

**RECORD OF PROCEEDINGS**

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **June 10, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske and Margaret Warner.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

An update on construction was provided.

Approval Of Minutes Of May 13, 2019

**R-19-49**

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Minutes Of May 13, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

**TREASURER'S REPORT**

- A. A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE be approved.

**Exhibit 3A**

**R-19-50**

It was moved by Mr. Jones and seconded by Dr. Beal to Approve A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.

June 10, 2019

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

B. Willoughby-Eastlake Public Library 2020 Budget Request

WHEREAS, the Board of Education is required to approve the Annual Tax Budget developed by the Board of Trustees of the Willoughby-Eastlake Public Library; and

WHEREAS, the Board of Library Trustees is required to submit its 2020 Annual Tax Budget for the consideration of the County Budget Commission prior to July 20, 2019;

NOW, THEREFORE, BE IT RESOLVED that the Board approve the attached budget of the Board of Library Trustees for the year commencing January 1, 2020.

**Exhibit 3B**

**R-19-51**

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Willoughby-Eastlake Public Library 2020 Budget Request.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

C. A RESOLUTION SUBMITTING THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY FOR THE PURPOSE OF PROVIDING FOR THE CURRENT EXPENSES OF THE WILLOUGHBY-EASTLAKE PUBLIC LIBRARY, PURSUANT TO SECTIONS 5705.23 AND 5705.25 OF THE REVISED CODE.

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION SUBMITTING THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY FOR THE PURPOSE OF PROVIDING FOR THE CURRENT EXPENSES OF THE WILLOUGHBY-EASTLAKE PUBLIC LIBRARY, PURSUANT TO SECTIONS 5705.23 AND 5705.25 OF THE REVISED CODE be approved.

**Exhibit 3C**

**R-19-52**

It was moved by Dr. Beal and seconded by Mrs. Perchinske to Approve A RESOLUTION SUBMITTING THE QUESTION OF THE RENEWAL OF AN EXISTING TAX LEVY FOR THE PURPOSE OF PROVIDING FOR THE CURRENT EXPENSES OF THE WILLOUGHBY-EASTLAKE PUBLIC LIBRARY, PURSUANT TO SECTIONS 5705.23 AND 5705.25 OF THE REVISED CODE.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

\*D. Renewal of Employee Benefit Administration Services

Be it resolved upon the recommendation of the Superintendent and Treasurer that the services agreement with DS Benefits Group LLC commencing July 1, 2019 through June 30, 2020 be approved.

\*E. 457 Plan Provider

Be it resolved upon the recommendation of the Treasurer that AXA be approved as a 457 Plan Provider for Willoughby-Eastlake City Schools.

\*F. Financial Report for Month Ending May 31, 2019

**Exhibit 3F**

\*G. Amended Appropriations for FY19

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY19 be approved

**Exhibit 3G**

\*H. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

**Exhibit 3H**

\*I. FY20 Permanent Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Permanent Appropriations for FY20 be approved.

**Exhibit 3I**

\*J. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved:

**Exhibit 3J**

Fund/SCC	School	Account Description	Amount	
007-9011	South High School	South Berlin	7,050.00	New FY20 Budget Only
011-0000	NCIW	Auto Collision	3,500.00	New FY20 Budget Only
011-9001	NCIW	Auto Technology	20,000.00	New FY20 Budget Only
018-0000	BOE	W-E Foundation	22,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9110	BOE	Superintendent	27,500.00	New FY20 Budget; New FY20 Purpose & Goals
018-9132	BOE	Early Literacy Program	200.00	New FY20 Budget; New FY20 Purpose & Goals
018-9133	NCIW	Bridge to Success	2,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9134	NCIW	Success Academy	1,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9210	North High School	North High School (Main)	10,800.00	New FY20 Budget; New FY20 Purpose & Goals
018-9220	South High School	South High School (Main)	58,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9230	NCIW	NCI (Main)	16,590.00	New FY20 Budget; New FY20 Purpose & Goals
018-9236	NCIE	NCI (Nursing)	2,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9250	School of Innovation	School of Innovation (Main)	50,000.00	New FY20 Budget; New FY20 Purpose & Goals
018-9310	Eastlake Middle School	Eastlake (Main)	21,770.00	New FY20 Budget; New FY20 Purpose & Goals
018-9312	Eastlake Middle School	Eastlake Environmental Club	1,500.00	New Acct; New FY20 Budget; New FY20 Purpose & Goals
018-9313	Eastlake Middle School	Eastlake Laker Academy	1,500.00	New Acct; New FY20 Budget; New FY20 Purpose & Goals
018-9314	Eastlake Middle School	Eastlake Grade 6	500.00	New Acct; New FY20 Budget; New FY20 Purpose & Goals
018-9320	Willoughby Middle School	Willoughby (Main)	57,700.00	New FY20 Budget; New FY20 Purpose & Goals
018-9330	Willowick Middle School	Willowick (Main)	7,400.00	New FY20 Budget; New FY20 Purpose & Goals
018-9410	Edison Elementary School	Edison (Main)	34,600.00	New FY20 Budget; New FY20 Purpose & Goals
018-9420	Grant Elementary School	Grant (Main)	15,000.00	New FY20 Budget; New FY20 Purpose & Goals

June 10, 2019

018-9430	Edison Elementary School	Edison (Main)	26,400.00	New FY20 Budget; New FY20 Purpose & Goals
018-9440	Longfellow Elementary School	Longfellow (Main)	48,500.00	New FY20 Budget; New FY20 Purpose & Goals
018-9448	Royalview Elementary School	Royalview Mayor's Challenge	500.00	New FY20 Budget; New FY20 Purpose & Goals
018-9449	Royalview Elementary School	Royal Council	320.00	New FY20 Budget; New FY20 Purpose & Goals
018-9450	Royalview Elementary School	Royalview (Main)	20,250.00	New FY20 Budget; New FY20 Purpose & Goals
018-9459	Royalview Elementary School	Royalview Courtyard	2,240.00	New FY20 Budget; New FY20 Purpose & Goals
019-9220	South High School	Rebel Families	6,450.00	New FY20 Budget Only
200-9326	North High School	North High Class of 2023	700.00	New FY20 Budget; New FY20 Purpose & Goals
200-9401	South High School	South High Academic Decathlon	1,600.00	New FY20 Budget; New FY20 Purpose & Goals
200-9402	South High School	South High School Store	40,500.00	New FY20 Budget; New FY20 Purpose & Goals
200-9409	South High School	South High Drama Club	27,600.00	New FY20 Budget; New FY20 Purpose & Goals
200-9410	South High School	South High Foreign Language	1,500.00	New FY20 Budget; New FY20 Purpose & Goals
200-9412	South High School	South High Key Club	1,930.00	New FY20 Budget; New FY20 Purpose & Goals
200-9413	South High School	South High Marching Band	8,800.00	New FY20 Budget; New FY20 Purpose & Goals
200-9418	South High School	South High Student Council	33,000.00	New FY20 Budget; New FY20 Purpose & Goals
200-9419	South High School	South High Yearbook	2,600.00	New FY20 Budget; New FY20 Purpose & Goals
200-9422	South High School	South High Class of 2020	6,000.00	New FY20 Budget; New FY20 Purpose & Goals
200-9423	South High School	South High Class of 2021	2,000.00	New FY20 Budget; New FY20 Purpose & Goals
200-9424	South High School	South High Class of 2022	2,000.00	New FY20 Budget; New FY20 Purpose & Goals
200-9427	South High School	South High Class of 2023	2,000.00	New FY20 Budget; New FY20 Purpose & Goals
200-9501	NCIW	Auto Collision	500.00	New FY20 Budget; New FY20 Purpose & Goals
200-9502	NCIW	Auto Technology	1,900.00	New FY20 Budget; New FY20 Purpose & Goals
300-9001	Eastlake Middle School	Eastlake Athletics	29,750.00	New FY20 Budget; New FY20 Purpose & Goals
300-9101	Willoughby Middle School	Willoughby Athletics	61,500.00	New FY20 Budget; New FY20 Purpose & Goals
300-9201	Willowick Middle School	Willowick Athletics	6,700.00	New FY20 Budget; New FY20 Purpose & Goals
300-9301	North High School	North Athletics	64,000.00	New FY20 Budget; New FY20 Purpose & Goals
300-9401	South High School	South Athletics	66,000.00	New FY20 Budget; New FY20 Purpose & Goals

**\*K. Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

<b>Purchase Order</b>	<b>P.O. Amount</b>	<b>Invoice Amount</b>	<b>Increase</b>
290407- AECOM	205,000.00	316,158.52	111,158.52

To approve the following Then and Now Certificates

<b>PO Number</b>	<b>Vendor</b>	<b>Description</b>
------------------	---------------	--------------------

June 10, 2019

291780	L.C. Dept. of Utilities	Water bills for North during construction
291779	L.C. Dept. of Utilities	Water bills for Longfellow during construction
291778	L.C. Dept. of Utilities	Water bills for South, YMCA, Senior Center during construction
291769	Comdoc Leasing	Fee for damages to copiers
291341	Mentor Exempted Village BOE	Tuition for Mentor Cares 2018-19
291654	Pearson Education	NNAT Tests
291787	AP Exams	AP exams for North and South HS
390597	MGT Network Services	New fiber for internet and phone at new Longfellow and North buildings
190931	Cleveland Metroparks	Grade 5 field trip 5/22/19 to Chestnut Shelter
190787	Great Lakes Theater Festival	GLT Residency Program

To approve the following Blanket Certificates of \$50,000 or more

<b>Requisition</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
PUPS798	Misc. Vendors	\$110,000.00	Misc. tuition ESY beginning June 2019 for special ed.
BUS0766	Petermann	\$6,701,085.00	District transportation services "Home to School" July 2019- June 2020
FIN1016	Anthem Life	\$60,000.00	7/1/2019-6/30/2020 Blanket for Life Insurance
FIN1017	Dominion Energy Ohio	\$74,000.00	For schools not covered by Ohio Schools Council 7/1/19-6/30/20
FIN1018	Dominion Energy Ohio	\$51,000.00	Blanket for East Ohio Gas Trans Charges 7/1/19-6/30/20
FIN1021	Illuminating Co.	\$785,000.00	Blanket for Electric bills 7/1/19-6/30/20
FIN1022	L.C. Dept. Of Utilities	\$127,000.00	Blanket for water/sewer bills 7/1/19-6/30/20
FIN1024	Ohio Schools Council- Gas	\$160,000.00	Gas bills covered by OSC for 7/1/19-6/30/20
FIN1054	SERS	\$54,000.00	Blanket for Board pd. SERS 7/1/19- 6/30/20
FIN1063	Ohio Bureau of Workers Comp	\$300,000.00	1/1/20-12/31/20 Payroll estimated annual premium & retro claims

June 10, 2019

FIN1067	Medical Mutual of Ohio	\$2,500,000.00	7/1/19-9/30/19 Blanket for employee medical, dental, vision, and prescription ins. coverage
FIN1068	NEO	\$100,000.00	7/1/19-9/30/19 Blanket for Health Care Reimbursement
FIN1069	STRS	\$51,100.00	Blanket for Board paid STRS 7/1/19-7/31/19
FS0235	Compass Group USA, Inc.	\$850,000.00	Service contract for food service July-December 2019
MAN2381	Waste Management	\$73,000.00	Blanket for district rubbish removal 7/1/19-6/30/20, monthly recycle, extra pickups
SH222	The City of Willoughby	\$59,000.00	School Resource Officer for 2019-20 school year
TRA142	Lykins Oil Company	\$359,520.00	Blanket for fuel 2019-20

\*L. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$1,550.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
551-9019	\$1,550.00

\*M. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<b>Institution Awarding the Grant</b>	<b>Fund/SCC</b>	<b>Amount</b>
Jeanne Cocco Memorial Grant- to South High	019-9710	\$1,000.00

\*N. Gifts and Donations

1. Royalview PTA donated \$680.00 to Royalview Elementary, 018-9450.
2. Bernard J. Moss donated a 2003 Pontiac Vibe to NCI for use by the Auto Collision program.
3. Longfellow PTA donated \$7,587.46 to Longfellow Elementary for the Music Dept., 018-9440.
4. The North High School Booster Board donated three air conditioning units to Willoughby-Eastlake City Schools.
5. Jefferson PTO donated \$4,000.00 to Jefferson Elementary, 018-9430.
6. William O'Neill donated a 2000 Ford Ranger to NCI for use by the Auto Collision program.

June 10, 2019

7. Babcock Vocational Education Trust donated \$14,988.17 to NCI for purchase of tools for Auto Technology, 018-9230.
8. T and D Fabricating, Inc. donated \$535.00 to Grant Elementary, 018-9420.
9. Longfellow PTA donated \$1,500.00 to Longfellow Elementary for Reflex Math Program, 018-9440.
10. Longfellow PTA donated \$2,546.48 to Longfellow Elementary for field trip buses, 018-9440.

### **SUPERINTENDENT'S REPORT**

- A. Superintendent Q & A
- B. Mental Health Presentation

This evening, Eileen Bowers, Director of Pupil Services, was present to give a Mental Health Presentation.

### **SUPERINTENDENT'S REPORT- Resolutions**

- A. Little Red Schoolhouse Trustees

Be it resolved upon the recommendation of the Superintendent that Michael Credico, Bonnie Credico and Susan Roseum be appointed to the Little Red Schoolhouse Board of Trustees for a three year term, effective July 1, 2019 through June 30, 2022.

### **R-19-53**

It was moved by Mrs. Perchinske and seconded by Mr. Jones to approve the Little Red Schoolhouse Trustees.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

- B. Food Service Management Company Contract Extension

A resolution authorizing administration to take the necessary steps to extend the Chartwells contract to ensure coverage during the summer school program.

### **R-19-54**

It was moved by Dr. Beal and seconded by Mr. Jones to approve the Food Service Management Company Contract Extension.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

- \*C. Parent/Guardian Transportation Agreement

June 10, 2019

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Parent/Guardian Transportation Agreement be approved. **Exhibit 5C**

WHEREAS, parents/guardians of those pupils listed in this agenda have requested that transportation be provided to various private or parochial schools; and

WHEREAS, it has been determined that these pupils are eligible to receive transportation in accordance with Section 3327.01 of the Ohio Revised Code; and

WHEREAS, the manager of transportation, after examination of existing school bus routes, time schedules, student residence locations, school location, and available school conveyances had determined that such services by school conveyance is impractical;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education declares such services by school conveyance is impractical; and

BE IT FURTHER RESOLVED that the Board authorizes offering parents/guardians of pupils attending these schools payment in lieu of providing such services, that the amount which is reimbursed by the state to the district and shall not exceed the state average cost to transport all pupils in the state the preceding year.

D. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5D**

**R-19-55**

It was moved by Mr. Jones and seconded by Mrs. Perchinske to approve the Personnel Agenda.

On a call of the roll, the following vote was cast: 3 Yes Votes. Dr. Beal abstained. Motion carried.



June 10, 2019

**\*MEETING NOTIFICATION**

The next regular Board of Education Meeting is scheduled for Monday, July 8, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

**R-19-56**

It was moved by Dr. Beal and seconded by Mrs. Perchinske to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

**ADJOURNMENT**

At 8:09 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mr. Jones to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer