

**REGULAR BOARD MEETING (Monday, August 9, 2021)**

Generated by Michelle Peters on Tuesday, August 10, 2021

**1. Introduction****A. Call to Order****B. Roll Call - 7:02 p.m.**

Mr. Mike Merhar - Present

Mr. John Roskos - Present

Mrs. Connie Newyear - Present

Mr. Brian Jones - Absent

Dr. Thomas Beal - Present

**C. Pledge of Allegiance****2. Community Engagement****A. Superintendent Q & A**

- Crossroads gave an overview of their school based services, and a status update on filling the positions needed to staff Willoughby-Eastlake.
- Dr. Steve Thompson recapped the work session from the August 5, 2021. This was primarily about masks, HB 244, etc.

**B. Public Comment**

1. Julie O'Keeffe of Willoughby, OH - Masks
2. Tim O'Keeffe of Willoughby, OH - Masking Students on School Buses
3. Laura Wolf of Eastlake, OH - Masks
4. Lorie McCandless of Eastlake, OH - Masks
5. Nancy Marra of Timberlake, OH - COVID
6. Randi Gilmore of Willoughby, OH - Universal Mask Policy

**3. Minutes****A. Approval of Minutes of July 12, 2021**

A motion was made to approve the minutes of July 12, 2021.

Motion by Mr. John Roskos

Second by Mrs. Connie Newyear

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-120

Motion Approved      4-0

**4. Board Members' Business****A. \* Delegate Appointment for OSBA Annual Capital Conference**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Board appoint a delegate and an alternate to attend the OSBA Capital Conference meeting to be held on November 7-9, 2021.

- Delegate: Mr. John Roskos
- Alternate: Mr. Brian Jones

**5. Treasurer's Report****A. \* Financial Report for Month Ending July 31, 2021**

A motion was made to approve Financial Report for Month Ending July 31, 2021.

Please [click here](#) to view July 2021 Financials.**B. \* Amended Appropriations for FY22**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY22 be approved.

Please [click here](#) to view August 2021 Appropriation Amendment and [click here](#) to view August 2021 Amended Appropriations Resolution Report.

**C. Direct Pay Settlement Agreement with FIP Master Funding I LLC**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Direct Pay Settlement Agreement with FIP Master Funding I LLC be approved.

Motion by Mr. John Roskos

Second by Mr. Mike Merhar

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-121

Motion Approved      4-0

Please [click here](#) to view Direct Pay Settlement Agreement.

**D. Community Reinvestment Area Agreement**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that A Community Reinvestment Area Agreement for CVR Holdings, LLC and Cleveland Veterinary Rehabilitation LLC be approved.

Motion by Mrs. Connie Newyear

Second by Mr. Mike Merhar

Merhar Aye Roskos Aye Jones N/A Newyear Aye Beal Aye R-21-122  
Motion Approved 4-0

Please [click here](#) to view Community Reinvestment Area Agreement.

**E. Professional Development Stipends Recommendation**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the district will provide professional development stipends to district employees for participation in training sessions for the 2021-2022 school year paid from the Title II-A, Title IV-A, Title I, and School Improvement federal grant funds at a rate of \$24.00 per hour per the WETA Master Agreement. The stipend rate for certified staff who serve as facilitators instructors for training sessions is \$34.00 per hour.

Motion by Mr. John Roskos

Second by Mrs. Connie Newyear

Merhar Aye Roskos Aye Jones N/A Newyear Aye Beal Aye R-21-123  
Motion Approved 4-0

Please [click here](#) to view Professional Development Stipends Recommendation.

**F. \* Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO #	Vendor	Description
222523	Hoover Kacyon, LLC	Property Tax Legal
222553	Northern Buckeye Education	Technical Services Agreement
222577	De Lage Landen Financial Svc	Lease Payments
222795	Powerschool Group LLC	Schoology LMS Subscription
222848	CPI	NCI Blended Learning Refresher Online
222871	Dude Solutions Inc	Maintenance Direct Software
222872	Ecolawn	District Lawn Care
223021	Compass Group USA (Chartwells)	Food Service Contract June 2021
223025	Petermann Bus Transportation	District Transportation Home to School May 21 - June 21
223026	Petermann Bus Transportation	Summer School Transportation June 21
223047	Kurtz Bros Inc	Double Black Mulch
223049	Applewood Centers Inc	Tuition for Student attending Applewood Centers
223198	SC Strategic Solutions LLC	ScView Annual Maintenance w/ Site License SY2022

To approve the following Blanket Certificates of \$50,000 or more

Req #	Vendor	Amount	Description
8842	Student Resource Officer	50,000.00	SRO's SY2022
9006	Re-Education Services Inc	150,000.00	Tuition for Special Ed Students SY2022
9052	Petermann Bus Transportation	85,000.00	North High Athletic Transportation Estimate SY2022
9169	Petermann Bus Transportation	90,000.00	South High Athletic Transportation Estimate SY2022

**G. \* Return of Advances**

Be it resolved upon the recommendation of the Treasurer that advances totaling \$340,160.00 be returned to the General Fund:

Fund/SCC	Amount of Return
439-9021	3,000.00
499-9621	2,500.00
507-9021	14,000.00
516-9021	271,000.00
536-9021	20,500.00
551-9021	50.00
551-9121	1,550.00
572-9021	14,000.00
572-9121	400.00
590-9021	9,500.00
599-9004	10.00
599-9421	3,650.00

**H. \* Transfer of Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the following Fund/SCC.

Transfer FROM Fund/SCC	Transfer TO Fund/SCC	Amount
200-9423 South High Class of 2021	200-9424 South High Class of 2022	3,447.98
001 General Fund	200-9409 South High Drama	8,000.00

**I. \* Transfer of Funds To Fulfill Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (agreement with Lake County Young Men's Christian Association and the City of Willoughby, Ohio).

Transfer TO Fund	Description	Amount
020-9010	Field House & Pool Fund FY22	10,000.00

**J. \* Transfer of Funds To Make Debt Service Payments**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Retirement Fund (002-0000) from the Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
003-0000	Permanent Improvement Fund	556,013.77

**K. \* Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding Grant	Grant Awarded TO	Fund/SCC	Amount
The Veale Foundation	NCIW Bus Tech	019-9273	10,000.00

**L. \* Athletic Event Worker's Pay Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Athletic Event Worker's Pay Schedule be approved: Please [click here](#) to view high school Athletic Event Workers Pay Schedule and [click here](#) to view middle school Athletic Event Workers Pay Schedule.

**M. \* Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY22**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY22 be approved:

Fund/SCC	School	Account Description	Amount	Comments
018-9230	NCIW	NCI (Main)	5,470.00	Revised FY22 Budget; Revised FY22 Purpose & Goals
200-9413	South	South High Marching Band	13,190.00	New FY22 Budget; New FY22 Purpose & Goals

Please [click here](#) to view August Agenda SA.

**N. \* Gifts and Donations**

1. Babcock Vocational Education Trust donated \$1,474.93 to the NCI Willoughby Auto Tech Program for a diagnostic software upgrade.
2. Jefferson PTO donated \$662.50 to Jefferson Elementary School for partial payment of a new MakerGear 3D Printer.
3. Davis-Babcock donated \$500.00 to Edison Elementary School for partial payment of a new MakerGear 3D Printer.

**O. \* Sale of the Surplus Equipment by Public Auction or Scrap**

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

1. 1981 Personal genie man left model number PL- 30P asset tag number 04224.
2. 1976 V40P caterpillar forklift. Asset number 04588.
3. Lincoln electric torch mate cutting table. Asset number 06177

Please [click here](#) to view Bus List.

**6. Superintendent - Resolutions****A. Declaration associated with the sale of real property associated with permanent parcel number 34-A-001-0-00-002-0 to the city of Eastlake (amended)**

A motion was made to resolve upon the recommendation of the Superintendent and the Treasurer that the amended Declaration associated with the sale of real property associated with permanent parcel number 34-A-001-0-00-002-0 to the city of Eastlake be approved.

Motion by Mr. Mike Merhar

Second by Mr. John Roskos

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-124

Motion Approved      4-0

Please [click here](#) to view the amended Declaration for the Sale of Real Property to the City of Eastlake.

**B. Crossroads Health Service Agreement (amended)**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the amended two year service agreement with Crossroad Health effective July 2021 - June 30, 2023 be approved.

Motion by Mrs. Connie Newyear

Second by Mr. Mike Merhar

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-125  
 Motion Approved      4-0  
 Please [click here](#) to view amended Crossroads Agreement.

### C. Classified Substitute Pay Schedule

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Classified Substitute Pay Schedule effective August 10, 2021, be approved.

Motion by Mr. John Roskos

Second by Mr. Mike Merhar

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-126  
 Motion Approved      4-0

Please [click here](#) to view Classified Substitute Pay Schedule.

### D. \* Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted

Please [click here](#) to view the August Personnel Agenda, [click here](#) to view Supplementals for the 2021-2022 School Year, [click here](#) to view Director of NCI-W, BTS & Inclusion, and [click here](#) to view Director of Adult, Career & Technical Programming contract.

## 7. Meeting Notification

### A. \* Meeting Notification

The next regular Board of Education Meeting is scheduled for September 13, 2021 at 7:00 p.m., on the first floor of the W-E Board of Education, located at 35353 Curtis Blvd., Eastlake, OH.

## 8. Consent Calendar

### A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar.

Motion by Mr. Mike Merhar

Second by Mrs. Connie Newyear

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-127  
 Motion Approved      4-0

## 9. Closing

### A. Adjournment

A motion was made to adjourn.

Motion by Mrs. Connie Newyear

Second by Mr. John Roskos

Merhar Aye      Roskos Aye      Jones N/A      Newyear Aye      Beal Aye      R-21-128  
 Motion Approved      4-0

Adjourned 8:18 p.m.

\_\_\_\_\_  
 Treasurer

\_\_\_\_\_  
 President