

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **August 12, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

An update on construction was provided.

Public Comment: Bud Moore was present to discuss the state ranking. Melissa Toppings was present to discuss Longfellow Elementary. And, John V. Blagrave was present to discuss Five-Year Forecast clarifications.

Approval Of Minutes Of July 8, 2019

R-19-65

It was moved by Dr. Beal and seconded by Mr. Jones to Approve the Minutes Of July 8, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Perchinske abstained. Motion carried.

Approval Of Minutes Of August 2, 2019

R-19-66

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Minutes Of August 2, 2019.

On a call of the roll, the following vote was cast: 4 Yes Votes. Mrs. Warner abstained. Motion carried.

Approval Of Minutes Of August 6, 2019

R-19-67

It was moved by Mrs. Zuren and seconded by Mr. Jones to Approve the Minutes Of August 6, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER’S REPORT

*A. Financial Report for Month Ending June 30, 2019 **Exhibit 3A**

*B. Financial Report for Month Ending July 31, 2019 **Exhibit 3B**

*C. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved. **Exhibit 3C**

*D. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved. **Exhibit 3D**

Dr. Beal moved to remove 3E from the Consent Calendar.

E. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
290491- Lake County ESC	54,240.00	74,880.00	20,640.00
291397- Compass Group USA, Inc.	515,000.00	605,373.64	90,373.64
291270- Walter & Haverfield LLP	5,000.00	17,000.00 (est.)	12,000.00

August 12, 2019

290606- Trumball County ESC 62,100.00 75,715.16 13,615.16

To approve the following Then and Now Certificates

PO Number	Vendor	Description
200493	STRS	Interest on backposted salary for two teachers
200485	Lakeland Community College	CCP Books Summer 2018, Fall 2018, Spring 2019
200689	Pitney Bowes Global Financial	Overdue invoice lost in fire

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
PUPSM917	Mayfield City Schools	\$300,000.00	Tuition for special ed. students 2019-20 SY blanket
PUPSM918	Re-Education Services, Inc.	\$500,000.00	Tuition for students attending Re-Ed for 2019-20 SY blanket
PUPSM919	Re-Ed Transportation	\$53,850.00	Transportation for special ed. students attending Re-Ed 2019-20 SY
PUPSM920	Re-Ed Access	\$50,000.00	Tuition for Re-Ed Access student 19-20 SY
TEC1459	Lake Geauga Computer Association	\$111,730.00	Renewal of LGCA service provider contract for internet services and software support 7/1/19-6/30/20
PUPSM845	Trumball County ESC	\$69,450.00	Tuition for special ed. students to attend Champion 2019-20 blanket
FIN1085	Illuminating Co.	\$240,000.00	Electricity usage for new Longfellow, North, and South School Resource Officer 2019-20 SY
SH222	The City of Willoughby	\$59,000.00	Blanket for Board Pd. SERS 7/1/19-6/30/20
FIN1093	SERS	\$68,500.00	Blanket for Board Pd. SERS 7/1/19-6/30/20
BUS0765	Petermann	\$50,000.00	District transportation- addl. services for July 2019-June 2020

August 12, 2019

NCIE538	Nursing Reimb. from loans	\$150,000.00	Blanket for refunds from Direct Loans for money dispersed in Fall 2019
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R-19-68

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the Purchase Orders and Blanket Certificates.

On a call of the roll, the following vote was cast: 4 Yes Votes. Dr. Beal abstained. Motion carried.

F. FY20 Contract with Lake County ESC

Be it resolved upon the recommendation of the Superintendent and Treasurer that the FY20 Contract with Lake County ESC for special education services in the amount of \$632,924.00 be approved. **Exhibit 3F**

R-19-69

It was moved by Mrs. Perchinske and seconded by Mr. Jones to Approve the FY20 Contract with Lake County ESC.

On a call of the roll, the following vote was cast: 4 Yes Votes. Dr. Beal abstained. Motion carried.

*G. Pricing Attachment and Incorporation into Customer Supply Agreement with FirstEnergy Solutions Corp.

Be it resolved upon the recommendation of the Superintendent and Treasurer that the pricing attachment and incorporation into the Customer Supply Agreement with FirstEnergy Solutions Corp. for Longfellow Elementary, North High School, and the Administration Building be approved. **Exhibit 3G**

*H. Western Reserve Area Agency on Aging Contract

Be it resolved upon the recommendation of the Superintendent and Treasurer that the contract with the Western Reserve Area Agency on Aging for Lake County RSVP be approved. **Exhibit 3H**

*I. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$113,600.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
413-9020	\$90,000.00
516-9020	\$11,500.00
524-9020	\$5,100.00
590-9020	\$7,000.00

*J. Transfer of Funds (to make debt service payments)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Retirement Fund (002-0000) from the Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
003-0000 Perm Improvement Fund	\$801,121.69

*K. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$50,000.00
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*L. Gifts and Donations

1. Hospice of the Western Reserve donated \$500.00 to RSVP, 599-9020.

*M. Delegate Appointment for 2019 OSBA Annual Business Meeting

Be it resolved upon the recommendation of the Superintendent and Treasurer that Amy Zuren be appointed as a delegate and Brian Jones be appointed as an alternate for the 2019 OSBA Annual Business Meeting. **Exhibit 3M**

*N. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 3N**

Fund/SCC	School	Account Description	Amount	
007-9002	BOE	Autism Community	4,400.00	New FY20 Budget Only
007-9050	Royalview	Jennings - Fully Implementing Orff-Schulwerk	660.00	New FY20 Budget Only
011-9003	NCIW	Cosmetology	2,500.00	New FY20 Budget Only; New FY20 Purpose & Goals
018-9110	BOE	Superintendent	47,500.00	Revised FY20 Budget Only
018-9168	NCIE	Pre-School	16,250.00	New FY20 Budget; New FY20 Purpose & Goals
018-9235	NCIE	NCI Career Explorations	1,500.00	New FY20 Budget; New FY20 Purpose & Goals
019-9273	NCIW	NCI Bus Tech The Veale Foundation	10,000.00	New FY20 Budget Only
022-9402	South High School	South OHSAA Tournaments	54,000.00	New FY20 Budget; New FY20 Purpose & Goals
200-9166	NCIE	Career Explorations	1,500.00	New FY20 Budget; New FY20 Purpose & Goals
200-9415	South High School	South High National Honor Society	2,000.00	New FY20 Budget; New FY20 Purpose & Goals

SUPERINTENDENT’S REPORT- Resolutions

A. Food Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the pending agreement with Chartwells Division of Compass Group USA, Inc. which was approved by the State of Ohio, effective August 1, 2019, be approved.

Exhibit 5A

R-19-70

It was moved by Mr. Jones and seconded by Mrs. Zuren to approve the Food Service Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

B. Resolution Authorizing the Sale of Washington Elementary School via Public Auction

Be it resolved upon the recommendation of the Superintendent and Treasurer that the resolution authorizing the sale of Washington Elementary School via public auction be approved.

Exhibit 5B

R-19-71

It was moved by Mrs. Perchinske and seconded by Mr. Jones to approve the Resolution Authorizing the Sale of Washington Elementary School via Public Auction.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

C. Resolution of Intent not to provide Career-Technical Education in Grades 7 and 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Willoughby-Eastlake Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2019-2020 school year; and

BE IT FURTHER RESOLVED that the Willoughby-Eastlake Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

August 12, 2019

BE IT FURTHER RESOLVED that the Treasurer is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2019.

This resolution was duly adopted during a public meeting of the Willoughby-Eastlake Board of Education held on August 12, 2019. In witness thereof, the parties hereby set their hands.

Exhibit 5C

R-19-72

It was moved by Dr. Beal and seconded by Mr. Jones to approve the Resolution of Intent not to provide Career-Technical Education in Grades 7 and 8.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*D. Lease agreement termination with City of Willoughby for Browning Elementary School

Be it resolved upon the recommendation of the Superintendent and Treasurer that the lease agreement with the City of Willoughby for Browning Elementary School be terminated and the City released from any and all obligations under the lease agreement.

Exhibit 5D

*E. Novel Recommendation for High School ELA II

Be it resolved upon the recommendation of the Superintendent that the novel, "The Immortal Life of Henrietta Lacks", for use in the high school English Language Arts curriculum, specifically for the ninth and tenth graders in ELA II be approved.

Exhibit 5E

*F. Special Service Agreements

Be it resolved upon the recommendation of the Superintendent that agreements be entered into with the following institutions for providing special services to students with disabilities for the 2019-2020 school year: ABA Outreach Services, Crossroads Health, Educational Service Center of Central Ohio, Educational Service Center of Northeast Ohio, LEAF (Lake/Geauga Educational Assistance Foundation), PSI Affiliates, Inc./PSI Associates, Inc., Re-Education Services, Inc., and Suburban School Transportation Company, Inc.

Exhibit 5F

*G. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and

August 12, 2019

the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Exhibit 5G

SUPERINTENDENT'S REPORT- Policies

A. Job Descriptions - First Reading

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, September 9, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-73

It was moved by Mrs. Zuren and seconded by Mrs. Perchinske to adopt all items in the Consent Calendar (item 3E removed).

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Gina Kevern, Director of Curriculum, Instruction, and Assessment, gave a presentation on updates in regards to curriculum.

At 7:34 p.m., it was moved by Mrs. Zuren and seconded by Mr. Jones to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 9:34 p.m., it was moved by Mrs. Perchinske and seconded by Dr. Beal to adjourn the executive session and reconvene the regular meeting.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

August 12, 2019

ADJOURNMENT

At 9:34 p.m., there being no further business, it was moved by Mrs. Zuren and seconded by Dr. Beal to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer