

RECORD OF PROCEEDINGS

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **March 9, 2020** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Mike Merhar, John Roskos and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Approval Of Minutes Of February 10, 2020

R-20-17

It was moved by Mr. Jones and seconded by Mrs. Zuren to Approve the Minutes Of February 10, 2020.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER’S REPORT

*A. Financial Report for Month Ending February 29, 2020 **Exhibit 3A**

*B. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved. **Exhibit 3B**

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3C**

*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

March 9, 2020

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO Number	Vendor	Description
100608	Great Lakes Theater Festival	School Residency Program (Macbeth)
201364	ESC of Northeast Ohio	Tuition for Crossroad PHP program
201395	AECOM	Transportation Facility Improvements

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
PUPM069	PSI	\$70,438.25	Nursing Services 2019-20 SY blanket
PUPM068	ESC of Northeast Ohio	\$115,000.00	Tuition for Crossroad PHP program blanket 2019-20 SY
FIN1163	Medical Mutual of Ohio	\$3,340,000.00	3/1/20-6/30/20 Blanket for employee medical, dental, vision, and prescription ins. coverage
FIN1162	NEO	\$120,000.00	3/1/20-6/30/20 Blanket for Health Care Reimbursement

E. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved.

Exhibit 3E

R-20-18

It was moved by Mr. Merhar and seconded by Mr. Roskos to Approve the Resolution Accepting Amounts and Rates.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*F. Hilltop Securities Inc.

Be it resolved upon the recommendation of the Treasurer that a depository agreement with Hilltop Securities Inc. be approved.

Exhibit 3F

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*M. Sale of the Surplus Equipment by Public Auction or Scrap

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

Bus #	Asset #	Year	Make	VIN
77	60571	2008	Thomas	1T88N4E2081297894

*N. Gifts and Donations

1. School of Innovation PTO donated \$1,401.43 to SOI, 018-9250.
2. SOI PTO donated \$300.00 to the Curriculum Dept. for Book and a Bunny, 018-9132.

SUPERINTENDENT'S REPORT

- A. Superintendent Q & A
- B. Levy Report

SUPERINTENDENT'S REPORT- Resolutions

A. National Webcheck Program Services and Equipment Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the three-year agreement for National Webcheck Program Services and Equipment for the Human Resources Department be approved. **Exhibit 5A**

R-20-19

It was moved by Mrs. Zuren and seconded by Mr. Merhar to Approve the National Webcheck Program Services and Equipment Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. 2019-2020 Certified Substitute Pay Schedule and Classified Long Term Substitute Pay Schedule

Be it resolved upon the recommendation of the Superintendent and Treasurer that the attached pay schedule for Certified Substitutes and Classified long term substitutes for the 2019-2020 school year be approved. **Exhibit 5B**

R-20-20

It was moved by Mr. Roskos and seconded by Mr. Jones to Approve the 2019-2020 Certified Substitute Pay Schedule and Classified Long Term Substitute Pay Schedule.

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On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*C. 2020-2021 College Credit Plus Agreement with Notre Dame College

Be it resolved upon the recommendation of the Superintendent that the 2020-2021 College Credit Plus Agreement with Notre Dame College be approved. **Exhibit 5C**

*D. Overnight and/or Out of State Field Trip Request

Be it resolved upon the recommendation of the Superintendent that an educational trip for South High School Spanish students to visit various cultural and ecological locations in Costa Rica on Friday, March 19, 2021 through Saturday, March 27, 2021 be approved and a waiver be granted for the one day of missed school.

*E. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5E**

SUPERINTENDENT'S REPORT- Policies

A. First Reading of the following:

1. Policy 1520 - Employment of Administrators
2. Policy 2664 - Gifted Education and Identification
3. Policy 3120 - Employment of Professional Staff
4. Policy 3120.04 - Employment of Substitutes
5. Policy 3120.05 - Employment of Personnel in Summer School and Adult Education
6. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities

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7. Policy 4120 - Employment of Classified Staff
8. Policy 4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
9. Policy 4124 - Employment Contract
10. Policy 4162 - Drug and Alcohol Testing of CDL License Holders and other Employees who Perform Safety-Sensitive Functions
11. Policy 5460 - Graduation Requirements
12. Policy 5460.02 - Students at-Risk of not Qualifying for a High School Diploma
13. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures
14. Policy 6605 - Crowdfunding

COMMUNITY ENGAGEMENT

- A. **Public Comment:** Terry Foreman was present to ask that the Public Comment section be moved back toward the beginning of the meeting. A student from South High School spoke about the student perspective on the levy.

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, April 13, 2020, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-20-21

It was moved by Mrs. Zuren and seconded by Mr. Merhar to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 7:28 p.m., there being no further business, it was moved by Mr. Merhar and seconded by Mr. Roskos to adjourn.

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On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer