

## RECORD OF PROCEEDINGS

### MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **September 9, 2013** at 7:04 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Dan Hoffman, Connie Newyear, Sharon Scott, and Margaret Warner.

The meeting was called to order and the pledge of allegiance was given.

Approval of Minutes of June 10, 2013.

#### **R-13-60**

It was moved by Mr. Brickner and seconded by Mr. Hoffman to Approve the Minutes of June 10, 2013.

On a call of the roll, the following vote was cast: 4 Yes Votes; Mrs. Warner, Abstained. Motion carried.

Approval of Minutes of August 12, 2013.

#### **R-13-61**

It was moved by Mrs. Newyear and seconded by Mr. Hoffman to Approve the Minutes of August 12, 2013.

On a call of the roll, the following vote was cast: 4 Yes Votes; Mrs. Scott, Abstained. Motion carried.

Approval of Minutes of August 19, 2013.

#### **R-13-62**

It was moved by Mrs. Newyear and seconded by Mr. Hoffman to Approve the Minutes of August 19, 2013.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

### **TREASURER'S REPORT**

\*A. Financial Report for Month Ending August 31, 2013

**Exhibit A**

B. Property Taxes Refund Set Aside

Be it resolved upon the recommendation of the Superintendent and Treasurer, per recommendation of the County Auditor that the Willoughby-Eastlake Schools set aside

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\$701,113 in the General Fund special cost center 001-9200 and \$20,523 in the Permanent Improvement Fund special cost center 003-9100 for the purposes of reserving potential tax refunds owed to First Energy Corporation pending their complaint before the Lake County Board of Revision: **Exhibit B**

**R-13-63**

It was moved by Mrs. Scott and seconded by Mr. Hoffman to approve the following resolution: Property Taxes Refund Set Aside.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

\*C. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$1,148,580.00 to the following funds to avoid month end deficits.

<u>Fund/SCC</u>	<u>Advance</u>	<u>Fund/SCC</u>	<u>Advance</u>
003-0000	\$435,000.00	019-9007	\$20,880.00
021-9001	\$104,200.00	300-9401	\$50,000.00
506-9014	\$120,500.00	516-9014	\$400,000.00
590-9014	\$18,000.00		

\*D. Transfer of Funds

Be it resolved upon the recommendation of the Treasurer that the following amount be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$175,000.00
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Be it further resolved upon the recommendation of the Superintendent and Treasurer that \$1,230,436.66 from the 003-0000 Permanent Improvement Fund be transferred to the Bond Retirement Fund to make the following debt service payments:

	<u>AMOUNT</u>
002-9001 Tax Qualified School Construction	\$228,303.75
002-9002 Certificates of Participation (Tax Qualified)	\$141,350.40
002-9003 Certificates of Participation (Tax Exempt)	\$257,884.38
002-9004 HB 264 Energy Conservation	<u>\$602,898.13</u>
	\$1,230,436.66

\*E. Transfer of Funds (to permanently close accounts)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred. These transfers will permanently close the programs listed.

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC (OPU)</u>	<u>Amount</u>
200-9705 Willoughby School Store	020-9320 WMS Wig Wam	1,728.98

035-0000 Termination Benefits	035-9001 Termination Benefits	1,050,000.00
300 9002 EMS Boys BB	300 9001 (310) EMS Athletics	(4,206.85)
300 9003 EMS Boys Cross Country	300 9001 (310) EMS Athletics	2,808.00
300 9004 EMS Football	300 9001 (310) EMS Athletics	(547.25)
300 9005 EMS Boys Soccer	300 9001 (310) EMS Athletics	(2,060.50)
300 9006 EMS Boys Tennis	300 9001 (310) EMS Athletics	327.75
300 9007 EMS Boys Track	300 9001 (310) EMS Athletics	525.31
300 9008 EMS Wrestling	300 9001 (310) EMS Athletics	(2,736.75)
300 9009 EMS Girls BB	300 9001 (310) EMS Athletics	(2,719.75)
300 9010 EMS Cheerleading	300 9001 (310) EMS Athletics	3,166.24
300 9012 EMS Girls Track	300 9001 (310) EMS Athletics	(6,172.19)
300 9013 EMS Volleyball	300 9001 (310) EMS Athletics	60.42
300 9102 WMS Boys BB	300 9101 (320) WMS Athletics	723.68
300 9103 WMS Boys Cross Country	300 9101 (320) WMS Athletics	1,686.25
300 9104 WMS Football	300 9101 (320) WMS Athletics	7,860.50
300 9105 WMS Boys Soccer	300 9101 (320) WMS Athletics	(3,163.26)
300 9106 WMS Boys Tennis	300 9101 (320) WMS Athletics	566.25
300 9107 WMS Boys Track	300 9101 (320) WMS Athletics	1,125.86
300 9108 WMS Wrestling	300 9101 (320) WMS Athletics	(368.60)
300 9109 WMS Girls BB	300 9101 (320) WMS Athletics	(1,597.73)
300 9110 WMS Cheerleading	300 9101 (320) WMS Athletics	2,519.00
300 9112 WMS Girls Track	300 9101 (320) WMS Athletics	(1,866.87)
300 9113 WMS Volleyball	300 9101 (320) WMS Athletics	997.01
300 9202 WWMS Boys BB	300 9201 (330) WWMS Athletics	(3,766.50)
300 9203 WWMS Boys Cross Country	300 9201 (330) WWMS Athletics	663.25
300 9204 WWMS Football	300 9201 (330) WWMS Athletics	(246.50)
300 9205 WWMS Boys Soccer	300 9201 (330) WWMS Athletics	(7,641.50)
300 9206 WWMS Boys Tennis	300 9201 (330) WWMS Athletics	(838.74)
300 9207 WWMS Boys Track	300 9201 (330) WWMS Athletics	3,714.16
300 9208 WWMS Wrestling	300 9201 (330) WWMS Athletics	(1,767.58)
300 9209 WWMS Girls BB	300 9201 (330) WWMS Athletics	(2,207.75)
300 9210 WWMS Cheerleading	300 9201 (330) WWMS Athletics	956.77
300 9212 WWMS Girls Track	300 9201 (330) WWMS Athletics	607.73
300 9213 WWMS Volleyball	300 9201 (330) WWMS Athletics	(43.75)
300 9302 NHS Baseball	300 9301 (210) NHS Athletics	(12,443.98)
300 9303 NHS Boys BB	300 9301 (210) NHS Athletics	(2,812.85)
300 9304 NHS Boys Cross Country	300 9301 (210) NHS Athletics	(3,547.84)
300 9305 NHS Football	300 9301 (210) NHS Athletics	18,470.48
300 9306 NHS Boys Golf	300 9301 (210) NHS Athletics	(18,941.61)
300 9307 NHS Boys Soccer	300 9301 (210) NHS Athletics	2,645.81
300 9308 NHS Boys Tennis	300 9301 (210) NHS Athletics	(3,295.50)
300 9309 NHS Boys Track	300 9301 (210) NHS Athletics	(374.21)
300 9310 NHS Wrestling	300 9301 (210) NHS Athletics	(2,390.35)
300 9311 NHS Girls BB	300 9301 (210) NHS Athletics	(6,568.89)

300 9312 NHS Cheerleading	300 9301 (210) NHS Athletics	(4,986.35)
300 9313 NHS Girls Golf	300 9301 (210) NHS Athletics	(3,567.54)
300 9314 NHS Girls Soccer	300 9301 (210) NHS Athletics	2,605.25
300 9315 NHS Softball	300 9301 (210) NHS Athletics	(3,907.25)
300 9316 NHS Swimming	300 9301 (210) NHS Athletics	(18,916.00)
300 9317 NHS Girls Tennis	300 9301 (210) NHS Athletics	(198.50)
300 9318 NHS Girls Track	300 9301 (210) NHS Athletics	(3,247.09)
300 9319 NHS Volleyball	300 9301 (210) NHS Athletics	1,983.96
300 9402 SHS Baseball	300 9401 (220) SHS Athletics	(10,089.68)
300 9403 SHS Boys BB	300 9401 (220) SHS Athletics	(7,116.75)
300 9404 SHS Boys Cross Country	300 9401 (220) SHS Athletics	(2,866.25)
300 9405 SHS Football	300 9401 (220) SHS Athletics	34,999.42
300 9406 SHS Boys Golf	300 9401 (220) SHS Athletics	(48,183.68)
300 9407 SHS Boys Soccer	300 9401 (220) SHS Athletics	5,979.25
300 9408 SHS Boys Tennis	300 9401 (220) SHS Athletics	(4,548.90)
300 9409 SHS Boys Track	300 9401 (220) SHS Athletics	(5,000.68)
300 9410 SHS Wrestling	300 9401 (220) SHS Athletics	(4,240.95)
300 9411 SHS Girls BB	300 9401 (220) SHS Athletics	(11,633.30)
300 9412 SHS Cheerleading	300 9401 (220) SHS Athletics	(853.62)
300 9413 SHS Girls Golf	300 9401 (220) SHS Athletics	(7,522.00)
300 9414 SHS Gymnastics	300 9401 (220) SHS Athletics	(1,725.00)
300 9415 SHS Girls Soccer	300 9401 (220) SHS Athletics	1,904.75
300 9416 SHS Softball	300 9401 (220) SHS Athletics	(5,153.87)
300 9417 SHS Swimming	300 9401 (220) SHS Athletics	(18,491.65)
300 9418 SHS Girls Tennis	300 9401 (220) SHS Athletics	(442.75)
300 9419 SHS Girls Track	300 9401 (220) SHS Athletics	(693.68)
300 9420 SHS Volleyball	300 9401 (220) SHS Athletics	(715.00)

\*F. Transfer of Funds (to cover Athletic Official fees)

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$155.00 be transferred from the General Fund to the following Athletic Fund/SCC's.

<u>Fund/SCC</u>	<u>Description</u>	<u>Transfer</u>
300-9201	Willowick Athletics	\$155.00

\*G. Gifts and Donations

1. North High Boosters donated \$20,000.00 to the 300-9301 North High School Athletic Department, and \$20,000.00 to the Principal's 018-9210 Fund
2. The Babcock Trust donated \$37,129.32 to the Tech Center 018-9230 fund for Cosmetology Equipment
3. BJ's Warehouse donated \$500.00 to the Longfellow Elementary 018-9450 Fund
4. Longfellow PTA donated \$5,000.00 to the Longfellow Elementary 018-9450 Fund for Library and Student Supplies and \$1,964.77 for the Weekly Reader.
5. Willoughby Senior Citizens, Inc. donated \$500.00 to the Fine Arts Trust 007-9001 Fund to be used by the Artist in Residence.

\*H. Student Activity Program Purpose, Goals and Proposed Budgets for FY14

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets for FY14 be approved: **Exhibit C**

<u>Fund/Sc</u>	<u>School/Program</u>	<u>Amount</u>
007 9004	BOE-CURR GET Science	20,880.00
200 9001	EMS Instrumental Music	2,500.00
200 9005	EMS Student Council	20,000.00
200 9006	EMS Vocal Music	700.00
200 9101	WMS Art Club	2,050.00
200 9102	WMS Drama	1,350.00
200 9103	WMS Instrumental Music	3,000.00
200 9105	WMS Rocket Club	6,825.00
200 9106	WMS NJHS	3,420.00
200 9107	WMS Student Council	2,700.00
200 9108	WMS Yearbook	850.00
200 9202	WWMS Willowick Music Prg.	2,700.00
200 9204	WWMS Library	250.00
200 9301	North Academic Decathlon	1,600.00
200 9302	North Choir	1,000.00
200 9305	North Class of 2014	21,000.00
200 9306	North Class of 2015	500.00
200 9307	North Class of 2016	2,134.00
200 9309	North Drama Club	8,250.00
200 9310	North Volunteers' Club	1,800.00
200 9312	North Marching Band	76,000.00
200 9313	North National Honor Society	110.00
200 9314	North Nature Club	1,600.00
200 9316	North Student Council	8,700.00
200 9317	North Yearbook	3,100.00
200 9401	South Academic Decathlon	1,500.00
200 9402	South Choir	5,950.00
200 9405	South Class of 2014	-
200 9413	South Marching Band	7,900.00
200 9415	South National Honor Society	1,493.57
200 9417	South Science Club	250.00
200 9419	South Yearbook	800.00
200 9505	Tech Job Training	650.00

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\*I. Amended FY14 Appropriations **Exhibit D**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY14 be approved.

\*J. Amended Certificate of Estimated Resources **Exhibit E**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

**SUPERINTENDENT'S REPORT**

1. Agreement with Educational Funding Group, Inc.

Be it resolved upon the recommendation of the Superintendent that the agreement with Educational Funding Group, Inc. to act as our consultant and to perform all E-rate work associated with the funding year July 1, 2014 – June 30, 2015 be approved. **Exhibit F**

**R-13-64**

It was moved by Mrs. Newyear and seconded by Mrs. Scott to approve the following resolution: Agreement with Educational Funding Group, Inc.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

2. Lake County YMCA School-Age Child Care Contract

Be it resolved upon the recommendation of the Superintendent that the Lake County YMCA School-Age Child Care Contract commencing January 1, 2014 be approved. **Exhibit G**

**R-13-65**

It was moved by Mrs. Scott and seconded by Mr. Hoffman to approve the following resolution: Lake County YMCA School-Age Child Care Contract.

On a call of the roll, the following vote was cast: 4 Yes Votes; Mrs. Warner, Abstained. Motion carried.

\*3. Agreement with Wingspan Care Group

Be it resolved upon the recommendation of the Superintendent that the agreement with Wingspan Care Group for Provision of Special Education and Certain Related Services for the 2013 – 2014 School Year be approved as amended. **Exhibit H**

\*4. Agreement with Beachwood Schools

Be it resolved upon the recommendation of the Superintendent that the agreement with Beachwood Schools for Admission of Tuition Students to attend the Beachwood School District Special Education Programs be approved. **Exhibit I**

\*5. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non-certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

POLICIES

1. Public School Support Fund

- First Reading

**CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

**R-13-66**

It was moved by Mr. Hoffman and seconded by Mrs. Newyear to approve the following resolution: Consent Calendar

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

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**MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled to be held Monday, October 14, 2013, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mrs. Newyear and seconded by Mr. Hoffman to approve Meeting Notification.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**ADJOURNMENT**

At 8:18 p.m., there being no further business, it was moved by Mrs. Scott and seconded by Mr. Brickner to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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President

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Treasurer