

## RECORD OF PROCEEDINGS

### MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **April 7, 2014** at 7:00 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott, Margaret Warner and Amy Zuren.

The meeting was called to order and the pledge of allegiance was given.

Approval Of Minutes Of March 10, 2014.

#### **R-14-29**

It was moved by Mr. Brickner and seconded by Mrs. Zuren to Approve the Minutes of March 10, 2014.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of March 18, 2014.

#### **R-14-30**

It was moved by Mrs. Scott and seconded by Mrs. Newyear to Approve the Minutes of March 18, 2014.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

#### **TREASURER'S REPORT**

\*A. Financial Report for Month Ending March 31, 2014

**Exhibit A**

\*B. Amended FY14 Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY14 be approved.

**Exhibit B**

\*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

**Exhibit C**

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D. A Resolution Approving and Authorizing a Lease-Purchase Agreement for the purchase of and financing of the Eaton Building, 32500 Chardon Rd., Willoughby Hills

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be approved:

Resolution approving and authorizing a supplement to an existing lease-purchase agreement and related documents providing for the construction, enlarging and other improvement, furnishing and equipping and lease and eventual acquisition improvements to certain of the school district's school buildings and building sites and improvements for school district purposes, and authorizing and approving other related matters. **Exhibit D**

**R-14-31**

It was moved by Mrs. Newyear and seconded by Mr. Brickner to Approve A Resolution Approving and Authorizing a Lease-Purchase Agreement for the purchase of and financing of the Eaton Building, 32500 Chardon Rd., Willoughby Hills.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*E. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$15,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

		<u>P.O. Amount</u>	<u>Invoice</u>
1.	P.O. 140725 Malley's Chocolates	\$2,000.00	\$5,366.83

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To approve the following Then and Now Certificates

		<u>P.O. Amount</u>
1.	P.O. 140939 Great Western Reserve Corp	\$6,399.60
2.	P.O. 241837 C.C. Educational Svc Center	\$6,511.00
3.	P.O. 242003 L.C. Educational Svc Center	\$25,212.82
4.	P.O. 242004 Painesville City BoE	\$49,313.32
5.	P.O. 242007 L.C. Educational Svc Center	\$195,602.85

To approve the following Blanket Certificates of \$15,000 or more

		<u>Blanket Certificate Amount</u>	
1.	PUPSM336 Painesville City BoE	\$100,000.00	DH Tuition
2.	PUPSM334 L.C. Educational Svc Center	\$102,000.00	Early Childhood Tuition
3.	PUPSM356 L.C. Educational Svc Center	\$500,000.00	County Personnel Fees
4.	BUS0276 COMDOC, Inc	\$20,000.00	Click Charges Districtwide
5.	FIN220 SERS	\$272,400.00	Petermann/PSI SERS
6.	FIN228 STRS	\$46,950.00	Qtr. Board Paid STRS
7.	FIN229 Medical Mutual of Ohio	\$1,845,000.00	Qtr. Medical Insurance
8.	FIN232 Ohio Schools Council-Gas	\$69,000.00	5/01-6/30/14 Gas Usage

\*F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$7,000.00 to the following fund(s) to allow for prepayment of student paid activities. These advances will be repaid upon receipt of student payments.

<u>Fund/SCC</u>	<u>Advance</u>	<u>Fund/SCC</u>	<u>Advance</u>
018-9460	\$5,000.00	200-9101	\$2,000.00

\*G. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$532,200.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>	<u>Fund/SCC</u>	<u>Amount of Return</u>
003-0000	\$512,000.00	011-0000	\$3,400.00
020-9003	\$16,800.00		

\*H. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$175,000.00
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Be it further resolved that the following amount be transferred from the General Fund, Latchkey special cost center (001-9100) to Unclaimed Funds.

007-9015 Unclaimed Funds \$1,718.21

\*I. Transfer of Funds (to cover Athletic Official fees)

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$2,365.00 be transferred from the General Fund to the following Athletic Fund/SCC's.

<u>Fund/SCC</u>	<u>Description</u>	<u>Transfer</u>
300-9001	Eastlake Athletics	\$100.00
300-9301	North Athletics	\$80.00
300-9401	South Athletics	\$1,810.00
300-9101	Willoughby Athletics	\$175.00
300-9201	Willowick Athletics	\$200.00

\*J. Transfer of Funds (to permanently close accounts)

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
200-9003 EMS Pep Club	001-General Fund	\$906.80

\*K. Transfer of Funds (to remit remaining proceeds from closed accounts to new Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
200-9005 EMS Student Council	\$506.80
018-9310 EMS Support	\$400.00

\*L. Gifts and Donations

1. Rebel Moms donated \$300.00 to South High Class of 2014 Fund 200-9405.
2. WEAGT donated \$500.00 and Tradex International, Inc. donated \$500.00 to South Academic Decathlon 200-9401 Fund.
3. Kiwanis of Willoughby donated \$1,000.00 to South Key Club 200-9412 Fund.
4. North Music Boosters donated \$250.00 to the North Marching Band Fund 200-9312.
5. North Athletic Boosters donated \$10,499.00 to the North Athletics 300-9301 Fund.

\*M. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<u>Institution Awarding the Grant</u>	<u>Fund/SCC</u>	<u>Amount</u>
WEAGT – Great Lakes Theater	018-9210	\$500.00

\*N. Budget Revision for Lake County RSVP Program for April 1, 2014 – June 30, 2014

Be it resolved upon the recommendation of the Superintendent and Treasurer the Lake County RSVP Program Budget be revised from \$169,980 to \$172,480.

<u>Fund</u>	<u>School/Program</u>	<u>Revised Amount</u>
599-9015	Lake County RSVP	\$172,480

\*O. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY14

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY14 be approved: **Exhibit E**

<u>Fund/Sec</u>	<u>School/Program</u>		<u>Amount</u>
018-9310	Eastlake	Revised	11,190.00
018-9311	Eastlake Autism	Revised	4,600.00
018-9430	Jefferson		10,000.00
018-9440	Longfellow	Revised	20,500.00
018-9510	Kennedy Preschool		5,860.00
200-9005	Eastlake Student Council	Revised	31,980.00
200-9101	Willoughby Art Club	Revised	4,050.00
200-9102	Willoughby Drama Club	Revised	3,350.00
200-9106	Willowick National Jr. Honor Society	Revised	188.00
200-9305	North High Class of 2014	Revised	21,600.00
200-9312	North High Marching Band	Revised	103,535.00
200-9401	South High Academic Decathlon	Revised	24,495.00
200-9410	South High Foreign Language		2,000.00

P. A Resolution Authorizing the Sale of Surplus Equipment

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be approved: A Resolution Declaring The Surplus Equipment Of The Board Of Education Listed Are No Longer Needed For Any School Purpose And Authorizing The Sale Of The Surplus Equipment By Public Auction.

- 1 Benwil Lift, 7000 lb. capacity
- 2 Eagle Lift
- 3 Snap-on Lift
- 4 Ammco 440 Alignment Machine
- 5 Snap-on Engine Analyzer with oscilloscope
- 6 Snap-on Lift YA-7001, 7000 lb lift
- 7 Ammco Speedliner Alignment Lift with rolling air jacks

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**R-14-32**

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve A Resolution Authorizing the Sale of Surplus Equipment.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**SUPERINTENDENT'S REPORT**

A. RECOMMENDATIONS

1. Security Door Control Systems

Be it resolved upon the recommendation of the Superintendent that the purchase of 600 **BEARACADE** Door Control System Units in the amount of \$24,900.00 for district security be approved.

**R-14-33**

It was moved by Mrs. Scott and seconded by Mrs. Newyear to Approve Security Door Control Systems.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

2. Grandstand Replacement Project at South High School

Be it resolved upon the recommendation of the Superintendent that the contract for the grandstand replacement project at South High School in the amount of \$ 1,413,000.00 be awarded to Lakeland Management Systems, Inc., the contractor that submitted the lowest bid.

**R-14-34**

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve Grandstand Replacement Project at South High School.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

3. Finishes and Renovation Project at South High School

Be it resolved upon the recommendation of the Superintendent that the contract for the finishes and renovation project at South High School in the amount of \$ 92,500.00 be awarded to Sona Construction, LLC, the contractor that submitted the lowest bid.

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**R-14-35**

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve Finishes and Renovation Project at South High School.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

4. New attendance areas for Washington Elementary School Students

Be it resolved upon the recommendation of the Superintendent that the proposed boundary changes in the attendance areas for Washington Elementary School students starting in the 2014-15 school year be approved. **Exhibit F**

**R-14-36**

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve New attendance areas for Washington Elementary School Students.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

5. Willoughby-Eastlake Public Library Trustee

Be it resolved upon the recommendation of the Superintendent that the appointment of Susan Roseum by the Willoughby-Eastlake Public Library Board of Trustees to fill the vacancy effective April 21, 2014 through August 31, 2015 be approved.

**R-14-37**

It was moved by Mrs. Newyear and seconded by Mrs. Scott to Approve Willoughby-Eastlake Public Library Trustee.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*6. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent, that an educational trip for Student Council members from South High School to participate in the Ohio Association of Student Council States conference in Port Clinton, Ohio from Thursday, April 24, 2014 to Saturday, April 26, 2014 be approved and a waiver be granted for the 2 days of missed school.

\*7. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

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WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

### **CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

#### **R-14-38**

It was moved by Mrs. Scott and seconded by Mr. Brickner to approve the following resolution: Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

### **MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled to be held Monday, May 12, 2014, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mrs. Newyear and seconded by Mrs. Scott to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

### **ADJOURNMENT**

At 8:35 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Mrs. Newyear to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.



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The video tape of the meeting is hereby incorporated herein by reference.

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President

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Treasurer