

RECORD OF PROCEEDINGS

MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **September 9, 2019** at 6:36 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

At 6:37 p.m., it was moved by Mrs. Zuren and seconded by Mr. Jones to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

At 7:01 p.m., it was moved by Mrs. Perchinske and seconded by Mr. Jones to adjourn the executive session and reconvene the regular meeting.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Public Comment: Dave Black was present to discuss vaccines. Bud Moore was present to discuss school listings. Linda Fulton was present to ask about a “Beal” clinic. Carl Spiegel was present to discuss a memorial, along with April Spiegel.

Approval Of Minutes Of August 12, 2019

R-19-74

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Minutes Of August 12, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

Approval Of Minutes Of August 20, 2019

R-19-75

It was moved by Mr. Jones and seconded by Dr. Beal to Approve the Minutes Of August 20, 2019.

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On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending August 31, 2019

Exhibit 3A

*B. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved.

Exhibit 3B

*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

Exhibit 3C

D. A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN A MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$4,890,000, FOR THE PURPOSE OF REFUNDING AT A LOWER INTEREST COST CERTAIN OF THE SCHOOL DISTRICT'S ENERGY CONSERVATION IMPROVEMENT BONDS, SERIES 2012, WHICH WERE ISSUED TO PAY COSTS OF INSTALLATIONS, MODIFICATIONS AND REMODELING OF SCHOOL BUILDINGS TO CONSERVE ENERGY; AUTHORIZING AND DIRECTING THE CALL FOR OPTIONAL REDEMPTION OF THE REFUNDED BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND REGISTRAR AGREEMENT AND A BOND PURCHASE AGREEMENT WITH RESPECT TO THE REFUNDING BONDS, AND AN ESCROW AGREEMENT WITH RESPECT TO THE REFUNDING OF THE REFUNDED BONDS; AND AUTHORIZING THE PREPARATION, USE AND DISTRIBUTION OF AN OFFICIAL STATEMENT RELATING THERETO

Exhibit 3D

R-19-76

It was moved by Mr. Jones and seconded by Dr. Beal to Approve A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN A MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$4,890,000, FOR THE PURPOSE OF REFUNDING AT A LOWER INTEREST COST CERTAIN OF THE SCHOOL DISTRICT'S ENERGY CONSERVATION IMPROVEMENT BONDS, SERIES 2012, WHICH WERE ISSUED TO PAY COSTS OF INSTALLATIONS, MODIFICATIONS AND REMODELING OF SCHOOL BUILDINGS TO CONSERVE ENERGY; AUTHORIZING AND DIRECTING THE CALL FOR OPTIONAL REDEMPTION OF THE REFUNDED BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND REGISTRAR AGREEMENT AND A BOND PURCHASE AGREEMENT WITH RESPECT TO THE REFUNDING BONDS, AND AN ESCROW AGREEMENT WITH RESPECT TO THE REFUNDING OF THE REFUNDED BONDS; AND AUTHORIZING THE PREPARATION, USE AND DISTRIBUTION OF AN OFFICIAL STATEMENT RELATING THERETO.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- E. A RESOLUTION APPROVING AND AUTHORIZING A SIXTH SUPPLEMENTAL LEASE-PURCHASE AGREEMENT AND RELATED DOCUMENTS PROVIDING FOR REFINANCING THE COSTS OF THE CONSTRUCTION, ENLARGING AND OTHER IMPROVEMENT, FURNISHING AND EQUIPPING, AND THE LEASE AND EVENTUAL ACQUISITION, OF FACILITIES FOR SCHOOL DISTRICT PURPOSES, AND AUTHORIZING AND APPROVING OTHER RELATED MATTERS.

Exhibit 3E

R-19-77

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve A RESOLUTION APPROVING AND AUTHORIZING A SIXTH SUPPLEMENTAL LEASE-PURCHASE AGREEMENT AND RELATED DOCUMENTS PROVIDING FOR REFINANCING THE COSTS OF THE CONSTRUCTION, ENLARGING AND OTHER IMPROVEMENT, FURNISHING AND EQUIPPING, AND THE LEASE AND EVENTUAL ACQUISITION, OF FACILITIES FOR SCHOOL DISTRICT PURPOSES, AND AUTHORIZING AND APPROVING OTHER RELATED MATTERS.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- *F. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

Purchase Order	P.O. Amount	Invoice Amount	Increase
200102- Almur Construction	5,000.00	8,147.50	3,147.50

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To approve the following Then and Now Certificates

PO Number	Vendor	Description
200702	Almur Construction Inc.	Monitor alarms- July-December 2018
100231	Storage-On-Site	Storing items for football at temporary practice field
200774	Keystone Masonry, Inc.	Royalview: Replace sidewalks
200797	Dominion Energy Ohio	For schools pending Ohio Schools Council heating for construction sites
100269	Music Theatre International	Drama bookings

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
FIN1102	Medical Mutual of Ohio	\$2,500,00.00	9/1/19-11/30/19 Blanket for employee medical, dental, vision, and prescription ins. coverage
FIN1103	STRS	\$61,800.00	Blanket for Board paid STRS 9/1/19-9/30/19

*G. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$229,100.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
006-0000	\$130,000.00
413-9020	\$50,000.00
516-9020	\$25,500.00
524-9020	\$5,100.00
590-9020	\$18,500.00

*H. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$50,000.00
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*I. Transfer of Funds (to close accounts - FY19 into FY20)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the following Fund/SCC.

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
413-9019 Post Secondary Nursing	413-9020 Post Secondary Nursing	\$28,815.44
502-9019 Adult Nursing	502-9020 Adult Nursing	\$315,967.95
599-9019 RSVP	599-9020 RSVP	\$48,260.11

*J. Transfer of Funds (to close Fund/SCC)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the General Fund (001-0000) from the closed Fund/SCC listed below.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
200-9421 South High Class of 2019	\$6,588.64

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred from the General Fund (001-0000) to the Fund/SCC listed below.

<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
200-9422 South High Class of 2020	\$6,588.64

*K. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 3K**

<u>Fund/SCC</u>	<u>School</u>	<u>Account Description</u>	<u>Amount</u>	
018-9447	Royalview Elementary School	Royalview Grade 5	600.00	New FY20 Budget; New FY20 Purpose & Goals
200-9508	NCIW	Cosmetology	1,600.00	New FY20 Budget; New FY20 Purpose & Goals

*L. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<u>Institution Awarding the Grant</u>	<u>Fund/SCC</u>	<u>Amount</u>
The Veale Foundation - to NCI-W	019-9273	\$10,000.00

*M. Sale of the Surplus Equipment by Public Auction or Scrap

A resolution declaring the surplus equipment of the Board of Education listed is no longer needed for any school purpose and authorizing the sale of the surplus equipment by public auction or scrap.

Bus #	Asset #	Year	Make	VIN
24	60515	2007	Thomas	1T88N4E2671278135
2	60509	2002	Blue Bird	1BAAHCPA02F205065
45	60538	2004	Thomas	1T88N4D2441135049
41	60534	2006	Thomas	4UZAAXCS46CV73574
14	60503	2002	Blue Bird	1BAAHCPA22F205066
15	60504	2007	Thomas	1T88N4E2X71278137

*N. Gifts and Donations

1. Willoughby South Athletic Boosters donated \$5,000.00 for custom video sharing and editing package for South High.
2. Kurt Law Office LLC donated \$500 to RSVP, 599-9020.
3. Michael Varcho donated a 2009 Honda Civic to NCI-W for use by the Auto Collision program.
4. Downtown Willoughby Cruise-In donated \$500.00 to Eastlake Autism, 018-9311.
5. Marous Brothers Construction Inc. donated \$250.00 to Grant Elementary for the Bull Dog Jog, 018-9420.
6. Mum Industries Inc. donated \$500.00 to Grant Elementary for the Bull Dog Jog, 018-9420.
7. Global Real Estate Advisors Inc. donated \$500.00 to Grant Elementary for the Bull Dog Jog, 018-9420.

SUPERINTENDENT'S REPORT

- A. Superintendent Q & A
- B. Levy Report

SUPERINTENDENT'S REPORT- Resolutions

- A. WETA Memorandum of Agreement

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Be it resolved upon the recommendation of the Superintendent and the Treasurer that the attached Memorandum of Agreement with WETA be approved.

Exhibit 5A

R-19-78

It was moved by Mrs. Zuren and seconded by Mrs. Perchinske to approve the WETA Memorandum of Agreement.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

*B. Transportation Bus Stops

Be it resolved upon the recommendation of the Superintendent that the following list of transportation bus stops for the 2019-2020 school year be approved.

Exhibit 5B

*C. Special Services Agreements

Be it resolved upon the recommendation of the Superintendent that agreements be entered into with the following institutions for providing special services to students with disabilities for the 2019-2020 school year: Education Alternatives and Mentor Cardinal Autism Resource and Educational School (CARES).

Exhibit 5C

*D. Billing & Coding, Medical Assisting and Welding Handbooks; LPN Handbook

Be it resolved upon the recommendation of the Superintendent that the 2019-2020 student handbook for Billing & Coding, Medical Assisting and Welding and the July/August 2019 LPN handbook be approved.

Exhibit 5D

E. Personnel- Supplementals for Brass Advisor

Be it resolved upon the recommendation of the Superintendent that the Supplementals for Brass Advisor be approved.

Exhibit 5E

R-19-79

It was moved by Mr. Jones and seconded by Mrs. Perchinske to approve Personnel- Supplementals for Brass Advisor.

On a call of the roll, the following vote was cast: 4 Yes Votes. Dr. Beal abstained. Motion carried.

*F. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

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WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted. **Exhibit 5F**

SUPERINTENDENT'S REPORT- Administrative Guidelines

A. Job Descriptions – Second Reading

***MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, October 14, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-19-80

It was moved by Mrs. Zuren and seconded by Dr. Beal to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

ADJOURNMENT

At 8:24 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Mr. Jones to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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Treasurer

President