

**REGULAR BOARD MEETING (Monday, August 12, 2024)**

Generated by Alyse Allison on Tuesday, August 13, 2024

As Supplemented by the video recording that can be found [here](#).

**1. Introduction****A. Call to Order****B. Roll Call- 6:00 p.m.**

Mrs. Krista Bair - Present

Mrs. Gabrielle Miller - Present

Mrs. Denise Verdi - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

**C. Pledge of Allegiance****D. Oath of Office To Appointed Board Member****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-138
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Motion Approved					5-0
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**3. Presentation****A. 2024 George B. Chapman Jr. Math Teach of the Year Award**

Dr. Paula Clark, mathematics teacher at Eastlake North High School, was recently honored by the Martha Holden Jennings Foundation as the 2024 George B. Chapman Jr. Math Teacher of the Year Award recipient. This prestigious honor is one of the highest accolades the foundation bestows upon an education. Along with this recognition the school district received a \$7,500.00 grant in her name which she can use to implement a project of her choice.

Dr. Clark was honor at the Board meeting for her outstanding work as a teacher and for her recent recognition by the foundation.

**B. North High School Softball Award**

Representative Dan Troy made the presentation.

**C. Auditor of State Award Recognition**

Representative Dan Troy made the presentation.

**4. Community Engagement****A. Public Comment****5. Board Members' Business****A. \* Delegate Appointment for OSBA Annual Capital Conference**

Be it resolved upon the recommendation of the Board that the appointed delegate and alternate be approved to attend the Annual Business Meeting taking place at the OSBA Capital Conference meeting on November 11, 2024.

Delegate: Mrs. Denise Verdi

Alternate: Mrs. Krista Bair

**6. Minutes****A. Approval of Minutes July 8, 2024**

A motion was made to approve the special board meeting minutes of July 8, 2024

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-139  
 Motion Approved 5-0  
 Please [click here](#) to view the July 8, 2024 Minutes.

**B. Approval of Minutes of July 11, 2024**

A motion was made to approve the special board meeting minutes of July 11, 2024.  
 Motion by Mrs. Krista Bair  
 Second by Mrs. Jaime Shatsman  
 Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-140  
 Motion Approved 5-0  
 Please [click here](#) to view the July 11, 2024 Minutes.

**C. Approval of Minutes of July 29, 2024**

A motion was made to approve the special board meeting minutes of July 29, 2024.  
 Motion by Mrs. Jaime Shatsman  
 Second by Mrs. Krista Bair  
 Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-141  
 Motion Approved 5-0  
 Please [click here](#) to view the July 29, 2024 Minutes.

**7. Treasurer's Report**

**A. \* Financial Report for Month Ending July 31, 2024**

A motion was made to approve Financial Report for Month Ending July 31, 2024.  
 Please [click here](#) to view the July 2024 Financials.

**B. \* Amended Appropriations for FY25**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY25 be approved.  
 Please [click here](#) to view the Amended Appropriation Resolution, please [click here](#) to view the Appropriations Amendment, please [click here](#) to view the Appropriation Resolution & 412 Certificate.

**C. Professional Development Stipends Recommendation**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the district will provide professional development stipends to district employees for participation in training sessions for the 2024-2025 school year paid from the Title II-A, Title IV-A, Title I, and School Improvement federal grant funds at a rate of \$24.00 per hour per the WETA Master Agreement. The stipend rate for certified staff who serve as facilitators instructors for training sessions is \$34.00 per hour.  
 Motion by Mrs. Jaime Shatsman  
 Second by Mrs. Denise Verdi  
 Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-142  
 Motion Approved 5-0

**D. \* Return of Advances**

Be it resolved upon the recommendation of the Treasurer that advances totaling \$1,088,063.48 be returned to the General Fund:

Fund/SCC	Advance
024-9001	1,000,000.00
507-9124	85,499.60
536-9024	700.17
587-9024	1,863.71

**E. \* Transfer of Funds To Fulfill Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (agreement with Lake County Young Men's Christian Association and the City of Willoughby, Ohio).

Transfer TO Fund	Description	Amount
020-9010	Field House A/C FY25	5,000.00
020-9015	Pool A/C FY25	5,000.00

**F. \* Transfer of Funds to Close Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
200-9327 North High Class of 2024	200-9328 North High Class of 2025	6,884.88
200-9428 South High Class of 2024	200-9429 South High Class of 2025	728.62

**G. \* Purchase Orders**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
252340	Waste Management	5,389.76	Yard Dumpster Service
252427	Kone, Inc	7,807.20	Maintenance Agreement
252494	Proselect Insurance Company	111,018.00	Employee Medical Insurance Stop Loss Premium
252394	Lake County Dept of Utilities	209.64	Water/Sewer Charges
252394	Lake County Dept of Utilities	7,040.10	Water/Sewer Charges
252677	Compass Group USA Inc	97,383.59	Food Service Contract May 2024
252677	Compass Group USA Inc	16,872.72	Food Service Contract June 2024
252562	Raptor Technologies	13,577.00	Annual Access Fee and Kiosk License

**H. \* Student Activity Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9006	BOE-Treas	Koster Scholarship	2,000.00	New FY25 Budget Only
007-9010	BOE-Treas	Raynor Scholarship	7,762.00	New FY25 Budget Only
018-9332	WWMS	Willowick Physical Ed.	0.00	New FY25 Budget; New FY25 Purpose & Goals
018-9448	Royalview	Royalview Major's Challenge	0.00	New FY25 Budget; New FY25 Purpose & Goals
018-9449	Royalview	Royalview Council	820.00	New FY25 Budget; New FY25 Purpose & Goals
018-9451	Royalview	Royalview 1st Grade Box Tops	227.00	New FY25 Budget; New FY25 Purpose & Goals
018-9452	Royalview	Royalview 2nd Grade Box Tops	312.00	New FY25 Budget; New FY25 Purpose & Goals
018-9453	Royalview	Royalview 3rd Grade Box Tops	636.00	New FY25 Budget; New FY25 Purpose & Goals
018-9454	Royalview	Royalview 4th Grade Box Tops	94.00	New FY25 Budget; New FY25 Purpose & Goals

Fund/SCC	School	Account Description	Amount	Comments
018-9455	Royalview	Royalview 5th Grade Box Tops	577.00	New FY25 Budget; New FY25 Purpose & Goals
018-9456	Royalview	Royalview KDG Box Tops	175.00	New FY25 Budget; New FY25 Purpose & Goals
018-9457	Royalview	Royalview Special Ed. Box Tops	338.00	New FY25 Budget; New FY25 Purpose & Goals
018-9458	Royalview	Royalview RV Bldg Box Tops	2,851.00	New FY25 Budget; New FY25 Purpose & Goals
018-9459	Royalview	Royalview Courtyard	462.00	New FY25 Budget; New FY25 Purpose & Goals
019-9273	NCIW	NCI Bus Tech The Veale Foundation	10,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9002	EMS	Eastlake Green Team	100.00	New FY25 Budget; New FY25 Purpose & Goals
200-9005	EMS	Eastlake Student Council	12,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9008	EMS	Eastlake Art Club	508.00	New FY25 Budget; New FY25 Purpose & Goals
200-9101	WMS	Willoughby Art Club	2,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9105	WMS	Willoughby Rocket Club	4,100.00	New FY25 Budget; New FY25 Purpose & Goals
200-9107	WMS	Willoughby Student Council	3,440.00	New FY25 Budget; New FY25 Purpose & Goals
200-9108	WMS	Willoughby Yearbook	4,800.00	New FY25 Budget; New FY25 Purpose & Goals
200-9109	WMS	Willoughby 8th Grade Club	3,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9110	WMS	WMS Makerspace Club	830.00	New FY25 Budget; New FY25 Purpose & Goals
200-9203	WWMS	Willowick Lance Newspaper	100.00	New FY25 Budget; New FY25 Purpose & Goals
200-9206	WWMS	Willowick National Jr. Honor Society	600.00	New FY25 Budget; New FY25 Purpose & Goals
200-9208	WWMS	Willowick Student Council	4,100.00	New FY25 Budget; New FY25 Purpose & Goals
200-9209	WWMS	Willowick Drama Club	500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9301	NHS	North High Academic Decathlon	13,363.00	New FY25 Budget; New FY25 Purpose & Goals
200-9310	NHS	North High Volunteers' Club	6,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9314	NHS	North High Nature Club	300.00	New FY25 Budget; New FY25 Purpose & Goals
200-9317	NHS	North High Yearbook	6,000.00	New FY25 Budget; New FY25 Purpose & Goals
200-9330	NHS	North High Coffee Cart Club	2,415.00	New FY25 Budget; New FY25 Purpose & Goals
200-9412	SHS	South High Key Club	8,500.00	New FY25 Budget; New FY25 Purpose & Goals
200-9415	SHS	South High National Honor Society	1,900.00	New FY25 Budget; New FY25 Purpose & Goals
200-9419	SHS	South High Yearbook	14,500.00	New FY25 Budget; New FY25 Purpose & Goals
300-9001	EMS	Eastlake Athletics	31,135.00	New FY25 Budget; New FY25 Purpose & Goals

Please [click here](#) to view 200 SA, please [click here](#) to view 018 SA, please [click here](#) to view 007 019 300 SA.

**I. \* Gifts and Donations**

1. The Eastlake Police Department donated a 2004 Dodge Stratus to NICW's Auto Collision Program.
2. OHSAA Athletic Enrichment Fund donated \$2,000 to North Athletics to assist with the costs of equipment, uniforms, game transportation, officials, improving student sportsmanship, and adult fan behavior.

**8. Superintendent - Announcements****A. Shared Vision Document 2024-2026**

Superintendent Dr. Ward presented The Portrait of a Graduate and the 2024-2026 Shared Vision.

**B. Opening School 2024**

Superintendent Dr. Ward talked about what to expect over the next few weeks.

**9. Superintendent - Resolutions****A. Shared Vision 2024-2026**

Be it resolved upon the recommendation of the Superintendent that the district's Shared Vision for the 2024-2026 school years be approved.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-143
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Motion Approved	5-0
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Please [click here](#) to view the 2024-2026 Shared Vision.

**B. ESC of Northeast Ohio Inter-District Service Area Contract**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Inter-District Service Area Contract for the 2024-2025 school year with the ESC of Northeast Ohio be approved.

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-144
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Motion Approved	5-0
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Please [click here](#) to view the 2024-2024 Inter-District Service Area Contract with the ESC of Northeast Ohio.

**C. ESC of the Western Reserve Addendum**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the ESC of the Western Reserve addendum to the 2023-2025 school year agreement be approved.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-145
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Motion Approved	5-0
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Please [click here](#) to view the ESC of the Western Reserve Addendum, please [click here](#) to view the personnel list, please [click here](#) to view exhibit A.

**D. Assistant Treasurer Salary Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Assistant Treasurer Salary Schedule be approved.

Motion by Mrs. Krista Bair

Second by Mrs. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-146
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Motion Approved	5-0
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Please [click here](#) to view the Assistant Treasurer Salary Schedule 2024-2025.

**E. \* Agreement for Provision of Special Education and Certain Related Services with Monarch School**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Agreement for Provision of Special Education and Certain Related Services with Monarch School be approved.

**F. \* Parent/Guardian Transportation Agreement Revision**

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered: 1. The time and distance required to provide the transportation 2. The number of pupils to be transported 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration 4. Whether similar or equivalent service is provided to other pupils eligible for transportation 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules 6. Whether other reimbursable types of transportation are available; and WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code; THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

## 10. Personnel Agenda

### A. \* Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please [click here](#) to view the Administrative Personnel.

### B. \* Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel.

### C. \* Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel.

### D. \* Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the 2023-2024 Supplemental Contracts, please [click here](#) to view the 2024-2025 Supplemental Contracts.

## 11. Superintendent - Informational Items

### A. First Reading of Policy 0145 and Policy 6218

## 12. Meeting Notification

### A. \* Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, September 9, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

## 13. Consent Calendar

### A. Adoption of Consent Calendar

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-147
Motion Approved					5-0

## 14. Other Business

### A. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.

Moved by Mrs. Jaime Shatsman, seconded by Mrs. Krista Bair, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 6:59 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
<b>X</b>	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will be taken.

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-148  
 Motion Approved      5-0  
 Reconvened at 7:15 p.m.

**B. Settlement Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Settlement Agreement be approved.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-149  
 Motion Approved      5-0

**C. Adjourn to Executive Session**

It is recommended that the Board move into Executive Session.

Moved by Mrs. Krista Bair, seconded by Mrs. Denise Verdi, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 7:17 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
<b>X</b>	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
<b>X</b>	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-150  
 Motion Approved      5-0  
 Reconvened at 7:40 p.m.

**15. Closing**

**A. Adjournment**

A motion was made to adjourn.  
Motion by Mrs. Gabrielle Miller  
Second by Mrs. Krista Bair

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-151  
Motion Approved      5-0  
Adjourned 7:40 p.m.

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Treasurer

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President