

**RECORD OF PROCEEDINGS**

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **April 9, 2018** at 7:02 p.m. in the Northern Career Institute- Eastlake Campus located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

**Public Comment:** Lori Brinkley was present to discuss safety and communication regarding her child.

Seniors from South High School were present to receive recognition by the Board of Education for their accomplishments. They exemplify the best qualities of South High students. The students, their parents and teachers deserve congratulations for their dedication and efforts.

Approval Of Minutes Of March 12, 2018.

**R-18-33**

It was moved by Mr. Jones and seconded by Mrs. Perchinske to Approve the Minutes Of March 12, 2018.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Zuren abstained. Motion carried.

John Lonchyna of AECOM was present to provide an update on the construction project.

**TREASURER'S REPORT**

\*A. Financial Report for Month Ending March 31, 2018

**Exhibit 3A**

\*B. Amended Appropriations for FY18

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY18 be approved.

**Exhibit 3B**

\*C. Amended Certificate of Estimated Resources

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Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3C**

**D. Group Retrospective Rating Program**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Group Retrospective Rating Program for the 2019 rate year be approved.

**Exhibit 3D**

**R-18-34**

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the Group Retrospective Rating Program.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**\*E. Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

<b>Purchase Order</b>	<b>P.O. Amount</b>	<b>Invoice Amount</b>	<b>Increase</b>
281138- School Specialty Inc.	10,000.00	13,402.45	3,402.45

To approve the following Then and Now Certificates

<b>PO Number</b>	<b>Vendor</b>	<b>Description</b>
281754	Petrucelli, Michele	Medicaid Case Review 2017-18 SY blanket
180901	The Cleveland Museum of Art	Art to Go 3/20 & 4/3
281955	Muhammad, Fatima	Shoes reimbursement

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To approve the following Blanket Certificates of \$50,000 or more

<b>Requisition</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
PUPS339	Willo Transportation	100,810.78	Transportation services for students 2017-18 SY
PUPS346	Re-Education Services, Inc.	115,000.00	Special ed. tuition blanket 2017-18 04/01/18-06/30/18 Blanket for
FIN874	Medical Mutual of Ohio	2,235,000.00	employee medical, dental, vision, prescription insurance coverage
FIN875	STRS	175,400.00	Blanket for Board paid STRS 04/01/18-06/30/18

\*F. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$22,100.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
021-9001	\$8,500.00
516-9018	\$13,600.00

\*G. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$22,200.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
006-0000	\$21,000.00
590-9018	\$1,200.00

\*H. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$85,000.00
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\*I. Gifts and Donations

1. Karen Valletto donated a 2003 Chevrolet Venture to NCI for use by the Auto Services Program.
2. Mark Toth donated a 2002 Volvo VXC to NCI for use by the Auto Collision Program.

3. Rob Lavorgna donated the following items: one case Mirror Glaze #26, five gal. Westley's Blach-Wite, case 3m foam Polishing Pad Glaze #05996, case Perfect-it Foam Polishing Pad Glaze #05995, Makita Buffer Variable Speed, six Backing Pads, two Aprons, 12 Buffing Pads, and a Tool Box with assorted buffer parts to NCI for use by the Auto Collision Program.
4. USA Custom Screen Printing, LLC donated 100 t-shirts to Eastlake Middle for the NESS Autism Dance.
5. Safe Air Valve Company/Adam Jenkins donated \$400.00 to Eastlake Middle for the NESS Autism Dance, 200-9005.
6. IX Indoor Amusement Park donated 20 tickets (\$24/ea.) to Eastlake Middle Student Council.
7. Royalview PTA donated \$299.99 to Royalview Elementary for portable Bluetooth speaker, 018-9450.
8. Lake County Retired Teacher Association- Jean P. Lentz Memorial Active Teacher Grant Program donated \$200.00 to North High Foreign Language, 018-9213.

**\*J. Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<b>Institution Awarding the Grant</b>	<b>Fund/SCC</b>	<b>Amount</b>
Berlin Family Education Foundation to- South High	007-9011	\$3,700.00

**SUPERINTENDENT'S REPORT- Resolutions**

**A. Lake County YMCA Contract Renewal for School-Aged Child Care**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the contract renewal for school-aged child care between the Lake County YMCA and the district for the 2018-2019 school year be approved. **Exhibit 4A**

**R-18-35**

It was moved by Dr. Beal and seconded by Mr. Jones to Approve the Lake County YMCA Contract Renewal for School-Aged Child Care.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Warner abstained. Motion carried.

**B. McKinley Community Outreach Center lease agreement renewal**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the lease agreement with the McKinley Community Outreach Center to lease McKinley Elementary

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School for a period of 10 years, effective May 13, 2018 through May 13, 2028 be approved.  
**Exhibit 4B**

**R-18-36**

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the McKinley Community Outreach Center lease agreement renewal.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*C. Human Growth and Development Curriculum Recommendation

Be it resolved upon the recommendation of the Superintendent that the new curriculum to support the fifth grade Human Growth and Development class be adopted.

**Exhibit 4C**

\*D. Parent Participation in Title I Programs - Policy 2261.01

Be it resolved upon the recommendation of the Superintendent that Policy 2261.01 - Parent Participation in Title I Programs be reviewed as required annually as part of the federal grant requirement and if no recommendations for any changes to the policy are recommended, that this policy be approved.

**Exhibit 4D**

\*E. Adoption of the following:

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted.

**Exhibit 4E**

1. 4121 - Criminal History Record Check (Classified Staff)
2. 4162 - Drug and Alcohol Testing of CDL License Holders (Classified Staff)
3. 5111 - Eligibility of Resident/Nonresident Students (Students)
4. 5112 - Entrance Requirements (Students)
5. 7530 - Lending of Board-Owned Equipment (Property)
6. 7530.02 - Staff Use of Personal Communication Devices (Property)
7. 7542 - Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Property)
8. 7543 - Utilization of the District's Website and Remote Access to the District's Network (Property)
9. 8400 - School Safety (Operations)
10. 8600.04 - Bus Driver Certification (Operations)
11. 9141 - Business Advisory Council (Relations)

\*F. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

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WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 4F**

**\*MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, May 14, 2018, 7:00 p.m., at the Northern Career Institute- Eastlake Campus located at 34050 Glen Dr., Eastlake, OH.

**CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

**R-18-37**

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**ADJOURNMENT**

At 7:59 p.m., there being no further business, it was moved by Mr. Jones and seconded by Mrs. Perchinske to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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President

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Treasurer