

REGULAR BOARD MEETING (Monday, July 8, 2024)

Generated by Alyse Allison on Tuesday, July 9, 2024

As Supplemented by the video recording that can be found [here](#).

1. Introduction

A. Call to Order

B. Roll Call- 6:00 p.m.

- Mrs. Krista Bair - Present
- Mr. Ryan DiFranco - Present
- Mrs. Denise Verdi - Present
- Mrs. Jaime Shatsman - Present
- Mrs. Stacy Menser - Present

C. Pledge of Allegiance

2. Approval of Agenda

A. Approval of Agenda

- President Menser declared a five minute recess.
- A motion was made to approve agenda.
- Motion by Mrs. Jaime Shatsmam
- Second by Mr. Ryan DiFranco
- Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-112
- Motion Approved 5-0

3. Presentation

A. Ohio Auditor of State Award

The State of Ohio, Office of the Auditor, Keith Faber, has awarded the Willoughby-Eastlake City School District with the Auditor of State Award with Distinction for the 2022-2023 school year. Kathryn Semo, Northeast Regional Liaison, was there to present the award and this was the second time this award has been received by the District.

4. Community Engagement

A. Public Comment

- 1. Nancy Marra of Timberlake, OH- 20 Mill Floor and Ed Choice Vouchers.
- 2. Robert Tarr of Willoughby, OH- 3rd assignment.

5. Board Members' Business

A. Legislative Update

- 1.Vice President Shatsman gave an update from the State House.

6. Minutes

A. Approval of Minutes June 3, 2024

- A motion was made to approve the regular board meeting minutes of June 3, 2024
- Motion by Mrs. Krista Bair
- Second by Mr. Ryan DiFranco
- Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-113
- Motion Approved 5-0
- Please [click here](#) to view the June 3,2024 Minutes.

B. Approval of Minutes of June 27, 2024

- A motion was made to approve the special board meeting minutes of June 27, 2024.
- Motion by Mr. Ryan DiFranco
- Second by Mrs. Jaime Shatsman
- Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-114
- Motion Approved 5-0
- Please [click here](#) to view the June 27, 2024 Minutes.

7. Treasurer's Report

A. * Financial Report for Month Ending June 30, 2024

A motion was made to approve Financial Report for Month Ending June 30, 2024.

Please [click here](#) to view the June 2024 Financials.

B. Final Appropriations for FY24

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Final Appropriations for FY24 be approved.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-115

Motion Approved 5-0

Please [click here](#) to view the Final Appropriation Changes, please [click here](#) to view the Final Appropriation Resolution 23-24, please [click here](#) to view the Appropriation Resolution & 412 Certificate.

C. Permanent Appropriations for FY25

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Permanent Appropriations for FY25 be approved.

Motion by Mr. Ryan DiFranco

Second by Mrs. Krista Bair

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-116

Motion Approved 5-0

Please [click here](#) to view the Permanent Appropriation Resolution 24-25, please [click here](#) to view the Appropriation Resolution & 412 Certificate.

D. * Establishment of Change Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Change Funds be established in the amount of \$5,200. These funds are used to establish start-up funds for the school cafeterias, athletic departments and school fund accounts. All funds are returned at the end of each school year.

Change Fund	Amount	Designated School Official
North High Athletics 300-9301	\$2,500.00	Dennis Reilly, Athletic Director
South High Athletics 300-9401	\$2,500.00	Tom McKinnon, Athletic Director
NCI Eastlake 018-9236	\$200.00	Lori Klonowski, Director

E. * Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund Advances to the following fund(s) to avoid negative balance at fiscal year end.

Fund-SCC	Advance
507-9124	85,499.60
536-9024	700.17
587-9024	1,863.71

F. * Transfer of Funds Fiscal Year 2024

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred:

Transfer FROM Fund/SCC	Transfer TO Fund/SCC	Amount
022-9001 Federal Grant Revenue	413-9024 Post Secondary-Nursing	702,223.89
001-0000 General Fund	003-0000 Permanent Improvement	1,000,000.00
003-0000 Permanent Improvement	002-0000 Bond Fund	2,039,358.18
599-9424 ODHE Talent Ready Grant	499-9424 ODHE Talent Ready Grant	36,969.00

G. * Transfer to Unfunded Debt Payments

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following transfer of funds from 003-0000 fund to 002-0000 fund due to a transfer shortfall in fiscal years 18 and 19 be approved.

Transfer from Fund/SCC	Amount	Transfer To Fund/SCC
003-0000	970,694.14	002-0000

H. * Transfer of Funds to Close Account

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
024-9002	027-9001	335,741.75
002-9005	001-0000	2,882.75
004-9005	004-9010	2.59
004-9008	004-9010	72.66

I. * Transfer of Funds Fiscal Year 2025

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred:

Transfer FROM Fund/SCC	Transfer TO Fund/SCC	Amount
413-9024 Post Secondary-Nursing	413-9025 Post Secondary-Nursing	1,926,825.89
502-9024 ODHE AWE Nursing	502-9025 ODHE AWE Nursing	245,404.75
001-0000 General Fund	035-9001 Termination Benefits	900,000.00

J. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
027-9001	District	Worker's Compensation
200-9332	NHS	North High Class of 2028
551-9125	District	Title III- Immigrant
572-9225	District	Mckinney-Vento Homeless Assistance Program

K. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
245380	Weston Hurd LLP	10,000.00	13,266.00	3,266.00
244283	Peterman Bus Transportation	4,500,000.00	4,562,784.39	62,784.39
242532	PSI	225,000.00	229,862.09	4,862.09
245055	Willo Transportation	200,000.00	221,048.00	21,048.00

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
245585	Re-Ed Transportation	8,728.00	May Transportation
142513	Riddell All American	6,398.95	Football Helmets
142513	Riddell All American	4,325.00	Football Equipment

L. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9002	BOE	Autism Community	808.00	New FY25 Budget Only
007-9003	SOI	Camp Invention	1050.00	New FY25 Budget Only
007-9035	NHS	North Berlin	16,320.00	New FY25 Budget Only
007-9090	WWMS	WWMS G.F. Martin Educational Foundation	0	New FY25 Budget Only
011-0000	NCIW	Auto Collision	2,500.00	New FY25 Budget Only
011-9001	NCIW	Automotive Technology	50,000.00	New FY25 Budget Only
011-9003	NCIW	Cosmetology	3,500.00	New FY25 Budget Only
018-0000	BOE	W-E Foundation	7,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9110	BOE	Superintendent	43,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9133	NCIW	Bridge to Success	800.00	New FY25 Budget; New FY25 Purpose & Goals
018-9134	NCIW	Success Academy	4,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9168	NCIE	Preschool	28,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9209	NHS	North High Special Ed	2,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9210	NHS	North High School (Main)	14,150.00	New FY25 Budget; New FY25 Purpose & Goals
018-9212	NHS	North High School English	16,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9213	NHS	North High School Foreign Language	2,200.00	New FY25 Budget; New FY25 Purpose & Goals
018-9214	NHS	North High School Math	400.00	New FY25 Budget; New FY25 Purpose & Goals
018-9218	NHS	North High School Spanish	840.00	New FY25 Budget; New FY25 Purpose & Goals
018-9220	SHS	South High School (Main)	18,200.00	New FY25 Budget; New FY25 Purpose & Goals
018-9230	NCIW	NCI (Main)	8,500.00	New FY25 Budget; New FY25 Purpose & Goals
018-9250	SOI	School of Innovation (Main)	24,100.00	New FY25 Budget; New FY25 Purpose & Goals
018-9310	EMS	Eastlake (Main)	12,600.00	New FY25 Budget; New FY25 Purpose & Goals
018-9311	EMS	Eastlake Autism	10,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9320	WMS	Willoughby (Main)	23,500.00	New FY25 Budget; New FY25 Purpose & Goals
018-9322	WMS	Willoughby Physical Ed.	3,800.00	New FY25 Budget; New FY25 Purpose & Goals
018-9327	WMS	Willoughby PBIS Program	1,130.00	New FY25 Budget; New FY25 Purpose & Goals
018-9330	WWMS	Willowick (Main)	10,500.00	New FY25 Budget; New FY25 Purpose & Goals
018-9331	WWMS	Willowick Media Center	5,450.00	New FY25 Budget; New FY25 Purpose & Goals
018-9410	Edison	Edison (Main)	27,000.00	New FY25 Budget; New FY25 Purpose & Goals
018-9420	Grant	Grant (Main)	42,300.00	New FY25 Budget; New FY25 Purpose & Goals

Fund/SCC	School	Account Description	Amount	Comments
018-9430	Jefferson	Jefferson (Main)	8,250.00	New FY25 Budget; New FY25 Purpose & Goals
018-9440	Longfellow	Longfellow (Main)	51,400.00	New FY25 Budget; New FY25 Purpose & Goals
018-9450	Royalview	Royalview (Main)	12,250.00	New FY25 Budget; New FY25 Purpose & Goals
019-9201	BOE	North PLTW Comp Sci	973.00	New FY25 Budget Only
019-9202	BOE	North PLTW Engineering	16.00	New FY25 Budget Only
19-9224	BOE	South PLTW Comp Sci	973.00	New FY25 Budget Only
019-9225	BOE	South PLTW Engineering	0	New FY25 Budget Only
020-9250	SOI	SOI Fab Lab (Resale out of District)	0	New FY25 Budget Only
021-9250	SOI	SOI Fab Lab (Resale within District)	1,900.00	New FY25 Budget Only
022-9302	NHS	North OHSAA Tournaments	4,000.00	New FY25 Budget Only
022-9402	SHS	South OHSAA Tournaments	5,300.00	New FY25 Budget Only
200-9001	EMS	Eastlake Instrumental Music	9,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9006	EMS	Eastlake Vocal Music	8,590.00	New FY25 Budget; New FY25 Purpose & Goals
200-9103	WMS	Willoughby Instrumental Music	368.00	New FY25 Budget; New FY25 Purpose & Goals
200-9166	NCIE	Career Explorations	5,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9202	WWMS	Willowick Music Programs	9,633.00	New FY25 Budget; New FY25 Purpose & Goals
200-9304	NHS	North High School Programs	62,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9309	NHS	North High Drama Club	37,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9316	NHS	North High Student Council	16,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9328	NHS	North High Class of 2025	28,300.00	New FY25 Budget; New FY25 Purpose & Goals
200-9329	NHS	North High Class of 2026	1,870.00	New FY25 Budget; New FY25 Purpose & Goals
200-9331	NHS	North High Class of 2027	300.00	New FY25 Budget; New FY25 Purpose & Goals
200-9332	NHS	North High Class of 2028	0	New FY25 Budget; New FY25 Purpose & Goals
200-9346	NHS	North High Fab Lab	4,800.00	New FY25 Budget; New FY25 Purpose & Goals
200-9402	SHS	South High School Store	119,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9409	SHS	South High Drama Club	31,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9413	SHS	South High Marching Band	11,700.00	New FY25 Budget; New FY25 Purpose & Goals
200-9418	SHS	South High Student Council	54,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9429	SHS	South High Class of 2025	41,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9501	NCIW	Auto Collision	1,010.00	New FY25 Budget; New FY25 Purpose & Goals
200-9502	NCIW	Auto Technology	1,950.00	New FY25 Budget; New FY25 Purpose & Goals
200-9503	NCIW	Business Technology	2,180.00	New FY25 Budget; New FY25 Purpose & Goals

Fund/SCC	School	Account Description	Amount	Comments
200-9506	NCIW	Welding	1,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9508	NCIW	Cosmetology	200.00	New FY25 Budget; New FY25 Purpose & Goals
300-9101	WMS	Willoughby Athletics	24,355.00	New FY25 Budget; New FY25 Purpose & Goals
300-9201	WWMS	Willowick Athletics	9,500.00	New FY25 Budget; New FY25 Purpose & Goals
300-9301	NHS	North Athletics	90,000.00	New FY25 Budget; New FY25 Purpose & Goals
300-9401	SHS	South Athletics	75,100.00	New FY25 Budget; New FY25 Purpose & Goals

Please [click here](#) to view 200 SA, please [click here](#) to view 018 SA, please [click here](#) to view 300 SA, please [click here](#) to view 019 020 021 022 SA, please [click here](#) to view 007 011 SA July 2024.

M. * Gifts and Donations

1. The Willoughby-Eastlake School of Innovation PTO donated \$364.00 to 018-9250 School of Innovation (Main) for the admission fees to the Forces and Motion Program at Lake Metroparks.
2. The Willoughby-Eastlake School of Innovation PTO donated \$900.00 to 018-9250 School of Innovation (Main) for the Capstone Project supplies.
3. The Willoughby-Eastlake School of Innovation PTO donated \$2,315.67 to 018-9250 School of Innovation (Main) for Field Trip Transportation.

8. Superintendent - Resolutions

A. Alliance for High Quality Education

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Alliance for High Quality Education for the 2024-2025 school year be approved.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-117
5-0

Motion Approved

Please [click here](#) to view the Alliance Letter and please [click here](#) to view the Alliance Resolution.

B. Memorandum of Agreement with Willoughby-Eastlake Classified Professionals (WECP)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with Willoughby-Eastlake Classified Professionals (WECP) be approved.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-118
5-0

Motion Approved

Please [click here](#) to view the Memorandum of Agreement with WECP.

C. TPO Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Agreement with Robert McFee and the Ohio Education Association be approved.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-119
5-0

Motion Approved

Please [click here](#) to view Supplemental TPO Contract, please [click here](#) to view the Agreement with Willoughby-Eastlake TA OEA and Mcfee, please [click here](#) to view the Memorandum of Understanding WETA-Mcfee.

D. * Special Service Agreements

Be it resolved upon the recommendation of the Superintendent and Treasurer that agreements be entered into with the following institutions to provide special services to students for the 2024-2025 school year: Educational Service Center

of Northeast Ohio and for the 2024-2025, 2025-2026 and 2026-2027 school years: PSI Affiliates, Inc.
Please [click here](#) to view the Educational Service Center of Northeast Ohio Agreement, please [click here](#) to view the PSI Service Agreement.

E. * Policy Technical Correction

Be it resolved upon the recommendation of the Superintendent and Treasurer that Policy 0168 - Minutes be amended.
Please [click here](#) to view Policy 0168.

9. Personnel Agenda

A. * Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please [click here](#) to view the Administrative Personnel Agenda.

B. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel Agenda.

C. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel Agenda.

D. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the 2023-2024 Supplemental Contracts, please [click here](#) to view the 2024-2025 Supplemental Contracts.

10. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, August 12, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

11. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-120

Motion Approved 5-0

12. Other Business

A. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.

Moved by Mrs. Jaime Shatsman, seconded by Mr. Ryan DiFranco, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 6:47 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
X	Appointment and/or employment of a public employee
	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion

	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Bair Aye DiFranco Aye Verdi N/A Shatsman N/A Menser Aye R-24-121
 Motion Approved 5-0
 Reconvened at 7:19 p.m.

13. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Mr. Ryan DiFranco

Second by Mrs. Denise Verdi

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-122
 Motion Approved 5-0
 Adjourned 7:20 p.m.

Treasurer

President