

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **June 8, 2020** at 7:01 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Mike Merhar, John Roskos and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

The Board of Education meeting was available on the Willoughby-Eastlake YouTube Channel; https://www.youtube.com/channel/UCeTS2xu6R-D_ED92Unq_LgQ/featured

Resolution of the Board Temporarily Amending its Public Participation Policy

Exhibit 1D

R-20-40

It was moved by Mr. Jones and seconded by Mr. Roskos to Approve the Resolution of the Board Temporarily Amending its Public Participation Policy.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Public Comment: Christine Corbissero called the Public Participation Hotline in regards to funding for prom for South's senior class of 2020.

Approval Of Minutes Of May 11, 2020

R-20-41

It was moved by Mrs. Zuren and seconded by Mr. Merhar to Approve the Minutes Of May 11, 2020.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mr. Jones abstained. Motion carried.

Approval Of Minutes Of May 29, 2020

R-20-42

It was moved by Mr. Roskos and seconded by Mr. Jones to Approve the Minutes Of May 29, 2020.

June 8, 2020

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of June 1, 2020

R-20-43

It was moved by Mr. Jones and seconded by Mrs. Zuren to Approve the Minutes Of June 1, 2020.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending May 31, 2020 **Exhibit 3A**

*B. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved. **Exhibit 3B**

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3C**

D. Willoughby-Eastlake Public Library 2021 Budget Request

WHEREAS, the Board of Education is required to approve the Annual Tax Budget developed by the Board of Trustees of the Willoughby-Eastlake Public Library; and

WHEREAS, the Board of Library Trustees is required to submit its 2021 Annual Tax Budget for the consideration of the County Budget Commission prior to July 20, 2020;

NOW, THEREFORE, BE IT RESOLVED that the Board approve the attached budget of the Board of Library Trustees for the year commencing January 1, 2021.

Exhibit 3D

R-20-44

It was moved by Mr. Merhar and seconded by Mr. Roskos to Approve the Willoughby-Eastlake Public Library 2021 Budget Request.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

June 8, 2020

*E. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, \$5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO Number	Vendor	Description
201513	Lake County YMCA	Add variable drives to the pools

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
FIN1202	Dominion Energy Ohio	\$67,000.00	Gas usage for schools not covered by Ohio Schools Council July 1, 2020 thru June 30, 2021
FIN1204	Dominion Energy Ohio	\$61,000.00	Gas usage for new schools pending Ohio Schools Council July 1, 2020 thru June 30, 2021
FIN1207	Illuminating Co.	\$563,000.00	Blanket for electric bills July 1, 2020 thru June 30, 2021
FIN1208	Illuminating Co.	\$240,000.00	For new schools' electricity for construction sites
FIN1209	L.C. Dept. of Utilities	\$110,000.00	Blanket for water/sewer bills July 1, 2020 thru June 30, 2021
FIN1210	MedMutual Life Ins. Co.	\$80,000.00	Blanket for Life Insurance July 1, 2020 thru June 30, 2021
FIN1211	Ohio Dept. of Job & Family Serv.	\$50,000.00	Unemployment compensation
FIN1212	Ohio Schools Council-Gas	\$170,000.00	Gas bills covered by OSC for July 1, 2020 thru June 30, 2021
TRA156	Lykins Oil Company	\$350,000.00	Blanket for fuel 2020-2021

June 8, 2020

*F. FY21 Permanent Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Permanent Appropriations for FY21 be approved. **Exhibit 3F**

G. Medical Mutual Renewal

Be it resolved upon the recommendation of the Treasurer that the following renewal contract with Medical Mutual be approved. **Exhibit 3G**

R-20-45

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the Medical Mutual Renewal.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mr. Merhar abstained. Motion carried.

H. Renewal of Employee Benefit Administration Services Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the services agreement with DS Benefits Group LLC commencing July 1, 2020 through June 30, 2021 be approved.

R-20-46

It was moved by Mr. Roskos and seconded by Mr. Jones to Approve the Renewal of Employee Benefit Administration Services Agreement.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mr. Merhar abstained. Motion carried.

*I. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 3I**

Fund/SCC	School	Account Description	Amount	
018-0000	BOE	W-E Foundation	1,530.00	Revised FY20 Budget Only
018-9110	BOE	Superintendent	28,540.00	Revised FY20 Budget Only
018-9131	BOE	Gifted Services	580.00	Revised FY20 Budget Only
018-9132	BOE	Early Literacy Program	100.00	Revised FY20 Budget Only
018-9133	NCIW	Bridge to Success	40.00	Revised FY20 Budget Only
018-9134	NCIW	Success Academy	760.00	Revised FY20 Budget Only

June 8, 2020

018-9168	NCIE	Pre-School	2,730.00	Revised FY20 Budget Only
018-9209	North	North High School Special Ed.	0.00	Revised FY20 Budget Only
018-9211	North	North High School Art	0.00	Revised FY20 Budget Only
018-9210	North	North High School (Main)	6,990.00	Revised FY20 Budget Only
018-9212	North	North High School English North High School Foreign Language	730.00	Revised FY20 Budget Only
018-9213	North	North High School Spanish	100.00	Revised FY20 Budget Only
018-9218	North	North High School Spanish	80.00	Revised FY20 Budget Only
018-9220	South	South High School (Main)	5,180.00	Revised FY20 Budget Only
018-9230	NCIW	NCI (Main)	15,920.00	Revised FY20 Budget Only
018-9235	NCIE	NCI Career Explorations	520.00	Revised FY20 Budget Only
018-9236	NCIE	NCI Nursing	670.00	Revised FY20 Budget Only
018-9250	SOI	School of Innovation (Main)	25,730.00	Revised FY20 Budget Only
018-9310	EMS	Eastlake (Main)	9,360.00	Revised FY20 Budget Only
018-9311	EMS	Eastlake Autism	3,640.00	Revised FY20 Budget Only
018-9313	EMS	Eastlake Laker Academy	30.00	Revised FY20 Budget Only
018-9320	WMS	Willoughby (Main)	8,900.00	Revised FY20 Budget Only
018-9322	WMS	Willoughby Physical Ed.	1,670.00	Revised FY20 Budget Only
018-9327	WMS	Willoughby PBIS Program	850.00	Revised FY20 Budget Only
018-9330	WWMS	Willowick (Main)	5,940.00	Revised FY20 Budget Only
018-9331	WWMS	Willowick Media Center	5,370.00	Revised FY20 Budget Only
018-9332	WWMS	Willowick Physical Education	2,790.00	Revised FY20 Budget Only
018-9410	Edison	Edison (Main)	22,500.00	Revised FY20 Budget Only
018-9420	Grant	Grant (Main)	16,600.00	Revised FY20 Budget Only
018-9430	Jefferson	Jefferson (Main)	4,790.00	Revised FY20 Budget Only
018-9440	Longfellow	Longfellow (Main)	16,560.00	Revised FY20 Budget Only
018-9447	Royalview	Royalview Grade 5	180.00	Revised FY20 Budget Only
018-9448	Royalview	Royalview Mayor's Challenge	0.00	Revised FY20 Budget Only
018-9449	Royalview	Royal Council	320.00	Revised FY20 Budget Only
018-9450	Royalview	Royalview (Main)	8,740.00	Revised FY20 Budget Only
018-9451	Royalview	Royalview 1st Grade Box Tops	0.00	Revised FY20 Budget Only
018-9452	Royalview	Royalview 2nd Grade Box Tops	110.00	Revised FY20 Budget Only
018-9453	Royalview	Royalview 3rd Grade Box Tops	0.00	Revised FY20 Budget Only
018-9454	Royalview	Royalview 4th Grade Box Tops	490.00	Revised FY20 Budget Only
018-9455	Royalview	Royalview 5th Grade Box Tops	0.00	Revised FY20 Budget Only
018-9456	Royalview	Royalview Box Tops	50.00	Revised FY20 Budget Only
018-9457	Royalview	Royalview Special Ed. Box Tops	0.00	Revised FY20 Budget Only
018-9458	Royalview	Royalview RV Bldg. Box Tops	0.00	Revised FY20 Budget Only
018-9459	Royalview	Royalview Courtyard	1,140.00	Revised FY20 Budget Only
200-9323	North	North High Class of 2020	17,400.00	Revised FY20 Budget Only
200-9409	South	South High Drama Club	4,880.00	Revised FY20 Budget Only
300-9001	EMS	Eastlake Athletics	14,430.00	Revised FY20 Budget Only
300-9101	WMS	Willoughby Athletics	1,830.00	Revised FY20 Budget Only
300-9201	WWMS	Willowick Athletics	1,070.00	Revised FY20 Budget Only

June 8, 2020

300-9301	North	North Athletics	62,640.00	Revised FY20 Budget Only
300-9401	South	South Athletics	51,280.00	Revised FY20 Budget Only

*J. Gifts and Donations

1. United Way of Lake County donated \$5,000.00 to RSVP for PPE, 599-9020.

SUPERINTENDENT'S REPORT- Resolutions

A. Willoughby-Eastlake Public Library Trustee Recommendation

Be it resolved upon the recommendation of the Superintendent and Treasurer that Nicholas Monin be reappointed to the Library Board of Trustees for a seven year term, effective September 1, 2020 through August 31, 2027.

Exhibit 5A

R-20-47

It was moved by Mr. Merhar and seconded by Mr. Jones to Approve Willoughby-Eastlake Public Library Trustee Recommendation.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. UniFirst Uniform and Mop Service

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with UniFirst to provide uniforms and mop cleaning service to the district effective July 1, 2020 - June 30, 2025 be approved.

Exhibit 5B

R-20-48

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the UniFirst Uniform and Mop Service.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

C. Resolution to remove two barn structures on district property

Be it resolved upon the recommendation of the Superintendent that two district barn structures, which are 2,785 sq. ft. and 1,487 sq. ft., located on Ridge Road/Shankland Blvd. in Willoughby and are in disrepair be removed per the "Notice of Violation" received from the City of Willoughby and the wood that is salvaged be auctioned.

Exhibit 5C

June 8, 2020

R-20-49

It was moved by Mr. Roskos and seconded by Mr. Jones to Approve the Resolution to remove two barn structures on district property.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

D. Food Service Renewal Contract with Chartwells for 2020-2021 school year

Be it resolved upon the recommendation of the Superintendent and Treasurer that the contract with Chartwells be renewed effective July 1, 2021 through June 30, 2021.

Exhibit 5D

R-20-50

It was moved by Mr. Roskos and seconded by Mr. Jones to Approve the Food Service Renewal Contract with Chartwells for 2020-2021 school year.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

E. Student breakfast and lunch prices for 2020-2021 school year

Be it resolved upon the recommendation of the Superintendent and Treasurer that student meal prices for the 2020-2021 school year be increased by \$.10; Breakfast from \$1.90 to \$2.00, elementary lunch from \$2.95 to \$3.05, middle school lunch from \$3.25 to \$3.35 and high school lunch from \$3.35 to \$3.45.

R-20-51

It was moved by Mr. Merhar and seconded by Mrs. Zuren to Approve Student breakfast and lunch prices for 2020-2021 school year.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*F. COVID-19 Waiver of Liability and Indemnification

Be it resolved upon the recommendation of the Superintendent and Treasurer that the COVID-19 Waiver of Liability and Indemnification for athletics be approved.

Exhibit 5F

*G. 2020-2021 Co-Curricular Fees

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 2020-2021 Co-Curricular Activity Fee schedule be approved.

Exhibit 5G

*H. Parent/Guardian Transportation Agreement

June 8, 2020

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Parent/Guardian Transportation Agreement be approved.

Exhibit 5H

WHEREAS, parents/guardians of those pupils listed in this agenda have requested that transportation be provided to various private or parochial schools; and

WHEREAS, it has been determined that these pupils are eligible to receive transportation in accordance with Section 3327.01 of the Ohio Revised Code; and

WHEREAS, the manager of transportation, after examination of existing school bus routes, time schedules, student residence locations, school location, and available school conveyances had determined that such services by school conveyance is impractical;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education declares such services by school conveyance is impractical; and

BE IT FURTHER RESOLVED that the Board authorizes offering parents/guardians of pupils attending these schools payment in lieu of providing such services, that the amount which is reimbursed by the state to the district and shall not exceed the state average cost to transport all pupils in the state the preceding year.

I. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 5I

R-20-52

It was moved by Mr. Roskos and seconded by Mr. Jones to Approve Personnel Agenda.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

***MEETING NOTIFICATION**

June 8, 2020

The next Regular Board of Education Meeting is scheduled for Monday, July 13, 2020, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-20-53

It was moved by Mrs. Zuren and seconded by Mr. Merhar to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 7:49 p.m., it was moved by Mr. Merhar and seconded by Mr. Jones to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 9:20 p.m., it was moved by Mr. Roskos and seconded by Mr. Merhar to adjourn the executive session and reconvene the regular meeting.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 9:22 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Mr. Jones to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer