

**SPECIAL BOARD MEETING - Executive Session (Thursday, August 11, 2022)***Generated by Michelle Peters on Monday, August 15, 2022***1. Introduction****A. Call to Order****B. Roll Call - 7:00 p.m.**

Mr. William Boxler - Present

Mr. John Roskos - Present

Mrs. Stacy Menser - Present

Mrs. Krista Bair - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-154

Motion Approved      4-0

**3. Community Engagement****A. Board President Q & A**

President Krista Bair stated that all of July's questions were answered at the August 8th board meeting. All questions from the August 8th meeting will be answered at the next regular board meeting.

**B. Public Comment**

1. Denise Verdi of Timberlake, OH - Last Meeting Remarks between Mrs. Stacy Menser and Dr. Steve Thompson
2. Tony Siracusa of Eastlake, OH - Comments about the August 8th Board Meeting and Superintendent Vacancy
3. John Marra of Timberlake, OH - COVID 19 Recommendations from Lake County General Health Department
4. Dale Fellows of Willoughby Hills, OH - Suggestions from Last Meeting
5. Erin West of Willoughby Hills, OH - Board Vacancy

**4. Board Members' Business****A. Board Discussion**

1. Mr. John Roskos reported out on the first Strategic Planning Committee meeting. The next committee meeting is scheduled for August 25th.
2. President Krista Bair updated the board on the timeline for the board vacancy. The rest of the board discussed options on how to break up the interviews and when to schedule them.
3. President Bair mentioned the amount of emails the board has received in the last month from the community. She believes the community just wants to be heard. Mrs. Stacy Menser thinks the board members, as well as the community, need to collaborate.
4. Board members talked about social emotional learning and student mental health and how to address them. The thought is to schedule a board workshop to discuss further and possibly a public forum.

**B. \* Delegate Appointment for City of Willowick Tax Incentive Review Council**

Be it resolved that upon the recommendation of the Board that the appointed delegate be approved for the Willowick Tax Incentive Review Council.

Delegate: Treasurer Nick Ciarniello

**C. \* Delegate Appointment for OSBA Annual Capital Conference**

Be it resolved upon the recommendation of the Board that the appointed delegate and alternate be approved to attend the OSBA Capital Conference meeting to be held on November 13-15, 2022.

Delegate: Mr. William Boxler

Alternate: President Krista Bair

**5. Minutes****A. Approval of Minutes of July 6, 2022**

A motion was made to approve the special board meeting minutes of July 6, 2022.

Motion by Mrs. Stacy Menser

Second by Mr. John Roskos  
 Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-155  
 Motion Approved 4-0

### B. Approval of Minutes of July 11, 2022

A motion was made to approve the regular board meeting minutes of July 11, 2022.

Motion by Mr. William Boxler  
 Second by Mrs. Stacy Menser  
 Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-156  
 Motion Approved 4-0

### C. Approval of Minutes of July 20, 2022

A motion was made to approve the special board meeting minutes of July 20, 2022.

Motion by Mr. John Roskos  
 Second by Mrs. Stacy Menser  
 Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-157  
 Motion Approved 4-0

## 6. Board Recommendations

### A. Resignation

A motion was made to resolve upon the recommendation of the Board that the resignation for Stephen Thompson, Superintendent, effective August 23, 2022, be approved.

Motion by Mr. John Roskos  
 Second by Mr. William Boxler  
 Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-158  
 Motion Approved 4-0

## 7. Treasurer's Report

### A. \* Financial Report for Month Ending July 31, 2022

A motion was made to approve Financial Report for Month Ending July 31, 2022.  
 Please [click here](#) to view July 2022 Financials.

### B. \* Amended Appropriations for FY23

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY23 be approved.  
 Please [click here](#) to view Appropriation Resolution & 412 Certificate, [click here](#) to view Amended Appropriations FY23, and [click here](#) to view Appropriations Amendment - August 2022 Changes.

### C. Professional Development Stipends Recommendation

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the district will provide professional development stipends to district employees for participation in training sessions for the 2022-2023 school year paid from the Title II-A, Title IV-A, Title I, and School Improvement federal grant funds at a rate of \$24.00 per hour per the WETA Master Agreement. The stipend rate for certified staff who serve as facilitators instructors for training sessions is \$34.00 per hour.

Motion by Mrs. Stacy Menser  
 Second by Mr. John Roskos  
 Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-159  
 Motion Approved 4-0

Please [click here](#) to view Professional Development Stipends Recommendation.

### D. \* Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$266,850.00 be returned to the General Fund:

Fund/SCC	Advance
439-9022	1,400.00
516-9022	26,100.00
516-9122	96,000.00
536-9022	5,750.00
572-9022	10,050.00
572-9122	550.00
584-9022	1,650.00
587-9022	300.00
590-9022	25,400.00

Fund/SCC	Advance
599-9003	92,100.00
599-9122	5,900.00
599-9522	1,650.00

**E. \* Transfer of Funds To Fulfill Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (agreement with Lake County Young Men's Christian Association and the City of Willoughby, Ohio).

Transfer TO Fund	Description	Amount
020-9010	Field House A/C FY23	5,000.00
020-9015	Pool A/C FY23	5,000.00

**F. \* Transfer of Funds To Make Debt Service Payments**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Fund (002-0000) from the PI Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
003-0000	Permanent Improvement Fund	543,914.40

**G. \* Athletic Event Worker's Pay Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Athletic Event Worker's Pay Schedule be approved:

Please [click here](#) to view High School Athletic Event Workers Pay Schedule FY23 and [click here](#) to view Middle School Athletic Event Workers Pay Schedule FY23.

**H. \* Purchase Orders**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates over \$3,000

PO #	Vendor	Description
232580	Illuminating Co	District Electricity
232602	Ohio Schools Council	Bonefish Systems Fraud Products (eVAS/ePAS) Service
232607	Lake County Treasurer	Property Tax/Special Assessments
232613	Peters Kalail & Markakis Co LPA	District Legal Services
232624	DCW Group	Consulting Fee & Administrative Assistance July 2022
232733	De Lage Landen Financial SVC	Lease Payments
232745	Raptor Technologies	Visitor Management Annual Access Fee
232812	PowerSchool Group LLC	PowerSchool TarentEd Renewal SY23
232936	PowerSchool Group LLC	VMare Basic Support Coverage 3 Years
232971	Walter & Haverfield LLP	District Legal Fees
233000	Guardian Life Insurance Co of America	July Employee Life Insurance
233028	Powerschool Group LLC	License & Subscription Fees
233075	Poklar LLC	Install Sidewalk at Maintenance Shop
233225	Thomas Fence Co Inc	Flagpole Installation at BOE
330763	PowerSchool Group LLC	Schoology Content Subscription Professional Learning and Schoology LMS Subscription

**I. \* Student Activity Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY23 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9002	BOE	Autism Community	1,870.00	New FY23 Budget Only

Fund/SCC	School	Account Description	Amount	Comments
007-9010	NHS & SHS	Raynor Scholarship	10,000.00	New FY23 Budget Only
007-9011	SHS	South Berlin	1,500.00	New FY23 Budget Only
018-9168	NCIE	Preschool	18,000.00	New FY23 Budget; New FY23 Purpose & Goals
018-9230	NCIW	NCI (Main)	9,353.00	Revised FY23 Budget; Revised FY23 Purpose & Goals
018-9235	NCIE	NCI Career Explorations	960.00	New FY23 Budget; New FY23 Purpose & Goals
018-9250	SOI	School of Innovation (Main)	21,200.00	New FY23 Budget; New FY23 Purpose & Goals
018-9310	EMS	Eastlake (Main)	17,470.00	Revised FY23 Budget; Revised FY23 Purpose & Goals
018-9440	Longfellow	Longfellow (Main)	56,100.00	New FY23 Budget; New FY23 Purpose & Goals
200-9001	EMS	Eastlake Instrumental Music	9,300.00	New FY23 Budget; New FY23 Purpose & Goals
200-9008	EMS	Eastlake Art Club	-	New FY23 Budget; New FY23 Purpose & Goals
200-9166	NCIE	Career Explorations	4,200.00	New FY23 Budget; New FY23 Purpose & Goals
300-9101	WMS	Willoughby Athletics	16,600.00	New FY23 Budget; New FY23 Purpose & Goals

Please [click here](#) to view 007-9011 South Berlin SA, [click here](#) to view 007 018 SA, and [click here](#) to view 200 300 SA August 2022.

#### J. \* Gifts and Donations

1. Edison Elementary PTO donated soft seating valued at \$14,915.00 for the Edison lobby.

### 8. Superintendent - Report

#### A. School Safety Grant Funds

Mr. Steve Johnson, Director of Operations and Security, presented an update regarding the School Safety Grant funds.

### 9. Superintendent - Resolutions

#### A. Service Contract with RLC Consulting

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the service contract with RLC Consulting for assistance with direct on site training of the financial aid advisor be approved.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-160

Motion Approved 4-0

Please [click here](#) to view RLC Consulting contract.

#### B. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Willoughby-Eastlake Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2022-2023 school year; and

BE IT FURTHER RESOLVED that the Willoughby-Eastlake Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2022. This resolution was duly adopted during a public meeting of the Willoughby-Eastlake Board of Education held on August 11, 2022. In witness thereof, the parties hereby set their hands.

A motion was made that the Resolution of Intent not to Provide Career-Technical Education in Grades 7 and 8 be approved.

Motion by Mr. John Roskos

Second by Mrs. Stacy Menser

Boxler Aye Roskos Aye Menser Aye Bair Aye R-22-161

Motion Approved 4-0

Please [click here](#) to view Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8.

**C. Certified Substitute Pay Schedule**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Certified Substitute Pay Schedule effective August 12, 2022, be approved.

Motion by Mr. William Boxler

Second by Mrs. Stacy Menser

Boxler Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-162

Motion Approved      4-0

Please [click here](#) to view Certified Substitute Pay Schedule.

**D. \* Special Service Agreements**

Be it resolved upon the recommendation of the Superintendent and Treasurer an agreement be entered into with the following institution to provide special services to students for the 2022-2023 school year: Education Alternatives.

Please [click here](#) to view Educational Alternatives Agreement.

**E. \* Parent/Guardian Transportation Agreement Revision**

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and

WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code;

THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

**F. \* Personnel Agenda**

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Please [click here](#) to view August Personnel Agenda, [click here](#) to view Supplementals for the 2021-2022 SY, and [click here](#) to view Supplementals for the 2022-2023 SY.

**10. Superintendent - Policies****A. First Reading of Policy 0168 - Minutes**

Please [click here](#) to view First Ready of Policy 0168.

**11. Meeting Notification****A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, September 12, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**12. Consent Calendar**

**A. Adoption of Consent Calendar**

A motion was made to adopt the Consent Calendar.

Motion by Mrs. Stacy Menser

Second by Mr. William Boxler

Boxler Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-163

Motion Approved      4-0

**13. Other Business**

**A. Adjourn to Executive Session**

It is recommended that the Board move into Executive Session.

Moved by Mr. John Roskos, seconded by Mr. William Boxler, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 8:39 p.m. to discuss:

	<b>Personnel Matters (Individuals need not be named)</b>
<b>X</b>	Appointment and/or employment of a public employee and a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Boxler Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-164

Motion Approved      4-0

Reconvened 10:29 p.m.

**14. Closing**

**A. Adjournment**

A motion was made to adjourn.

Motion by Mr. John Roskos

Second by Mr. William Boxler

Boxler Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-165

Motion Approved      4-0

Adjourned 10:29 p.m.

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Treasurer

\_\_\_\_\_  
President