

**REGULAR BOARD MEETING (Monday, June 13, 2022)***Generated by Michelle Peters on Thursday, June 23, 2022***1. Introduction****A. Call to Order****B. Roll Call - 7:00 p.m.**

Mr. William Boxler - Present

Mr. John Roskos - Present

Mr. Lawrence Vittori - Absent

Mrs. Stacy Menser - Present

Mrs. Krista Bair - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye      Roskos Aye      Vittori N/A      Menser Aye      Bair Aye      R-22-81

Motion Approved      4-0

**3. Community Engagement****A. Board President Q & A****B. Presentation - RedTree Investments**

Mr. Ryan Nelson from RedTree Investments gave a presentation on the school district's investments since they began working with the district in February 2021.

**C. Financial Savings Report**

Mr. Nick Ciarniello, Treasurer/CFO, gave a presentation over the financials savings since he took over as treasurer at the end of August 2020.

**D. Public Comment**

1. Linda Fulton of Willoughby Hills, OH - Safety in Schools

2. Steve Tolbert of Eastlake, OH - School Security &amp; Communication

**4. Board Members' Business****A. Board Discussion**

Vice President Stacy Menser discussed school safety.

President Krista Bair discussed levy guidance and reviewed what they received from the district's legal counsel.

The Strategic Planning Committee was discussed and background was provided as to where it stands.

Dr. Steve Thompson talked about putting our noon time aides in a collared shirt with a school district logo which would act as their uniform.

Treasurer Nick Ciarniello and the Board talked about the levy PDF that Treasurer Ciarniello compiled and will post on the district website.

**5. Minutes****A. Approval of Minutes of May 9, 2022**

A motion was made to approve the special board meeting minutes of May 9, 2022.

Motion by Mr. John Roskos

Second by Mrs. Stacy Menser

Boxler Aye      Roskos Aye      Vittori N/A      Menser Aye      Bair Aye      R-22-82

Motion Approved      4-0

**B. Approval of Minutes of May 9, 2022**

A motion was made to approve the regular board meeting minutes of May 9, 2022.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-83
Motion Approved					4-0

### C. Approval of Minutes of May 19, 2022

A motion was made to approve the minutes of May 19, 2022.

Motion by Mr. William Boxler

Second by Mr. John Roskos

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-84
Motion Approved					4-0

## 6. Board Recommendations

### A. Treasurer Salary Schedule

A motion was made to resolve upon the recommendation of the Board of Education, the Board hereby adopts a new Treasurer/CFO Salary and Step Schedule that shall serve as the basis for the Treasurer/CFO's compensation beginning August 1, 2023.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye	Roskos Aye	Vittori N/A	Menser Nay	Bair Aye	R-22-85
Motion Approved					3-1

### B. Treasurer Contract

A motion was made to resolve upon the recommendation of the Board of Education to re-employ Mr. Nicholas Ciarniello, the Board hereby re-employs Mr. Ciarniello as Treasurer/CFO for a five-year period effective August 1, 2023 until July 31, 2028, pursuant to the terms and conditions set forth in the attached Employment Agreement, which includes placing Mr. Ciarniello at Step 6 of the Master Column of the Board-approved Treasurer/CFO Salary and Step Schedule effective August 1, 2023.

Motion by Mr. William Boxler

Second by Mr. John Roskos

Boxler Aye	Roskos Aye	Vittori N/A	Menser Nay	Bair Aye	R-22-86
Motion Approved					3-1

## 7. Treasurer's Report

### A. \* Financial Report for Month Ending May 31, 2022

A motion was made to approve Financial Report for Month Ending May 31, 2022.

Please [click here](#) to view May 2022 Financials.

### B. Renewal Levy Resolution

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that a resolution determining to submit to the electors of the school district the question of the renewal of an existing tax levy pursuant to sections 5705.194 to 5705.197 of the revised code be approved.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-87
Motion Approved					4-0

Please [click here](#) to view the Renewal Levy Resolution.

### C. FY23 Permanent Appropriations

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Permanent Appropriations for FY23 be approved.

Motion by Mr. William Boxler

Second by Mr. John Roskos

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-88
Motion Approved					4-0

Please [click here](#) to view Appropriation Resolution & 412 Certificate and [click here](#) to view Appropriation Resolution FY23.

### D. NWOCA Contract

A motion was made to resolve upon the recommendation of the Treasurer that the following contract with North West Ohio Computer Association be approved.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-89
Motion Approved					4-0

Please [click here](#) to view NWOCA Contract.

**E. Dental and Life Contract**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the dental and life insurance contract with Guardian Insurance be approved.

Motion by Mr. William Boxler

Second by Mrs. Stacy Menser

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-90  
 Motion Approved 4-0

**F. Vision Contract**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the vision contract with EyeMed Insurance be approved.

Motion by Mr. John Roskos

Second by Mrs. Stacy Menser

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-91  
 Motion Approved 4-0

**G. Bonefish Systems Fraud Products (eVAS/ePAS) Service Agreement**

A motion was made to resolve upon the recommendation of the Treasurer that the five (5) year service agreement with Bonefish Systems Fraud Products (eVAS/ePAS) be approved.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-92  
 Motion Approved 4-0

Please [click here](#) to view Bonefish Systems Fraud Products Service Agreement.

**H. Willoughby-Eastlake Public Library 2023 Budget Request**

WHEREAS, the Board of Education is required to approve the Annual Tax Budget developed by the Board of Trustees of the Willoughby-Eastlake Public Library; and

WHEREAS, the Board of Library Trustees is required to submit its 2023 Annual Tax Budget for the consideration of the County Budget Commission prior to July 20, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Board approve the attached budget of the Board of Library Trustees for the year commencing January 1, 2023.

A motion was made to approve the Willoughby-Eastlake Public Library 2023 Budget Request.

Motion by Mr. William Boxler

Second by Mrs. Stacy Menser

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-93  
 Motion Approved 4-0

Please [click here](#) to view the 2023 W-E Public Library Tax Budget.

**I. \* Establishment of New Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
200-9109	WMS	Willoughby 8th Grade Club
200-9346	NHS	North High Fab Lab
200-9445	SHS	South High Pep Club
200-9446	SHS	South High Fab Lab

**J. \* Advance of General Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the General Fund advance of \$500,000.00 to the following fund in order to ensure an adequate balance per ORC 9.833 at fiscal year end be approved.

Fund-SCC	Advance
024-9001	500,000.00

**K. \* Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO#	Vendor	PO Amount	Invoice Amt	Increase Amt
223243	Riverside Insights	2,298.00	5,564.26	3,751.36

To approve the following Then and Now Certificates

PO #	Vendor	Description
224976	Re-Education Services Inc	Apr 22 Tuition for Special Ed Students 21-22 SY
224996	STRS	Apr 22 Deduction Shortfall
225027	STRS	May 22 Deduction Shortfall
225029	ESC of Northeast Ohio	Audiologist & Hearing Impaired Itinerant Teachers 21-22 SY
225025	Murray Ridge Production Center	Scanning Services-Student Records

**L. \* Student Activity Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY22 and FY23 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9003	SOI	Camp Invention	1,450.00	New FY22 Budget Only

Fund/SCC	School	Account Description	Amount	Comments
200-9109	WMS	Willoughby 8th Grade Club	1,000.00	New SCC; New FY23 Budget; New FY23 Purpose and Goals
200-9346	NHS	North High Fab Lab	2,700.00	New SCC; New FY23 Budget; New FY23 Purpose and Goals
200-9445	SHS	South High Pep Club	41,000.00	New SCC; New FY23 Budget; New FY23 Purpose and Goals
200-9446	SHS	South High Fab Lab	31,400.00	New SCC; New FY23 Budget; New FY23 Purpose and Goals

Please [click here](#) to view June 2022 SA.

**M. \* Gifts and Donations**

1. Eastlake First Department donated \$300.00 to the NCIW Welding Program.
2. Thomas Jefferson PTO donated \$2,450.00 to Jefferson Elementary for various 2021-22 Field Trip Transportation Costs.

**8. Superintendent's Report**

**A. School Safety**

Dr. Steve Thompson gave an update on the safety measures that have been implemented in our schools.

**B. Academic Review and Illuminate Education**

Mrs. Gina Kevern, Director of Curriculum, Instruction and Assessment, provided an overview of the current year's academic initiatives and provided a preliminary preview of key academic goals for next year. A brief overview of Illuminate was also included.

**9. Superintendent - Resolutions**

**A. PACE (Alternative School)**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the PACE (Providing Alternative Choices in Education) Program for students in grades 6-12, to meet the educational and emotional needs of the most at risk students who are demonstrating aggressive behaviors in school environments and addressing the specialized needs of these students and supporting them on their path to a high school diploma beginning in August 2022 be approved.

Motion by Mr. Joh Roskos

Second by Mr. William Boxler

Boxler Aye Roskos Aye Vittori N/A Menser Nay Bair Aye R-22-94

Motion Approved 3-1

**B. Illuminate Education**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the 36 month quote from Illuminate Education for the 2022-2023, 2023-2024 and 2024 - 2025 school years in the amount of \$292,576.95 be approved.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye Roskos Aye Vittori N/A Menser Nay Bair Aye R-22-95

Motion Approved 3-1

Please [click here](#) to view Illuminate and EDUClimber Quote.

#### **Recess - Five (5) Minutes**

A motion to resolve upon the recommendation of the Board of Education to take a five (5) minute recess be approved.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-96

Motion Approved 4-0

#### **C. Schoology Quote**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Schoology quote for the 2022-2023 school year in the amount of \$41,258.52 be approved.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-97

Motion Approved 4-0

Please [click here](#) to view Schoology Quote.

#### **Postpone Agenda Items 9D to 9P**

A motion was made to resolve upon the recommendation of the Board of Education to postpone agenda items 9D to 9P until Friday, June 17, 2022 be approved.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye Roskos Aye Vittori N/A Menser Aye Bair Aye R-22-98

Motion Approved 4-0

#### **D. Chartwells Contract Renewal**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the contract with Chartwells, the food service management company, effective July 1, 2022 through June 23, 2023 be approved.

No Action Taken

#### **E. Educational Funding Group Agreement**

Be it resolved upon the recommendation of the Superintendent and the Treasurer that the agreement with the Educational Funding Group, Inc. for services specifically related to the Emergency Connectivity Fund effective July 1, 2022 through December 31, 2023 be approved.

No Action Taken

#### **F. Cintas Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the 36 month agreement with Cintas for uniforms for the mechanics at transportation and dry mops for the district buildings effective July 1, 2022 be approved.

No Action Taken

#### **G. ESC of the Western Reserve Addendum**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the ESC of the Western Reserve addendum to the 2020-2022 school year agreement be approved.

No Action Taken

#### **H. ESC of the Western Reserve Service Agreement - Programs and Services**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the attached agreement for Programs and Services with the Educational Service Center (ESC) of the Western Reserve effective July 1, 2022 through June 30, 2024 be approved.

No Action Taken

#### **I. Memorandum of Understanding with WETA (Willoughby-Eastlake Teachers Association) - non-medical benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOU with WETA regarding non-medical benefits be approved.

No Action Taken

**J. Memorandum of Agreement with WECP (Willoughby-Eastlake Classified Professionals) - sick leave**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOA with WECP regarding sick leave be approved.

No Action Taken

**K. Memorandum of Understanding with WECP (Willoughby-Eastlake Classified Professionals) - non-medical benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOU with WECP regarding non-medical benefits be approved.

No Action Taken

**L. Memorandum of Understanding with OAPSE 159 - non-medical benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOU with OAPSE 159 regarding non-medical benefits be approved.

No Action Taken

**M. Memorandum of Understanding with OAPSE 163 - non-medical benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOU with OAPSE 163 regarding non-medical benefits be approved.

No Action Taken

**N. Administrators and Adult Nursing Instructors Salary Schedules for 2022-2023**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrators and Adult Nursing Instructors Salary Schedules for the 2022-2023 school year be approved.

No Action Taken

**O. Administrative and Exempt Employee Compensation Plan and Schedule of Benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the amended Administrative and Exempt Employee Compensation Plan and Schedule of Benefits be approved.

No Action Taken

**P. Student Code of Conduct and Related Policies**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Student Code of Conduct and Related Policies be approved.

No Action Taken

**Q. \* Special Service Agreements**

Be it resolved upon the recommendation of the Superintendent and Treasurer that agreements be entered into with the following institution to provide special services to students for the 2022 Summer Program: Mentor Cardinal Autism Resource and Education School (CARES) and to the students during the 2022-2023 school year: ABA Outreach Services and Re-Education Services. Please [click here](#) to view CARES Agreement, [click here](#) to view CARES One on One Assistant Agreement, [click here](#) to view ABA Outreach Services Agreement, [click here](#) to view Re-Education Classroom Aid Agreement, [click here](#) to view Re-Education Occupational Therapy Agreement, [click here](#) to view Re-Education ASPIRE Agreement, [click here](#) to view Re-Education Speech Therapy Agreement, and [click here](#) to view Re-Education Transportation Agreement.

**R. \* Financial Literacy Adoption**

Be it resolved upon the recommendation of the Superintendent that the adoption of the following resources for the Financial Literacy Course which includes teacher and student online curriculum resources at no cost to the district be approved: Next Generation Financial Literacy Open Educational Resources Online and Junior Achievement's Online Resources, Please [click here](#) to view Financial Literacy Adoption Recommendation.

**S. \* Middle School Science Curriculum Adoption**

Be it resolved upon the recommendation of the Superintendent that the Middle School Science Curriculum which includes teacher and student curriculum resources, online licenses, classroom materials and supplies with an estimated cost of \$250,000.00 for all middle school science classes in grades 6, 7, and 8 be approved.

Please [click here](#) to view Middle School Science Curriculum Adoption.

**T. \* Parent/Guardian Transportation Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Parent/Guardian Transportation Agreement be approved.

WHEREAS, parents/guardians of those pupils listed in this agenda have requested that transportation be provided to various private or parochial schools; and

WHEREAS, it has been determined that these pupils are eligible to receive transportation in accordance with Section 3327.01 of the Ohio Revised Code; and

WHEREAS, the manager of transportation, after examination of existing school bus routes, time schedules, student residence locations, school location, and available school conveyances had determined that such services by school conveyance is impractical;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education declares such services by school conveyance is impractical; and

BE IT FURTHER RESOLVED that the Board authorizes offering parents/guardians of pupils attending these schools payment in lieu of providing such services, that the amount which is reimbursed by the state to the district and shall not exceed the state average cost to transport all pupils in the state the preceding year.

#### **U. \* Personnel Agenda**

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Please [click here](#) to view June Personnel Agenda and [click here](#) to view Supplementals for the 2021-2022 SY.

### **10. Meeting Notification**

#### **A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, July 11, 2022, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

### **11. Consent Calendar**

#### **A. Adoption of Consent Calendar**

A motion was made to adopt the Consent Calendar.

Motion by Mr. William Boxler

Second by Mr. John Roskos

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-99
Motion Approved					4-0

### **12. Closing**

#### **A. Adjournment**

A motion was made to adjourn.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye	Roskos Aye	Vittori N/A	Menser Aye	Bair Aye	R-22-100
Motion Approved					4-0

Adjourned 10:47 p.m.

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Treasurer

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President