

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **April 13, 2015** at 7:02 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Ten seniors from North High School were present to receive recognition by the Board of Education for their accomplishments. The students have already been recognized for their accomplishments by associations and organizations other than their school. They exemplify the best qualities of North High students. The students, their parents and teachers deserve congratulations for their dedication and efforts.

Jefferson Elementary Fifth Grade teachers, Eric Wernet and Tony Marinelli presented **Gizmos**, a highly interactive set of 450+ online simulations from Explore Learning. This interactive presentation demonstrated how **Gizmos** is being integrated into our current math and science instruction to provide our students with opportunities in developing their inquiry, inference, and problem-solving skills to solve real world problems.

Mr. Eric Johnson of Walter Haverfield LLP gave a five-minute presentation on the firm.

Approval Of Minutes Of March 9, 2015.

R-15-31

It was moved by Mr. Brickner and seconded by Mrs. Zuren to Approve the Minutes Of March 9, 2015.

On a call of the roll, the following vote was cast: 3 Yes Votes. Mrs. Scott abstained. Motion carried.

Approval Of Minutes Of April 2, 2015.

R-15-32

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve the Minutes Of April 2, 2015.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

TREASURER’S REPORT

*A. Financial Report for Month Ending March 31, 2015

Exhibit 3A

*B. Amended Appropriations for FY15

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY15 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$15,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
251546- PSI	5,225.93	9,915.91	4,689.98
250493- Mechanical Piping	10,000.00	13,080.00	3,080.00
350370- Willo Transportation	51,000.00	58,767.00	7,767.00
450067- Petermann	31,000.00	34,229.23	3,229.23
251364- City of Willoughby	10,000.00	35,959.50	25,959.50
251799- Lake County ESC	4,700.00	9,768.33	5,068.33
251510- Petermann	276,935.88	676,285.28	399,349.40

April 13, 2015

251752- G&B Electric	2,500.00	6,126.63	3,626.63
251572- Then Design	87,500.00	107,500.00 (estimate)	20,000.00
350373- Charles Litman	4,000.00	19,000.00	15,000.00
251771- Re-Ed Access	5,576.00	10,912.00	5,336.00

To approve the following Then and Now Certificates

PO Number	Vendor	Description	Amount
251830	Security Voice, Inc.	Safe School Helpline- effective March 2015- Feb. 2016	5,805.80
350391	The Holden Arboretum	Fall kits/workshops	1,872.50
251886	Suburban School Transportation	Transportation for students	4,700.00
150461	The Holden Arboretum	Gr. 2-5 Fall Programs- 9/17,9/19,9/24,9/25,10/24	3,366.00
150554	The Holden Arboretum	Gr. 2-5 Fall Programs- 9/12,10/21,10/23,11/6	2,508.00

To approve the following Blanket Certificates of \$15,000 or more

Requisition	Vendor	Amount	Description
PUPSMH10	Willo Transportation	130,000.00	Transportation for special ed. students- March- June 2015
PUPSMH6	PSI	95,000.00	Nursing services- Feb.- June
PUPSMH26	Lake County ESC	72,000.00	Early Childhood ed. April- June 2015
PUPSMH29	Lake County ESC	29,400.00	Crossroad tuition- April- June
PUPSMH30	Lake County ESC	585,000.00	County personnel fees- April- June
PUPSMH31	Lake County ESC	24,000.00	OT/PT for students at Broadmoor 2015
PUPSMH32	Lake County ESC	45,000.00	Lake Erie Lead tuition- April- June 2015
PUPSMH33	Lake County ESC	45,000.00	Project search April-June 2015
PUPSMH34	Lake County ESC	257,000.00	Kennedy- Lead and Sail April- June 2015

April 13, 2015

PUPSMH35	Lake County ESC	42,000.00	Lake Academy tuition- April-June 2015
PUPSMH53	Lake County ESC	101,000.00	Vocational Ed. tuition- April-June
PUPSMH27	Re-Ed Access	27,000.00	Tuition- April- June
PUPSMH28	Crossroads	16,548.00	Crossroad services- April- June
FIN378	Medical Mutual of Ohio	2,000,000.00	4/01/15- 6/30/15 Blanket for employee medical, dental, vision, and prescription.
FIN379	STRS	95,300.00	Blanket for Board Paid STRS 4/01/15- 6/30/15
BUS0405	Comdoc, Inc.	20,000.00	Click charges for copiers within district effective April-June 2015
PUPSMH42	Maxim Healthcare Services, Inc.	20,000.00	Services rendered- 2015
BUS0408	Then Design	45,000.00	Architectural services for renovation projects within district

*E. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$19,000.00 to the following fund to avoid negative balance at month end:

<u>Fund/SCC</u>	<u>Advance</u>
572-9015	\$19,000.00

*F. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$26,000.00 be returned to the General Fund:

FUND/SCC	Amount of Return
021-9001	\$26,000.00

***G. Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
South High Rebel Moms	019-9002	\$5,500.00

***H. Gifts and Donations**

1. ACS Industries, Inc. donated 4,000 pounds of steel for use by welding students.
2. Jones Printing Services, Inc. donated \$1,861.60 of program labor, posters, and tickets to South Drama 200-9409.
3. Academic Boosters donated \$500.00 to North High Academic Decathlon 200-9301.
4. Academic Boosters donated \$500.00 to South High Academic Decathlon 200-9401.
5. Explorica donated \$2,889.00 to South High Foreign Language Club 200-9410.
6. Kiwanis donated \$1,081.40 to South High Key Club 200-9412.
7. Willoughby Middle School PTO donated \$535.00 to Willoughby Middle 018-9320.

***I. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY15**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY15 be approved:

Exhibit 3I

Fund/SCC	School	Program	Amount	
007-9003	Edison	Camp Invention	700.00	Revised FY15 Budget Only
018-9213	North	North High School Foreign Language	1,945.00	Revised FY15 Budget Only
018-9320	Willoughby	Willoughby	20,000.00	Revised FY15 Budget Only
018-9450	Royalview	Royalview	48,050.00	Revised FY15 Budget Only
019-9002	South	South High Rebel Moms	5,500.00	Revised FY15 Budget & FY15 P-G
200-9106	WMS	Willoughby National Jr. Honor's Soc.	5,250.00	Revised FY15 Budget & FY15 P-G

April 13, 2015

200-9308	North	North Class of 2017	1,040.00	Revised FY15 Budget & FY15 P-G
200-9406	South	South High Class of 2015	14,475.00	Revised FY15 Budget & FY15 P-G

J. Superintendent's Contract

Be it resolved that the Board of Education approve the contract for employment of Stephen Thompson as Superintendent of Schools for the Willoughby-Eastlake City School District effective August 1, 2016 through and including July 31, 2020.

R-15-33

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve the Superintendent's Contract.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

SUPERINTENDENT'S REPORT- Resolutions

*A. Five-year Facilities Plan

Be it resolved upon the recommendation of the Superintendent that the Five-year Facilities Plan be approved.

B. Resolution authorizing the Execution of a Site Lease (cell tower)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Site Lease Agreement with Lake Erie Tower, LLC. for wireless communication purposes on property owned by the school district be approved. **Exhibit 4B**

R-15-34

It was moved by Mrs. Zuren and seconded by Mrs. Scott to Approve the Resolution authorizing the Execution of a Site Lease (cell tower).

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

C. Resolution authorizing the execution of a purchase agreement (North Coast Lincoln Mercury)

April 13, 2015

Be it resolved upon the recommendation of the Superintendent and the Treasurer that the purchase agreement between the Board of Education and Edward R. Pike (owner of North Coast Lincoln Mercury) be approved. **Exhibit 4C**

R-15-35

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve the Resolution authorizing the execution of a purchase agreement (North Coast Lincoln Mercury).

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

D. ONIX Agreement for Email Transition

Be it resolved upon the recommendation of the Superintendent and Treasurer that the ONIX agreement for the transition of our e-mail system from GroupWise to GMail in the amount of \$38,920.00 be approved. **Exhibit 4D**

R-15-36

It was moved by Mr. Brickner and seconded by Mrs. Scott to Approve the ONIX Agreement for Email Transition.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

E. Resolution Authorizing the Sale of Wireless Access Points

Be it resolved upon the recommendation of the Superintendent and Treasurer that 325 Cisco AIR-CAP36021-A-K9 wireless access points that are no longer needed after upgrading the district's wireless network be sold to Lake Geauga Computer Association for \$190.00 each instead of the trade-in offered on our new access points which was \$125.00 per access point.

R-15-37

It was moved by Mrs. Zuren and seconded by Mrs. Scott to Approve the Resolution Authorizing the Sale of Wireless Access Points.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

F. Managed Print Services Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Managed Print Services Agreement with ComDoc to provide all toner, parts and support services for all of the district's printers for approximately \$2,100.00 per month be approved. **Exhibit 4F**

April 13, 2015

R-15-38

It was moved by Mrs. Scott and seconded by Mrs. Zuren to Approve the Managed Print Services Agreement.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

G. Willoughby-Eastlake Public Library Trustee

Be it resolved upon the recommendation of the Superintendent that the appointment of Ms. Dawn Roche to the Library Board of Trustees for a seven year term expiring August 31, 2021 be approved.

R-15-39

It was moved by Mr. Brickner and seconded by Mrs. Scott to Approve the Willoughby-Eastlake Public Library Trustee.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*H. Contract for Furnishing School Pictures

Be it resolved upon the recommendation of the Superintendent that the contract for furnishing school photographs for the 2015-2016 and 2016-2017 school years be awarded to Lifetouch, the company that submitted the lowest quote.

*I. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 4I

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the

April 13, 2015

"consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-15-40

It was moved by Mrs. Zuren and seconded by Mr. Brickner to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

New Edison Principal

Mr. Thompson welcomed JaTina Threat as the Edison Elementary School Principal for the next school year. She comes to us from the Parma City School District where she has spent the last year as a School Improvement Specialist. She gained a myriad of administrative experiences in that role including involvement and leadership with curriculum, discipline, testing, professional development and data. Prior to that, she taught a variety of primary grade levels for the Parma City Schools and Bedford City Schools, while she earned her administrative licensure. Throughout her experiences as an educator, JaTina has consistently demonstrated her natural leadership abilities as well as a strong work ethic. She earned her Bachelor of Arts and Science at Capital University, her Master of Arts in Education from Baldwin Wallace University and her administrative licensure from Cleveland State University. JaTina was one of 62 applicants for the position and one of 20 candidates that were chosen to interview. The interview process included multiple rounds of screening and questioning, involvement and input from a staff committee and the final candidates making a presentation to the committee. After references were checked, JaTina Threat emerged as the right choice for this important position.

SUPERINTENDENT'S REPORT- Policies

A. Student Code of Conduct - First Reading

*** MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled to be held Monday, May 11, 2015, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

ADJOURNMENT

At 8:57 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Mrs. Scott to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

April 13, 2015

The video tape of the meeting is hereby incorporated herein by reference.

Vice-President

Treasurer