

**REGULAR BOARD MEETING (Monday, September 9, 2024)***Generated by Alyse Allison on Tuesday, September 10, 2024***1. Introduction****A. Call to Order****B. Roll Call- 6:00 p.m.**

Mrs. Krista Bair - Present

Mrs. Gabrielle Miller - Present

Mrs. Denise Verdi - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-152

Motion Approved      5-0

**3. Presentation****A. Middle School Presentation**

Middle School Principals, Jim Greene and Scott Stasa shared the new middle school teaming model.

**B. STEAM Presentation**

The STEAM teachers from the elementary building will highlight the new STEAM K-5 program.

**4. Community Engagement****A. Public Comment**

1. Priscilla Hyclak of Willowick, OH- International Order of Rainbow for Girls.

2. Dale Fellows of Willoughby Hills, OH- America 250- Lake County

3. Nancy Marra of Timberlake, OH- Taxes

4. Aaron Reedy of Willoughby Hills, OH- Safety &amp; School Shootings

5. Robert Tarr of Willoughby, OH- The 45 Goals of Communism.

**5. Board Members' Business****A. Board Discussion**

## 1. Board Framework

Board member Bair revisited the board framework that was put in place earlier this year.

The board members discussed their expectations for the committee meetings and when they will debrief among each other.

## 2. Board and County Level Collaboration

Vice President Shatsman discussed school funding, advocacy, and the potential changes the school could be facing.

Board member Bair discussed collaborating with other government officials to ensure everyone is informed.

**6. Minutes****A. Approval of Minutes August 6, 2024**

A motion was made to approve the special board meeting minutes of August 6, 2024.

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-153

Motion Approved      5-0

Please [click here](#) to view the August 6, 2024 Minutes.

**B. Approval of Minutes of August 7, 2024**

A motion was made to approve the special board meeting minutes of August 7, 2024.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-154  
Motion Approved      5-0

Please [click here](#) to view the August 7, 2024 Minutes.

**C. Approval of Minutes of August 12, 2024**

A motion was made to approve the special board meeting minutes of August 12, 2024.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-155  
Motion Approved      5-0

Please [click here](#) to view the August 12, 2024 Minutes.

**7. Treasurer's Report****A. \* Financial Report for Month Ending August 31, 2024**

A motion was made to approve Financial Report for Month Ending August 31, 2024.

Please [click here](#) to view the August 2024 Financials.

**B. \* Athletic Event Worker's Pay Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Athletic Event Worker's Pay Schedule be approved:

Please [click here](#) to view the HS Athletic Pay Schedule, please [click here](#) to view the MS Athletic Pay Schedule.

**C. \* Transfer of Funds To Make Debt Service Payments**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the Bond Fund (002-0000) from the PI Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
003-0000	Permanent Improvement Fund	517,196.47

**D. \* Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	School	Amount
Martha Holden Jennings Foundation	007-9060	NHS	7,500.00
The Veale Foundation	019-9273	NCIW	10,000.00

**E. \* Transfer of Funds To Fulfill Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (agreement with Lake County Young Men's Christian Association and the City of Willoughby, Ohio).

Transfer TO Fund	Description	Amount
020-9010	Field House A/C FY25	30,000.00

**F. \* Purchase Orders**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, \$5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
252604	H & M Concrete	13,550.00	17,650.00	4,100.00
245566	Castle Roofing	32,490.00	43,147.00	10,657.00
450173	Willo Transportation	20,000.00	23,659.00	3,659.00

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
253075	Santee Lock & More	4,831.55	Keys for District
253130	Titan Asphalt & Paving Inc.	4,500.00	Excavate & remove concrete on sidewalk at Grant
151299	USCutter	4,899.36	Desktop Inkjet Printer/Cutter

### G. \* Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
018-9134	NCIW	PACE	4,000.00	Revised FY25 Budget; Revised FY25 Purpose & Goals
200-9313	NHS	North High National Honor Society	548.00	New FY25 Budget; New FY25 Purpose & Goals
200-9319	NHS	North High Art Club	1,750.00	New FY25 Budget; New FY25 Purpose & Goals
200-9413	SHS	South High Marching Band	11,000.00	Revised FY25 Budget Only
200-9430	SHS	South High Class of 2026	0.00	New FY25 Budget; New FY25 Purpose & Goals

Please [click here](#) to view the August 2024 SA.

### H. \* Gifts and Donations

1. Edison PTO purchased flexible seating for Edison's new shared learning space in the amount of \$11,254.00.
2. Costco Workplace Giving Campaign donated \$267.50 to 018-9311 Eastlake Autism. The program participant is an EMS student's family member.
3. Costco Workplace Giving Campaign donated \$267.50 to 200-9006 Eastlake Vocal Music. The program participant is an EMS student's family member.
4. Cleveland Metroparks Zoo donated tickets for Royalview's students (Grade 2) to visit the zoo on 9/6/2024. The tickets are valued at \$812.50.

## 8. Superintendent - Announcements

### A. Steering Committee Update

1. Superintendent Dr. Ward reviewed the first steering committee meeting that took place last week.
2. President Menser and Vice President Shatsman provided their thoughts and insights from the steering committee meeting.
3. Board member Bair would like the committee agendas sent to all board members prior to the committee meeting. Any questions will be sent to the board members assigned to that committee.

### B. First Month of School

1. Superintendent Dr. Ward highlighted the events that occurred before the start of the school year. He showed what some of the students have been up to since the first day of school.
2. Superintendent Dr. Ward introduced "You ask WE answer", which will be launched later this week. This will be on the school district webpage.

### C. Food Market Day at North High School

1. Dr. Ward thanked Heather Dodd and Vicki Morley for their tremendous work on the first food market. There was 8,000 pounds given in 45 minutes.

#### **D. Patriot Day**

1. Dr. Ward mentioned what some of the school buildings will be doing in honor of Patriot Day.

### **9. Superintendent - Resolutions**

#### **A. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 & 8**

Recommended Action: WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year; NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Willoughby-Eastlake Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2024-2025 school year; and BE IT FURTHER RESOLVED that the Willoughby-Eastlake Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and BE IT FURTHER RESOLVED that the Treasurer is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2024. This resolution was duly adopted during a public meeting of the Willoughby-Eastlake Board of Education held on September 9, 2024. In witness thereof, the parties hereby set their hands.

Motion by Mrs. Krista Bair

Second by Mrs. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-156
Motion Approved					5-0

Please [click here](#) to view the CTE Middle School Resolution.

#### **B. \* Agreement for Field-Based Experiences with John Carroll University**

Be it resolved upon the recommendation of the Superintendent that the John Carroll University Agreement for Field-Based Experiences effective through June 30, 2029, be approved.

Please [click here](#) to view the Agreement with John Carroll University.

#### **C. \* Affiliation Agreement for an Academic Experience Organization with Pennsylvania Western University**

Be it resolved upon the recommendation of the Superintendent that the Affiliation Agreement for an Academic Experience Organization with Pennsylvania Western University be approved.

Please [click here](#) to view the Agreement with Pennsylvania Western University.

#### **D. \* Special Service Agreements**

Be it resolved upon the recommendation of the Superintendent and Treasurer that agreements be entered into with the following institutions to provide special services to students for the 2024-2025 school year: Hogan Transportation, Mentor Cardinal Autism Resource and Education School (CARES), and Trumbull County Education Service Center for Hearing Handicapped Student Placement Services.

Please [click here](#) to view the Agreement with Hogan Transportation for 2024-2025 school year, please [click here](#) to view the Mentor Cardinal Autism Agreement for the 2024-2025 school year, please [click here](#) to view the Agreement with Trumbull County ESC for the 2024-2025 school year.

#### **E. \* Transportation Bus Stops**

Be it resolved upon the recommendation of the Superintendent that the attached list of transportation bus stops for the 2024-2025 school year be approved.

Please [click here](#) to view the District bus stops 2024-2025.

**F. \* Parent/Guardian Transportation Agreement Revision**

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered: 1. The time and distance required to provide the transportation 2. The number of pupils to be transported 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration 4. Whether similar or equivalent service is provided to other pupils eligible for transportation 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules 6. Whether other reimbursable types of transportation are available; and WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code; THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

**G. \* Overnight and/or Out of State Trip Request**

Be it resolved upon the recommendation of the Superintendent that an educational trip for French Students from South High School to visit Paris, Normandy and the Loire Valley in France on Tuesday, June 3, 2025 through Wednesday, June 11, 2025 be approved.

**H. \* Overnight and/or Out of State Trip Request**

Be it resolved upon the recommendation of the Superintendent that an educational trip for senior students from South High School to visit New York City, New York, on Thursday, April 3, 2025 through Sunday, April 6, 2025 be approved and a waiver granted for the 2 days of missed school.

**I. \* Adoption of the following Policies:**

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted.

1. Policy [0145](#)- Filling a Board Vacancy
2. Policy [6218](#)- Cash Balance Reserve Policy

**10. Personnel Agenda****A. \* Administrative Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please [click here](#) to view the Administrative Personnel.

**B. \* Certified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel.

**C. \* Classified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel.

**D. \* Supplemental Contracts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the Supplemental Contracts.

**11. Meeting Notification****A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, October 14, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**12. Consent Calendar****A. Adoption of Consent Calendar**

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-157
Motion Approved					5-0

**13. Closing****A. Adjournment**

A motion was made to adjourn.

Motion by Mrs. Krista Bair

Second by Mrs. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-158
Motion Approved					5-0

Adjourned 7:49 p.m.

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Treasurer

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President