar N/A Roskos Aye Zuren Abstain Jones Aye Beal Aye R-21-28

Motion Approved 3-0

D. Bond Refunding Resolution

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that a resolution providing for the issuance and sale of bonds in a maximum principal amount of \$765,000, for the purpose of refunding at a lower interest cost be approved.

Please [click here](#) to view Bond Refunding Resolution.

Motion by Mrs. Amy Zuren

Second by Mr. Brian Jones

Merhar N/A Roskos Aye Zuren Aye Jones Aye Beal Aye R-21-29

Motion Approved 4-0

E. Food Service Solutions Consulting Proposal

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the agreement with K-12 Business Consulting Inc. effective March 3, 2021, be approved.

Please [click here](#) to view Food Service Solutions Consulting Proposal.

Motion by Mr. John Roskos

Second by Mrs. Amy Zuren

Merhar N/A Roskos Aye Zuren Aye Jones Aye Beal Aye R-21-30

Motion Approved 4-0

F. Electric Audit Project Agreement

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Electric Audit Project Agreement be approved.

Please [click here](#) to view Electric Audit Project Agreement.

Motion by Mr. Brian Jones

Second by Mr. John Roskos

Merhar N/A Roskos Aye Zuren Aye Jones Aye Beal Aye R-21-31

Motion Approved 4-0

G. 403(b)/457 Plan Administrator

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that 403(b)/457(b) Plan Administrator Agreement be approved.

Please [click here](#) to view Plan Administrator Resolution.

Motion by Mrs. Amy Zuren

Second by Mr. John Roskos

Merhar N/A Roskos Aye Zuren Aye Jones Aye Beal Aye R-21-32

Motion Approved 4-0

H. * Rea & Associates, Inc. Contract Addendum

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Contract Addendum with Rea & Associates, Inc. to prepare the Comprehensive Annual Financial Report (CAFR) for fiscal years ending June 30, 2021 and 2022 be approved.

Please [click here](#) to view Rea & Associates Contract Addendum FY 21-22.

I. * Tax-Deferred Payroll Deduction Plan

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Tax-Deferred Payroll Deduction Plan be adopted.

Please [click here](#) to view the Tax-Deferred Payroll Deduction Plan.

J. * Liability & Cyber Insurance Renewal

Be it resolved upon the recommendation of the Treasurer that the District's liability insurance renewal with a total annual premium of \$307,672 and cyber liability insurance renewal with a total annual premium of \$25,269 be approved. Please [click here](#) to view the Liberty Liability with Umbrella renewal and [click here](#) to view the Cyber Insurance renewal.

K. * Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO Number	Vendor	Description
210939	Lakeland Community College	CCP Books Fall 2020
410043	Petermann Bus Transportation	Transportation for District Sports

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
6553	Direct Energy Business Mkt	76,400.00	District Gas Supplier Change
7195	Petermann Bus Transportation	51,213.46	Spring Sports & Pick Up of Winter Transp

L. * Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY21

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY21 be approved:

Please [click here](#) to view March Agenda 2021

Fund/SCC	School	Account Description	Amount
200-9105	Willoughby Middle	Willoughby Rocket Club	2,400.00
200-9316	North High	North High Student Council	1,350.00
200-9415	South High	South High National Honor Society	3750.00

M. * Gifts and Donations

1. James P. Sunday donated a 2009 Hyundai Sonata 4D to Willoughby-Eastlake City School District for NCI Willoughby Campus.
2. Bicycle Hub donated a money order for \$250.00 to the Auto Collision program at NCI Willoughby Campus.

6. Superintendent - Resolutions

A. Service Agreement with the Educational Service Center of Northeast Ohio

A motion to resolve upon the recommendation of the Superintendent and Treasurer that the service agreement with the Educational Service Center of Northeast Ohio (ESCNEO) effective July 1, 2021 through June 30, 2023 be approved.

Please [click here](#) to view ESC of Northeast Ohio Service Agreement.

Motion by Mrs. Amy Zuren

Second by Mr. John Roskos

Merhar N/A Roskos Aye Zuren Aye Jones Aye Beal Aye R-21-33

Motion Approved

4-0

B. Clinical Affiliation Agreement with Lake County Community College District

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Clinical Affiliation Agreement between Lake County Community College District and the school district for a term of 3 years commencing March 15, 2021 be approved.

Please [click here](#) to view Clinical Affiliation Agreement with Lake County Community College District.

Motion by Mr. John Roskos

Second by Mr. Brian Jones

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-34
Motion Approved					4-0

C. John Carroll University Supervised Experience in School Psychology Internship Plan and Competence Evaluation Protocol

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Supervised Experience in School Psychology Internship Plan and Competency Evaluation Protocol with John Carroll University for the 2021-2022 school year be approved.

Please [click here](#) to view John Carroll University Internship Plan & Competency Evaluation Protocol.

Motion by Mrs. Amy Zuren

Second by Mr. John Roskos

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-35
Motion Approved					4-0

D. Release and Waiver Agreement

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Release and Waiver Agreement from the date of full execution through July 31, 2022 be approved.

Motion by Mr. John Roskos

Second by Mr. Brian Jones

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-36
Motion Approved					4-0

E. Administrative and Exempt Employee Compensation Plan and Schedule of Benefits (amended)

6E (1) A motion was made to amend to remove "*or designee*" in 3K from the Administrative and Exempt Employee Compensation Plan and Schedule of Benefits be approved.

Motion by Mr. John Roskos

Second by Mr. Brian Jones

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-37
Motion Approved					4-0

6E (2) A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the amended Administrative and Exempt Employee Compensation Plan and Schedule of Benefits be approved.

Motion by Mr. John Roskos

Second by Mrs. Amy Zuren

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-38
Motion Approved					4-0

F. * Special Service Agreement with Brunswick City School District

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with the Brunswick City School District effective February 9, 2021 through June 30, 2021 be approved.

G. * Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure; NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Please [click here](#) to view March 8, 2021 Agenda and [click here](#) to view Supplementals for 2020-2021 School Year.

7. Superintendent - Policies

A. First Reading of the following:

1. Policy 7450 EH - Property Inventory - Please [click here](#) to view.
2. Policy 7455 EH - Accounting System for Capital Assets - Please [click here](#) to view.
3. Policy 1422 EH - Nondiscrimination and Equal Employment Opportunity - Please [click here](#) to view.
4. Policy 1623 EH - Section 504/ADA Prohibition Against Disability Discrimination in Employment - Please [click here](#) to view.
5. Policy 1662 EH - Anti-Harassment - Please [click here](#) to view.
6. Policy 2260 EH - Nondiscrimination and Access to Equal Educational Opportunity - Please [click here](#) to view.
7. Policy 3122 EH - Nondiscrimination and Equal employment Opportunity - Please [click here](#) to view.
8. Policy 3123 EH - Section 504/ADA Prohibition Against Disability Discrimination in Employment - Please [click here](#) to view.
9. Policy 3362 EH - Anti-Harassment - Please [click here](#) to view.
10. Policy 4122 EH - Nondiscrimination and Equal Employment Opportunity - Please [click here](#) to view.
11. Policy 4123 EH - Section 504/ADA Prohibition Against Disability Discrimination in Employment - Please [click here](#) to view.
12. Policy 4362 EH - Anti-Harassment - Please [click here](#) to view.
13. Policy 5517 EH - Anti-Harassment - Please [click here](#) to view.
14. Policy 2240 EH - Controversial Issues - Please [click here](#) to view.
15. Policy 2260.01 EH - Section 504/ADA Prohibition Against Discrimination Based on Disability - Please [click here](#) to view.
16. Policy 2266 EH - Nondiscrimination on the Basis of Sex in Education Programs or Activities - Please [click here](#) to view.
17. Policy 6144 EH - Investments - Please [click here](#) to view.
18. Policy 6146 - Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations - Please [click here](#) to view.
19. Policy 6220 EH - Budget Preparation - Please [click here](#) to view.
20. Policy 6600 EH - Deposit of Public Funds: Cash Collection Points - Please [click here](#) to view.
21. Policy 7440.01 - Video Surveillance and Electronic Monitoring - Please [click here](#) to view.
22. Policy 8500 EH - Food Services - Please [click here](#) to view.
23. Policy 8510 EH - Wellness - Please [click here](#) to view.

8. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for April 12, 2021 at 7:00 p.m., on the first floor of the W-E Board of Education, located at 35353 Curtis Blvd., Eastlake, OH.

9. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt the action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

Motion by Mrs. Amy Zuren

Second by Mr. Brian Jones

Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-39
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Motion Approved					4-0
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10. Closing

A. Press Review

B. Adjournment

A motion was made to adjourn.

Motion by Mr. Brian Jones

Second by Mr. John Roskos

3/11/2021

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Merhar N/A	Roskos Aye	Zuren Aye	Jones Aye	Beal Aye	R-21-40
Motion Approved					4-0
Adjourned 7:56 p.m.					

Treasurer

President