

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **March 10, 2014** at 7:00 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott, Margaret Warner and Amy Zuren.

The meeting was called to order and the pledge of allegiance was given.

Approval Of Minutes Of February 6, 2014.

R-14-17

It was moved by Mr. Brickner and seconded by Mrs. Scott to Approve the Minutes of February 6, 2014.

On a call of the roll, the following vote was cast: 4 Yes Votes; Mrs. Newyear abstained. Motion carried.

Approval Of Minutes Of February 10, 2014.

R-14-18

It was moved by Mrs. Newyear and seconded by Mr. Brickner to Approve the Minutes of February 10, 2014.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of February 18, 2014.

R-14-19

It was moved by Mrs. Scott and seconded by Mrs. Newyear to Approve the Minutes of February 18, 2014.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending February 28, 2014

Exhibit A

*B. Amended FY14 Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY14 be approved.

Exhibit B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit C**

*D. Tax Budget For Calendar Year 2015

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Tax Budget for CY15 be adopted. **Exhibit D**

*E. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$15,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

| | | | <u>P.O. Amount</u> | <u>Invoice</u> |
|----|-------------|--------------------------|--------------------|----------------|
| 1. | P.O. 140440 | South Athletic Officials | \$5,000.00 | \$10,380.00 |
| 2. | P.O. 140454 | North Athletic Officials | \$2,400.00 | \$6,100.00 |

To approve the following Then and Now Certificates

| | | | <u>P.O. Amount</u> |
|----|-------------|------------------------|--------------------|
| 1. | P.O. 241837 | Educational Svc Center | \$10,724.00 |
| 2. | P.O. 241633 | Educational Svc Center | \$6,187.48 |

To approve the following Blanket Certificates of \$15,000 or more

| | | | <u>Blanket Certificate Amount</u> |
|----|----------|---------------------------|-----------------------------------|
| 1. | PUPSM899 | Suburban School Transport | \$52,643.81 |
| | | Special Ed Transport | |

*F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$5,200.00 to the following fund(s) to avoid month end deficits.

| <u>Fund/SCC</u> | <u>Advance</u> |
|-----------------|----------------|
| 011-9000 | \$5,200.00 |

*G. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$11,430.00 be returned to the General Fund:

| <u>Fund/SCC</u> | <u>Amount of Return</u> | <u>Fund/SCC</u> | <u>Amount of Return</u> |
|-----------------|-------------------------|-----------------|-------------------------|
| 009-9002 | \$9,600.00 | 011-9001 | \$1,400.00 |
| 009-9003 | \$230.00 | 011-9002 | \$200.00 |

*H. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

| | |
|-----------------------------------|--------------|
| 035-9001 Termination Benefit Fund | \$175,000.00 |
|-----------------------------------|--------------|

*I. Transfer of Funds (to cover Athletic Official fees)

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$8,867.00 be transferred from the General Fund to the following Athletic Fund/SCC's.

| <u>Fund/SCC</u> | <u>Description</u> | <u>Transfer</u> |
|-----------------|----------------------|-----------------|
| 300-9001 | Eastlake Athletics | \$620.00 |
| 300-9301 | North Athletics | \$3,547.00 |
| 300-9401 | South Athletics | \$3,465.00 |
| 300-9101 | Willoughby Athletics | \$570.00 |
| 300-9201 | Willowick Athletics | \$665.00 |

*J. Transfer of Funds (to permanently close accounts)

| <u>Transfer FROM Fund/SCC</u> | <u>Transfer TO Fund/SCC</u> | <u>Amount</u> |
|-------------------------------|-----------------------------|---------------|
| 200-9404 South Class of 2013 | 001-General Fund | \$4,444.12 |

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*K. Transfer of Funds (to remit remaining proceeds from closed accounts to new Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

| <u>Transfer TO Fund/SCC</u> | <u>Amount</u> |
|------------------------------|---------------|
| 200-9405 South Class of 2014 | \$4,444.12 |

*L. Gifts and Donations

1. Rebel Moms donated \$1,467.56 to South High Class of 2014 Fund 200-9405.
2. North Music Boosters donated \$268.00 to the North Marching Band Fund 200-9312.
3. Longfellow PTA donated \$860.00 to the Longfellow 018-9440 Fund.

*M. Budget Revision for Post Secondary Nursing Program for FY14

Be it resolved upon the recommendation of the Superintendent and Treasurer the Post Secondary Nursing Program Budget be revised from \$743,080 to \$781,080.

| <u>Fund/SCC</u> | <u>School/Program</u> | <u>Amended Budget</u> |
|-----------------|------------------------|-----------------------|
| 413-9014 | Post Secondary Nursing | \$781,080 |

*N. Budget Revision for Lake County RSVP Program for April 1, 2013 – March 31, 2014

Be it resolved upon the recommendation of the Superintendent and Treasurer the Lake County RSVP Program Budget be revised from \$174,472 to \$175,523.

| <u>Fund/SCC</u> | <u>School/Program</u> | <u>Amended Budget</u> |
|-----------------|-----------------------|-----------------------|
| 599-9014 | Lake County RSVP | \$175,523 |

*O. Proposed Budget for Lake County RSVP Program for April 1, 2014 – June 30, 2014

Be it resolved upon the recommendation of the Superintendent and Treasurer the following Proposed Budgets be approved:

| <u>Fund</u> | <u>School/Program</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 599-9015 | Lake County RSVP | \$169,981 |

*P. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY14

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY14 be approved: **Exhibit E**

| <u>Fund/Sec</u> | <u>School/Program</u> | | <u>Amount</u> |
|-----------------|----------------------------------|---------|---------------|
| 012-9001 | Tech - Adult Ed. Welding | Revised | \$ 16,710.00 |
| 022-9302 | North Athletic Tournaments | | \$ 1,146.00 |
| 200-9202 | Willowick Middle Music Programs | Revised | \$ 6,000.00 |
| 200-9306 | North Class of 2015 | Revised | \$ 2,335.00 |
| 200-9308 | North Class of 2017 | | \$ - |
| 200-9310 | North High Volunteers | Revised | \$ 3,000.00 |
| 200-9316 | North High Student Council | Revised | \$ 8,700.00 |
| 200-9406 | South High Class of 2015 | Revised | \$ 4,000.00 |
| 200-9407 | South High Class of 2016 | Revised | \$ 3,500.00 |
| 200-9408 | South High Class of 2017 | Revised | \$ 4,575.00 |
| 200-9409 | South High Drama Club | | \$ 17,000.00 |
| 200-9503 | Tech - Office Technology | Revised | \$ 4,750.00 |
| 300-9101 | Willoughby Middle Athletic Dept. | Revised | \$ 69,210.00 |

Q. A Resolution Declaring The Surplus Equipment Of The Board Of Education Listed Are No Longer Needed For Any School Purpose And Authorizing The Sale Of The Surplus Equipment By Public Auction or Scrap.

| | Vans | VIN | Proposed Action |
|---|---------------------|-------------------|------------------------|
| 1 | 1997 Dodge van | 2B5WB35Y2VK528917 | Scrap |
| 2 | 1992 Chevy van | 2GAGG35KXN4144230 | Scrap |
| 3 | 1992 Dodge van | 2B4HB25Y4NK118241 | Scrap |
| 4 | 1992 Chevy van | 2GCFG35K7N4167659 | Scrap |
| 5 | 1995 Chevy step van | 1GBFP32K2S3315523 | Auction |
| 6 | 1999 Chevy step van | 1GBKP32R9X3307701 | Auction |

| | Buses | VIN | Proposed Action |
|---|--------------------|-------------------|------------------------|
| 1 | 1999 Thomas | 1T88N4B20X1168220 | Auction |
| 2 | 1994 Blue Bird | 1BAAHCSA7RF057773 | Auction |
| 3 | 1999 Thomas | 1T88J4B2XX1168219 | Auction |
| 4 | 1999 International | 1HVBGAAN9XA022226 | Auction |
| 5 | 2000 International | 1HVBGAAN7YA025613 | Auction |
| 6 | 2000 International | 1HVBGAAN9YA025614 | Auction |
| 7 | 1998 International | 1HVBBAAM82H589264 | Auction |

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It was moved by Mrs. Newyear and seconded by Mr. Brickner to Approve A Resolution Declaring The Surplus Equipment Of The Board Of Education Listed Are No Longer Needed For Any School Purpose And Authorizing The Sale Of The Surplus Equipment By Public Auction or Scrap.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

SUPERINTENDENT'S REPORT

A. FOR YOUR INFORMATION

STREAM School Update

STREAM education is an approach to teaching and learning that integrates the content and skills of science, technology, reading, engineering, arts and mathematics. The goal of STREAM education is to improve student achievement by preparing students for post-secondary study and the 21st century workforce.

STREAM students will be expected to answer complex questions, investigate global issues, and develop solutions for challenges and real world problems. STREAM students will increase their ability to be logical thinkers and effective communicators all while becoming more technologically, scientifically, and mathematically literate.

B. RECOMMENDATIONS

1. Be it resolved upon the recommendation of the Superintendent that, a 10 year lease with the City of Eastlake for the use of Taft Elementary School be approved.

Exhibit F

R-14-21

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve A Resolution for a 10 year lease with the City of Eastlake for the use of Taft Elementary School

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

2. Legal Counsel Appointment

Be it resolved upon the recommendation of the Superintendent that the Superintendent of Schools and his designees be authorized to contact Buckley King, legal counsel, as necessary, for the successful performance of their duties.

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R-14-22

It was moved by Mrs. Zuren and seconded by Mrs. Newyear to Approve Legal Counsel Appointment.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

3. eSchoolView Hosting Contract

Be it resolved upon the recommendation of the Superintendent, that the contract with ESchoolView for our district web site, effective July 1, 2014, through June 30, 2017, for \$9,540.00 per year be approved. **Exhibit G**

R-14-23

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve eSchoolView Hosting Contract.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

4. Ratification of OAPSE Contracts

WHEREAS, the Ohio Revised Code, Chapter 4117, mandates that school districts and other public agencies collectively bargain with employees regarding hours, wages, and other terms and conditions of employment; and

WHEREAS, the District has recently concluded negotiations with OAPSE Locals; and

WHEREAS, said Locals have ratified the tentative agreements reached through these negotiations;

NOW, THEREFORE, BE IT RESOLVED, that the collective bargaining contracts with OAPSE Local 159 (Food Service Workers) and OAPSE Local 163 (Buildings and Grounds), for the period commencing September 1, 2014 and terminating August 31, 2017 be ratified.

R-14-24

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve Ratification of OAPSE Contracts.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*5. Special Services Agreements

Be it resolved upon the recommendation of the Superintendent that agreements be entered into for the purpose of providing special services to students with disabilities with the following institutions: Beech Brook and Education Alternatives.

*6. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent, that an educational trip for students in the clerical program at Career Academy to participate in the Business Professionals of America competition in Columbus, Ohio from Thursday, March 13, 2014 to Friday, March 14, 2014 be approved and a waiver be granted for the 2 days of missed school.

*7. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent, that an educational trip for students from the Welding Program at Career Academy to participate in the State Competition of Skills USA, in Columbus, Ohio, from Tuesday, April 15, 2014 to Wednesday, April 16, 2014 be approved.

*8. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent, that an educational trip for the South High School Academic Decathlon Team to participate in the National Academic Decathlon Tournament in Honolulu, Hawaii, from Tuesday, April 22, 2014 to Saturday, April 26, 2014 be approved and a waiver be granted for the four days of missed school.

*9. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent, that an educational trip for South High School Student Council members to participate in the OASC State Conference in Port Clinton, Ohio, from after school on Thursday, April 24, 2014 to Saturday, April 26, 2014 be approved and a waiver be granted for the one day of missed school.

*10. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

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NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-14-25

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to approve the following resolution: Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

MEETING NOTIFICATION

The next Regular Board of Education Meeting is scheduled to be held Monday, April 7, 2014, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mrs. Scott and seconded by Mr. Brickner to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

EXECUTIVE SESSION to discuss employment of public employees

At 8:20 p.m., It was moved by Mrs. Newyear and seconded by Mrs. Zuren to adjourn to executive session to discuss employment of public employees.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 8:58 p.m., it was moved by Mr. Brickner and seconded by Mrs. Newyear to adjourn the executive session and reconvene the regular meeting in open session.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 8:59 p.m., there being no further business, it was moved by Mr. Brickner and seconded by Mrs. Newyear to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

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The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer