

REGULAR BOARD MEETING (Monday, May 13, 2024)

Generated by Alyse Allison on Tuesday, May 14, 2024

As Supplemented by the video recording that can be found [here](#).

1. Introduction**A. Call to Order****B. Roll Call- 6:00 p.m.**

Mrs. Krista Bair - Present

Mr. Ryan DiFranco - Present

Mrs. Denise Verdi - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

C. Pledge of Allegiance**2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-69
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Motion Approved					5-0
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3. Honors/Presentations**A. North High and South High Schools Top Ten Recognition**

Eric Frei, Principal of North High School and Andrew Suttell, Principal of South High School, recognized their top ten students for their accomplishments.

B. Walter-Horn Awards

Camille Ritt and Nicki Myers, Special Education Supervisors recognized a staff member and a students for their accomplishments.

C. State Representative Dan Troy

Mr. Troy recognized North High Athletics.

D. Tenure Recognition

Brian Patrick, Director of Human Resources, Safety, Security, and Operations acknowledged staff members that have earned tenure.

E. Willoughby Unites Community Project

Staff and students from Willoughby Middle School introduced a community project called "Willoughby Unites" and explained the concept behind the program.

F. Zach Weagley - Presentation

1. Mr. Weagley presented the K-5 ELA curriculum that is aligned to the science of reading. This is a requirement as a part of House Bill 33.

2. Mr. Weagley presented the Middle School math curriculum. The selected curriculum was IntoMath. A one year was selected until the approved list from the state is released.

Please [click here](#) to view the 2024-2025 Curriculum Adoptions.

G. Boardroom Design Challenge Team Presentation

The Boardroom Design Challenge Team presented their project for consideration. Students from North High School, South High School, and the School of Innovation worked together to interview administrators, Board members, and community members, completed research and developed possible plans and designs for the Boardroom configuration.

4. Community Engagement

A. Public Comment

1. Robert Tarr of Willoughby, OH- OHSAA.
2. Aaron Reedy of Willoughby Hills, OH- Congrats to the board.
3. Jarrod Bowen of Willowick, OH- A couple quick updates from last board meeting public comment.
4. Diana Warner of Eastlake, OH- Overall thank you for this year.
5. Frank Kunstel of Willowick, OH- Vouchers.

5. Board Members' Business**A. Board Discussion - Conference Update, Board Committee Update, Board Code of Conduct, Work Session to Discuss Food Service Contract**

1. President Menser and Vice President Shatsman gave an update from attending the OSBA Board Leadership Institute.
2. President Menser finalized the board committee assignments that were discussed last week. Meeting dates will be presented next month.
3. Vice President Shatsman reviewed the board framework/guidelines.
4. The board scheduled a work session to review the food service selection. The date selected was May 30, 2024 at 6 p.m.

B. Legislative Update

1. Vice President Shatsman mentioned scheduling a voucher litigation group to present to the board.
2. Vice President Shatsman gave an update as to what is happening at the Statehouse.

6. Minutes**A. Approval of Minutes April 15, 2024**

A motion was made to approve the special board meeting minutes of April 15, 2024

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-70
Motion Approved					5-0

Please [click here](#) to view April 15, 2024 Minutes.

B. Approval of Minutes of April 25, 2024

A motion was made to approve the special board meeting minutes of April 25, 2024.

Motion by Mr. Ryan DiFranco

Second by Mrs. Denise Verdi

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-71
Motion Approved					5-0

Please [click here](#) to view April 25, 2024 Minutes.

C. Approval of Minutes of April 29, 2024

A motion was made to approve the special board meeting minutes of April 29, 2024.

Motion by Mr. Ryan DiFranco

Second by Mrs. Jaime Shatsman

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-72
Motion Approved					5-0

Please [click here](#) to view April 29, 2024 Minutes.

7. Treasurer's Report**A. * Financial Report for Month Ending April 30, 2024**

Motion to approve Financial Report for Month Ending April 30, 2024

Please [click here](#) to view April 2024 Financials.

B. Five-Year Forecast

A motion was made to resolve upon the recommendation of the Treasurer that the Five-Year Forecast be approved.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-73

Motion Approved

5-0

Please [click here](#) to view the Five-Year Forecast.

C. * Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to 200-9452 from the Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
200-9402	South HS Store payment into South HS Store Debt Account	1,500.00

D. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
007-9072	SHS	American Red Cross HS Scholarship Program

E. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
244525	Compass Group USA Inc.	500,000.00	520,955.23	20,955.23

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
142985	EZ Facility Inc.	4,558.00	Shared Spaces Scheduling Platform

F. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY24 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9072	SHS	American Red Cross HS Scholarship Program	250.00	New Account; FY24 Budget Only
018-9310	EMS	Eastlake (Main)	14,070.00	Revised FY24 Budget Only
018-9410	Edison	Edison (Main)	28,420.00	Revised FY24 Budget; Revised FY24 Purpose & Goals

Please [click here](#) to view April 2024 SA.

G. * Gifts and Donations

1. WECP donated \$250 to 200-9005 Eastlake Student Council for the NESS Dance.
2. Victoria Short donated a 2006 Dodge to the Automotive Program at NCIW.
3. EMS PTSO donated \$500 to 018-9310 Eastlake (Main) for the 8th grade day activities.

- 4. Seasonal Sporting Goods donated \$500 to the Eastlake Middle School's NESS Dance.
- 5. Josip and Emily Grgincic donated a Kimball baby grand piano to SOI. The estimated value is \$3,200.
- 6. New Hope Baptist Church donated \$350 to 200-9005 Eastlake Student Council for the NESS Dance.
- 7. Eastlake North Music Boosters donated \$3,980 to 200-9202 Willowick Music Program.
- 8. The Willoughby-Eastlake School of Innovation PTO donated \$698.87 to 018-9250 School of Innovation (Main) for field trip transportation.

8. Superintendent's Announcements

A. End of Year Review

- 1. Dr. Ward gave a year end review regarding all of the amazing things that have gone on during the 2023-2024 school year.

9. Superintendent - Resolutions

A. Public School Works Services Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 3 year Services Agreement with Public School Works effective July 2, 2024 through June 30, 2027 be approved.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-74

Motion Approved 5-0

Please [click here](#) to view the Public School Works Services Agreement.

B. 2024-2025 Membership in the Ohio High School Athletic Association

WHEREAS, Willoughby-Eastlake City Schools, of Lake County Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and WHEREAS, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA; NOW, THEREFORE, BE IT RESOLVED, that North and South High schools and Eastlake, Willoughby and Willowick Middle schools do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements and administrative responsibility. Notwithstanding the foregoing, the Board of Education reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic program of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OSHAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executor Director's Office. The administrative heads of the schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

A motion was made to approve the 2024-2025 Membership in the Ohio High School Athletic Association

Motion by Mr. Ryan DiFranco

Second by Mrs. Krista Bair

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-75

Motion Approved 5-0

C. Elementary/Middle School Assistant Principal Salary Schedule

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Elementary/Middle School Assistant Principal Salary Schedule be approved.

A motion was made to approve the Elementary/Middle School Assistant Principal Salary Schedule

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-76

Motion Approved 5-0

Please [click here](#) to view the Elementary/Middle School Assistant Principal Salary Schedule.

D. Administrative and Exempt Employees Compensation Plans and Salary Schedules

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative and Exempt Employees Compensation Plans and Salary Schedules be approved.

A motion was made to approve the Administrative and Exempt Employees Compensation Plans and Salary Schedules Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-77

Motion Approved 5-0

Please [click here](#) to view the Administrative and Exempt Employee Compensation Plan and Schedule of Benefits, please [click here](#) to view the 2024-2025 Adult Nursing Salary Schedule, please [click here](#) to view the 2024-2025 Exempt & Non-Licensed Employee Salary Schedule, and please [click here](#) to view the Administrators Salaries 2024-2025.

E. K-5 ELA Adoption - Amplify CKLA

Be it resolved upon the recommendation of the Superintendent that the Amplify Core Knowledge Language Arts (CKLA) curriculum for K-5 ELA classrooms for the 2024-2025 school year be adopted.

A motion was made to approve to K-5 ELA Adoption- Amplify CKLA

Motion by Mr. Ryan DiFranco

Second by Mrs. Denise Verdi

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-78

Motion Approved 5-0

Please [click here](#) to view the Amplify CKLA Quote.

F. Middle School Math Curriculum Adoption - HMH IntoMath

Be it resolved upon the recommendation of the Superintendent that the Houghton Mifflin Harcourt's (HMH) IntoMath curriculum for grades 6 through 8 for the 2024-2025 school year be adopted.

A motion was made to approve the Middle School Math Curriculum Adoption- HMH IntoMath

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-79

Motion Approved 5-0

Please [click here](#) to view the Houghton Mifflin Harcourt Quote.

G. * Special Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement be entered into with the following institution to provide special service to students for the 2024-2025 school year: LearnWell.

Please [click here](#) to view the LearnWell Agreement.

H. * Adoption of the Following Policies:

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted.

1. Policy [2623.02](#)- Third Grade Reading Guarantee
2. Policy [3120.04](#)- Employment of Substitutes
3. Policy [3140](#)- Termination and Resignation
4. Policy [4124](#)- Employment Contract
5. Policy [4140](#)- Termination and Resignation
6. Policy [5310](#)- Health Services
7. Policy [8600](#)- Transportation
8. Policy [8600.04](#)- Bus Driver Certification
9. Policy [8650](#)- Transportation by Vehicles other than School Buses
10. Policy [8660](#)- Incidental Transportation of Students by Private Vehicle

10. Personnel Agenda

A. * Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please [click here](#) to view the Administrative Personnel Agenda.

B. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel Agenda.

C. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel Agenda.

D. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the Supplemental Contracts.

11. Superintendent - Informational Items

A. First Reading of the Following Policy:

Northern Career Institute Gramm-Leach-Bliley Act (GLBA) Security Plan.

12. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, June 3, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

13. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-80
Motion Approved					5-0

14. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Nay	Verdi Aye	Shatsman Aye	Menser Aye	R-24-81
Motion Approved					4-1

Adjourned 7:53 p.m.

Treasurer

President