

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **August 11, 2014** at 7:00 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Connie Newyear, Sharon Scott, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Approval Of Minutes Of July 14, 2014.

R-14-79

It was moved by Mrs. Newyear and seconded by Mrs. Scott to Approve the Minutes Of July 14, 2014

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending July 31, 2014

Exhibit 3A

*B. Amended FY15 Appropriations

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY15 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

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WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$15,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO Number	Vendor	Amount
150153	Fine Arts Association	\$ 1,639.31
150153	Fine Arts Association	\$ 1,179.49
150153	Fine Arts Association	\$ 1,638.85
150153	Fine Arts Association	\$ 1,279.48
150154	Fit Girl LLC	\$ 999.93
150155	YMCA - West End	\$ 5,696.48

***E. Purchase Order Approval**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following purchase order for the replacement of the Willoughby Middle School goal posts be approved:

PO #	Vendor	Budget Account	Amount
150130	Sports Equipment Specialists	001-5600-630-0000-000000-120	\$ 6,183.50
		300-5600-630-9101-000000-320	\$ 6,183.50
			\$ 12,367.00

***F. Advance of General Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$7,000.00 to the following fund(s) to avoid month end deficits.

Fund/SCC	Advance
590-9015	\$7,000.00

***G. Transfer of Funds (to close fund/SCC)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (001-0000) to the Fund SCC's listed below.

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Transfer TO Fund/SCC	Amount
200-9704 North DCT	\$16.65

*H. Gifts and Donations

1. Don Dangler donated \$410.00 and NHS Music Boosters donated \$1,500.00 to North High Marching Band fund 200-9312
2. Karen Splane donated an alto saxophone to the Willoughby Middle music and band students

*I. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY15

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY15 be approved: **Exhibit 3I**

Fund/SCC	School/Program	Amount
018-9110	BOE - Superintendent Revised	\$15,000.00

J. Sale Of The Surplus Equipment By Public Auction or Scrap

A Resolution Declaring The Surplus Equipment Of The Board Of Education Listed Are No Longer Needed For Any School Purpose And Authorizing The Sale Of The Surplus Equipment By Public Auction.

R-14-80

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to Approve the Sale Of The Surplus Equipment By Public Auction or Scrap.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

SUPERINTENDENT'S REPORT- Information

A. Chartwells

Representatives from Chartwells, our Food Service Management Company, did a short presentation on the services that they offer our district.

SUPERINTENDENT'S REPORT- Resolutions

*A. Special Services Agreements

Be it resolved upon the recommendation of the Superintendent that agreements be entered into for the purpose of providing special services to students with disabilities with the

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following institutions: LEAF (Lake/Geauga Educational Assistance Foundation), PSI Affiliates, Inc., Educational Alternatives, Suburban School Transportation Company, Inc. Korenko Therapy Services, Inc. and Crossroads.

Exhibit 4A

***B. Cooperative Purchasing Program**

Be it resolved upon the recommendation of the Superintendent that the agreement with the Ohio Schools Council Cooperative Purchasing Program for the 2014-15 school year be approved.

C. Warehouse Roof Repairs

Be it resolved upon the recommendation of the Superintendent a contract to repair the warehouse building roof in the amount of \$21,900.00 be awarded to Kerns Home Improvement, the company that submitted the lowest quote.

Exhibit 4C

R-14-81

It was moved by Mrs. Scott and seconded by Mr. Brickner to Approve the Warehouse Roof Repairs.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

D. Policy Manual, Section 0000-9000 Item

Be it resolved upon the recommendation of the Superintendent that the Board Policy Manual, Sections 0000-9000, be adopted.

R-14-82

It was moved by Mrs. Zuren and seconded by Mrs. Newyear to Approve the Policy Manual, Section 0000-9000 Item.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

***E. Personnel Agenda**

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and

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the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 4E**

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-14-83

It was moved by Mrs. Scott and seconded by Mr. Brickner to adopt all items in the Consent Calendar except item 3D.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

It was moved by Mrs. Newyear and seconded by Mrs. Zuren to approve item 3D of the Consent Calendar.

On a call of the roll, the following vote was cast: 4 Yes Votes; Mrs. Warner abstained. Motion carried.

MEETING NOTIFICATION

The next Regular Board of Education Meeting is scheduled to be held Monday, September 8, 2014, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mrs. Scott and seconded by Mrs. Zuren to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 7:50 p.m., there being no further business, it was moved by Mrs. Newyear and seconded by Mrs. Zuren to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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President

Treasurer