

**RECORD OF PROCEEDINGS**

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **March 11, 2013** at 7:00 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Dan Hoffman, Connie Newyear, Sharon Scott, and Margaret Warner.

The meeting was called to order and the pledge of allegiance was given.

Approval of Minutes of February 4, and February 21, 2013.

**R-13-10**

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve the Minutes of February 4, and February 21, 2013.

On a call of the roll, the following vote was cast: February 4, 2013: 4 Yes Votes, Mrs Newyear, Abstained. February 21, 2013: 5 Yes Votes. Motion carried.

**TREASURER'S REPORT**

A. Financial Report for Month Ending January 31, 2013 **Exhibit A**

B. Amended Permanent Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer the Amended Permanent Appropriations be approved. **Exhibit B**

C. Resolution Declaring the Necessity to Issue Bonds

The Treasurer presented and recommended the Board approve a resolution declaring the necessity to proceed with the submission of the question of the issuance of school improvement bonds in the aggregate principal amount of \$130,000,000 to the electors of the Willoughby-Eastlake City School District. **Exhibit C**

**R-13-11**

It was moved by Mrs. Scott and seconded by Mr. Hoffman to approve the following: A Resolution Declaring the Necessity to Issue Bonds

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

D. Purchase Order Overage Exceeding \$3,000

Be it resolved upon the recommendation of the Superintendent and Treasurer, in accordance with the ORC for invoice increases exceeding the purchase order balance by \$3,000 or more, the Board approve the following invoice for payment, and the Treasurer be authorized to sign the Fiscal Certificate:

<u>Vendor</u>	<u>P.O.</u>	<u>P.O. Amount</u>	<u>Invoice Amount</u>	<u>Purpose</u>
STRS	231616	\$18,000.00	\$22,298.28	Retirement

E. Purchase Order Approvals

Be it resolved upon the recommendation of the Superintendent and Treasurer, in accordance with the ORC for *after-the-fact* purchase orders, the Board approve the following invoices for payment, and the Treasurer be authorized to sign an amended Fiscal Certificate for each:

<u>Vendor</u>	<u>P.O. Number</u>	<u>P.O. Date</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Purchased</u>
The Niklee Co	130839	01/25/13	12/21/12	\$1,371.60	WMS Wrestling T-Shirts

F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$251,800.00 to the following funds to avoid month end deficits.

003-0000	\$70,000.00	014-0000	\$30,000.00
006-0000	\$126,000.00	572-9013	\$18,500.00
009-9460	\$4,600.00	590-9013	\$2,700.00

G. Transfer of Funds (to cover Athletic Official fees)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund.

300	\$5,220.00
-----	------------

H. Transfer of Funds (to permanently close accounts)

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
200-9002 Student Activity Autism	001-General Fund	\$1,393.54
014-1105 Title 1	001-General Fund	\$0.00
432-4301 EMIS	001-General Fund	\$0.00
432-4302 EMIS	001-General Fund	\$0.00
451-4521 OneNet State Grant	001-General Fund	\$0.00
451-4522 OneNet State Grant	001-General Fund	\$0.00
451-4523 OneNet State Grant	001-General Fund	\$0.00

I. Transfer of Funds (to remit remaining proceeds from closed accounts to new Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

<u>Transfer TO Fund/SCC</u>	<u>Amount</u>	<u>Fund/SCC Description</u>
018-9311 Autism	\$1,393.54	Eastlake MS Public School Support -

J. Transfer of Funds (retirement payments made to employees; per CBA)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund.

035-0000 Termination Benefit Fund	\$175,000.00
-----------------------------------	--------------

K. Gifts and Donations

Marous Brothers Construction donated \$2,000.00 to South HS Athletics (Cannon)  
 Todd J. Pesek MD, Inc. donated \$500.00 to Edison Daybreak with Dad  
 Neundorfer, Inc. donated \$2,866.81 worth of stainless steel to the Welding Program  
 Fairmount Minerals donate \$4,579.00 to Grant Elementary for general educational use

L. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<u>Institution Awarding the Grant</u>	<u>Amount</u>	<u>Purpose</u>
Martha Holden Jennings Foundation	\$1,515.00	Great Lakes Theater Residency - North
Berlin Family Education Foundation	\$1,000.00	Great Lakes Theater Residency – North
Berlin Family Education Foundation	\$1,000.00	Art to Go Program – North
Wal-Mart	\$500.00	iPad for North High
First Interstate Properties	\$2,604.00	(10) iPads for Royalview Elementary
Lowes	\$4,000.00	Royalview Courtyard

M. Student Activity Program Purpose, Goals and Proposed Budgets for FY13

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets for FY13 be approved:

<u>Fund</u>	<u>School/Program</u>	<u>Amount</u>
200-9404	South Class of 2013	\$24,000.00

**8. SUPERINTENDENT'S REPORT**

1. The Superintendent recommended the Board table a resolution for Beverage Provider Agreement until the contract is completed.

2. Pre-School Tuition

Be it resolved upon the recommendation of the Superintendent that the Pre-School Tuition rate for the 2013-2014 school year be \$1,550.00 per student.

**R-13-12**

It was moved by Mr. Hoffman and seconded by Mrs. Newyear to approve the following: Pre-School Tuition

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

3. Medical Assisting Program at the Technical Center

Be it resolved upon the recommendation of the Superintendent that a new Medical Assisting Program at the Technical Center for the 2013-14 school year be approved.

4. Adoption of School Calendar for 2013-14

Be it resolved upon the recommendation of the Superintendent that the attached calendar for the 2013-14 school year be adopted. **Exhibit D**

5. Stadium Lighting Project at South High School

Be it resolved upon the recommendation of the Superintendent that the contract for the stadium lighting project at South High School in the amount of \$ 324,749.00 be awarded to B & J Electric of North Lima, Ohio, the contractor that submitted the lowest bid.

**R-13-13**

It was moved by Mr. Hoffman and seconded by Mrs. Scott to approve the following: Stadium Lighting Project at South High School

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

6. New Water Manifold at the Tech Center

Be it resolved upon the recommendation of the Superintendent that a purchase order be issued in the amount of \$10,900.00 to The John F. Gallagher Co., the contractor that submitted the lowest quote, to install a new water manifold at the Tech Center.

March 11, 2013

7. Willoughby-Eastlake Public Library Trustee

Be it resolved upon the recommendation of the Superintendent that the appointment of Donald Mausar by the Willoughby-Eastlake Public Library Board of Trustees to fill the unexpired term of Patricia Webster who retired from the board on January 31, 2013, and whose term expires August 31, 2014, be approved.

**R-13-14**

It was moved by Mrs. Newyear and seconded by Mr. Hoffman to approve the following:  
Willoughby-Eastlake Public Library Trustee

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

8. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent that an educational trip for the students in the clerical program at the Technical Center to participate in the Business Professionals of America competition in Columbus, Ohio from Thursday, March 14, 2013 to Friday, March 15, 2013 be approved and a waiver be granted for the 2 days of missed school.

9. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the persons shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non-certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

The Superintendent presented and recommended the Board approve a resolution for Consent Calendar.

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the

March 11, 2013

Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

**R-13-15**

It was moved by Mrs. Scott and seconded by Mr. Brickner to approve the following resolution: Consent Calendar

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled to be held Monday, April 8, 2013, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mr. Hoffman and seconded by Mrs. Newyear to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**EXECUTIVE SESSION**

At 8:01 p.m., it was moved by Mr. Hoffman and seconded by Mrs. Newyear to adjourn to executive session to discuss personnel.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 9:42 p.m., it was moved by Mr. Hoffman and seconded by Mrs. Scott to adjourn the executive session.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**ADJOURNMENT**

At 9:43 p.m., there being no further business, it was moved by Mr. Hoffman and seconded by Mr. Brickner to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer