

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **May 13, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner, and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

This evening, seniors from North High School were present to receive recognition by the Board of Education for their accomplishments. They exemplify the best qualities of North High students. The students, their parents and teachers deserve congratulations for their dedication and efforts.

Mr. Frei discussed the district's focus and plan for academic improvement during the 2018-2019 school year.

An update on construction was provided.

Public Comment: Danyel Rieth was present to discuss communication.

Approval Of Minutes Of April 8, 2019

R-19-35

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Minutes Of April 8, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Warner abstained. Motion carried.

Approval Of Minutes Of April 30, 2019

R-19-36

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the Minutes Of April 30, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

- A. A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE be approved.

Exhibit 3A

R-19-37

It was moved by Dr. Beal and seconded by Mr. Jones to Approve A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF CURRENT EXPENSES AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE REVISED CODE.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- *B. Financial Report for Month Ending April 30, 2019 **Exhibit 3B**
- *C. Amended Appropriations for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY19 be approved **Exhibit 3C**

- *D. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3D**

- E. Five-Year Forecast

WHEREAS, §5705.391 of the Ohio Revised Code requires that a five-year forecast be submitted to the Ohio Department of Education prior to October 31 of each year; and

May 13, 2019

WHEREAS, an amendment to Administrative Rule 3301-92-04 now requires all public school districts to update their five-year forecasts and assumptions between April 1 and May 31;

NOW, THEREFORE, BE IT RESOLVED that the attached forecast be accepted and submitted to the Ohio Department of Education. **Exhibit 3E**

R-19-38

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Five-Year Forecast.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

F. Group Retrospective Rating Program

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Group Retrospective Rating Program for the 2020 rate year be approved. **Exhibit 3F**

R-19-39

It was moved by Mr. Jones and seconded by Dr. Beal to Approve the Group Retrospective Rating Program.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

G. NWOCA Contract

Be it resolved upon the recommendation of the Treasurer that the following contract with North West Ohio Computer Association be approved. **Exhibit 3G**

R-19-40

It was moved by Mrs. Zuren and seconded by Mrs. Perchinske to Approve the NWOCA Contract.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*H. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

May 13, 2019

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
290484- Then Design	385,000.00	583,065.08	198,065.08

To approve the following Then and Now Certificates

PO Number	Vendor	Description
291473	Misc. Vendors	Travel & Meal Expenses
291697	Hixson, Kelley	Piano accompanist for HS concert choir performance and rehearsals
390504	Wickliffe City Schools	Tuition reimbursement for student placed at Education Alternatives
291582	Liberty Mutual Ins. Co.	Deductible for case
190812	The North High School Boosters	Repayment of checks
190835	Misc. Vendors	Piano Accomp.- WWMS 3/18 Concert
190853	W.B. Mason Co.	Candy for Teacher/Staff Appreciation

*I. RSVP 2019 Senior Levy Budget Modification

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following RSVP 2019 Senior Levy Budget Modification be approved. **Exhibit 3I**

*J. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$40,000.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
006-0000	\$40,000.00

*K. Transfer of Funds (to close Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the General Fund (001-0000) from the closed Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
200-9104 Willoughby Library Club	\$867.14
200-9106 Willoughby National Jr. Honor Society	\$446.60

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred from the General Fund (001-0000) to the Fund/SCC listed below.

<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
018-9320 Willoughby (Main)	\$867.14
018-9320 Willoughby (Main)	\$446.60

*L. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$75,000.00
-----------------------------------	-------------

*M. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	Amount
ODE- to Willoughby-Eastlake City Schools (School Climate State Grant)	499-9619	\$29,880.00
Berlin Family Education Foundation- to South Berlin	007-9011	\$2,098.26
Berlin Family Education Foundation- to NCIW Berlin	007-9021	\$1,809.56
Berlin Family Education Foundation- to North Berlin	007-9035	\$6,739.95
Martha Holding Jennings Foundation- to Royalview Jennings-Fully Implementing Orff-Schulwerk	007-9050	\$3,000.00
GPD Group Employees Foundation- to Longfellow	019-9510	\$2,000.00

*N. Gifts and Donations

1. Laketran donated \$500.00 to RSVP, 599-9020.
2. Vista Springs Quail Highlands donated \$500.00 to RSVP, 599-9020.
3. Willowick PTSO donated 30 Chromebooks to Willowick Middle.

4. North High Music Boosters Association donated \$475.00 to Eastlake Instrumental Music, 200-9001.
5. An anonymous donor donated \$500.00 to Eastlake Autism, 018-9311.
6. SOI PTO donated \$705.80 to School of Innovation, 018-9250.
7. PNC Bank donated four tickets to the Dazzle Awards (Playhouse Square) and two parking passes to South High Drama Club, 200-9409.

*O. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY19 be approved: **Exhibit 30**

Fund/SCC	School	Account Description	Amount	
007-9010	BOE - Treasurer's Office	Raynor Scholarship	5,000.00	New FY19 Budget Only
007-9050	Royalview	Jennings-Fully Implementing Orff-Schulwerk	3,000.00	New FY19 Budget Only
018-9325	WMS	Willoughby Power of the Pen	2,330.00	Revised FY19 Budget Only
018-9449	Royalview	Royal Council	1,720.00	Revised FY19 Budget Only
018-9459	Royalview	Royalview Courtyard	4,500.00	Revised FY19 Budget Only
019-9510	Longfellow	GPD Group Employees Foundation Grant	11,500.00	New FY19 Budget Only

SUPERINTENDENT'S REPORT- Superintendent Q & A

SUPERINTENDENT'S REPORT- Resolutions

A. Lake County ESC Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with the Lake County Educational Service Center (ESC) effective July 1, 2019 through June 30, 2020 be approved. **Exhibit 5A**

R-19-41

It was moved by Mrs. Perchinske and seconded by Mr. Jones to approve the Lake County ESC Service Agreement.

On a call of the roll, the following vote was cast: 4 Yes Votes. Dr. Beal abstained. Motion carried.

B. Lake County Board of Developmental Disabilities/Deepwood lease renewal letter

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 36 month lease agreement with the Lake County Board of Developmental Disabilities for space at the former Washington Elementary School be renewed for an additional twelve (12) months, per the terms of the existing lease agreement that was approved in July 2015.

Exhibit 5B

May 13, 2019

R-19-42

It was moved by Mrs. Zuren and seconded by Dr. Beal to approve the Lake County Board of Developmental Disabilities/Deepwood lease renewal letter.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- C. Extended Standards Professional Learning Agreement with the Educational Service Center of Northeast Ohio

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Extended Standards Professional Learning Agreement with the Educational Service Center of Northeast Ohio (ESCNEO) for the 2019-2020 school year be approved.

Exhibit 5C

R-19-43

It was moved by Mr. Jones and seconded by Dr. Beal to approve the Extended Standards Professional Learning Agreement with the Educational Service Center of Northeast Ohio.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- D. Illuminate Education Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Illuminate subscription license effective July 1, 2019 through June 30, 2022 be approved.

Exhibit 5D

R-19-44

It was moved by Dr. Beal and seconded by Mrs. Zuren to approve the Illuminate Education Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- E. Ratification of the tentative agreement with the Willoughby-Eastlake Classified Professionals (WECP)

Whereas, Chapter 4117 Ohio Revised Code mandates that Boards of Education as public employers negotiate with recognized organizations representing employees over wages, hours, and other terms and conditions of employment; and

WHEREAS, this Board, through its appointed representatives, has through good faith bargaining reached a tentative accord with the Willoughby-Eastlake Classified Professionals' Association for a contract for the periods of September 1, 2019 through August 31, 2021; and

WHEREAS, the membership of said Association has ratified the tentative agreement; NOW, THEREFORE, BE IT RESOLVED that this Board confirm and ratify the tentative agreement with the Willoughby-Eastlake Classified Professionals' Association; and

May 13, 2019

BE IT FURTHER RESOLVED that the classified managers, supervisors, administrative assistants, and RSVP coordinator be granted the same base rate increases and fringe benefit provisions. **Exhibit 5E**

R-19-45

It was moved by Mrs. Perchinske and seconded by Mr. Jones to approve the Ratification of the tentative agreement with the Willoughby-Eastlake Classified Professionals (WECP).

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

F. Amendment to OAPSE Local #159 and Local #163 Agreements

Be it resolved upon the recommendation of the Superintendent and Treasurer that an amendment to the agreements with OAPSE Local #159 and OAPSE Local #163 Article 27 - Insurances be approved. **Exhibit 5F**

R-19-46

It was moved by Mrs. Perchinske and seconded by Mr. Jones to approve the Amendment to OAPSE Local #159 and Local #163 Agreements.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

G. 2019-2020 Membership in the Ohio High School Athletic Association

WHEREAS, Willoughby-Eastlake City Schools, of Lake County Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and
WHEREAS, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;
NOW, THEREFORE, BE IT RESOLVED, that all secondary schools in the District do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements.
Notwithstanding the foregoing, the Board of Education does reserve the right to raise the student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and
BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic program of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OSHAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executor Director's Office. The administrative heads of the schools understand that failure to

May 13, 2019

discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

R-19-47

It was moved by Mrs. Zuren and seconded by Dr. Beal to approve the 2019-2020 Membership in the Ohio High School Athletic Association.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*H. Overnight and/or Out of State Field Trip Request (Power of the Pen)

Be it resolved upon the recommendation of the Superintendent that an educational trip for students from Willoughby Middle School to participate in the "Power of the Pen" state finals at the College of Wooster, in Wooster, Ohio, from Thursday, May 23, 2019 to Friday May 24, 2019 be approved.

*I. Overnight and/or Out of State Field Trip Request

Be it resolved upon the recommendation of the Superintendent that an educational trip for students from North and South High Schools to participate in a yearbook class at Kenyon College in Gambier, Ohio on Monday, July 22, 2019 through Wednesday, July 24, 2019 be approved.

*J. Overnight and/or Out of State Field Trip Request (South High)

Be it resolved upon the recommendation of the Superintendent that an educational trip for Advanced French Students from South High School to travel to Montreal and Quebec City on Monday, March 23, 2020 through Friday, March 27, 2020 be approved.

*K. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 5K

May 13, 2019

***MEETING NOTIFICATION**

The next regular Board of Education Meeting is scheduled for Monday, June 10, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-48

It was moved by Mrs. Zuren and seconded by Mrs. Perchinske to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 9:08 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mr. Jones to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer