

**REGULAR BOARD MEETING (Monday, October 10, 2022)***Generated by Michelle Peters on Wednesday, October 12, 2022***1. Introduction****A. Call to Order****B. Roll Call - 7:00 p.m.**

Mr. Aaron Reedy - Present  
 Mr. John Roskos - Present  
 Mrs. Stacy Menser - Present  
 Mrs. Krista Bair - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye	Roskos Aye	Menser Aye	Bair Aye	R-22-212
Motion Approved				4-0

**3. Community Engagement****A. Board President Q & A**

President Bair addressed the public comment from the September regular board meeting.

**B. Public Comment**

1. Nancy Marra of Timberlake, OH - Levy and Transgender
2. Nancy Knack of Willowick, OH - WECP Hearthub Adaptive Playground

**4. Board Discussion****A. Board Discussion**

1. The Board of Education addressed the new board member search.
2. President Bair addressed a new board member training put on by the ESC. She requested that FERPA be one of the topics.
3. Interim Superintendent Murphy and Mr. Johnson plan to take the two (2) new board members around to all of the district school buildings.
4. Vice President Menser requested a workshop on how the school board delegate will vote at the OSBA Capital Conference.
5. Vice President Menser gave an update on the board policy review that she attended with Interim Superintendent Murphy and Interim Assistant Superintendent Iarussi.
6. President Bair with Interim Superintendent Murphy confirmed that Crossroads will be presenting at the November board meeting. President Bair also asked Mr. Roskos to present his findings from the April meeting to Mr. Reedy.
7. Mr. Roskos gave the proposal for the Community Advisory Committee, formerly the Strategic Planning Committee, to the other members of the board.

**5. Minutes****A. Approval of Minutes of September 12, 2022**

A motion was made to approve the special board meeting minutes of September 12, 2022.

Motion by Mrs. Stacy Menser

Second by Mr. John Roskos

Reedy Aye	Roskos Aye	Menser Aye	Bair Aye	R-22-213
Motion Approved				4-0

**B. Approval of Minutes of September 14, 2022**

A motion was made to approve the regular board meeting minutes of September 14, 2022.

Motion by Mr. Aaron Reedy

Second by Mrs. Stacy Menser

Reedy Aye	Roskos Aye	Menser Aye	Bair Aye	R-22-214
Motion Approved				4-0

**C. Approval of Minutes of September 23, 2022**

A motion was made to approve the regular board meeting minutes of September 23, 2022.

Motion by Mr. John Roskos

Second by Mr. Aaron Reedy  
 Reedy Aye Roskos Aye Menser Aye Bair Aye R-22-215  
 Motion Approved 4-0

#### D. Approval of Minutes of September 27, 2022

A motion was made to approve the regular board meeting minutes of September 27, 2022.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye Roskos Aye Menser Aye Bair Aye R-22-216  
 Motion Approved 4-0

### 6. Treasurer's Report

#### A. \* Financial Report for Month Ending September 30, 2022

A motion was made to approve Financial Report for Month Ending September 30, 2022.

Please [click here](#) to view September 2022 Financials.

#### B. \* Amended Appropriations for FY23

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY23 be approved.

Please [click here](#) to view Appropriation Resolution & 412 Certificate, [click here](#) to view Amended Appropriation Resolution-October 2022, and [click here](#) to view Appropriations Amendment-October 2022 Changes.

#### C. \* Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, \$5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates over \$3,000

PO #	Vendor	Amount	Description
232830	UH Occupational Health	6,688.00	On-Site NP/PA & On-Site Medical Assistant
233804	Penn Foster Inc	19,902.00	Online Content & Exam; Customer Service & Sales and Retail Industry
233848	Northern Buckeye Education	3,447.00	District State Software FY23
233854	Chagrin Falls School District	35,467.12	Tuition for Excel TECC Students
233894	Compass Groups USA Inc	47,879.60	District Food Service/June 22

#### D. \* Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY23 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9100	SOI	SOI The NEA Foundation	1,313.00	New FY23 Budget Only
018-9410	EDISON	Edison (Main)	15,000.00	Revised FY23 Budget; Revised FY23 Purpose & Goals
200-9412	SHS	South High Key Club	3,722.00	New FY23 Budget; New FY23 Purpose & Goals
300-9101	WMS	Willoughby Athletics	33,500.00	Revised FY23 Budget Only

Please [click here](#) to view October 2022 SA.

#### E. \* Gifts and Donations

- George Kambic donated a portable generator to the Auto Technology Program at NCIW.
- Edison PTO donated \$15,000.00 to 018-9410 (Edison-Main) for various student activities.
- Don Wojtila donated a GM Safari Van to the Auto Technology Program at NCIW.
- Royalview PTA donated \$5,400.00 towards Royalview's sensory room floor.
- Willoughby South High Booster Club donated \$2,500.00 to 018-9320 (Willoughby-Main) for using WMS for Bingo events.
- SOI PTO donated \$3,500.00 to 018-9250 (School of Innovation-Main) to be used for the students.
- WMS PTO donated \$10,000.00 to 300-9101 (Willoughby Athletics).
- Willoughby-Eastlake Schools Foundation donated \$4,327.26 to various student activities accounts.

### 7. Superintendent - Report

**A. Local Report Card Presentation**

Please [click here](#) to view Local Report Card Overview.

**B. Thinking Classroom Model**

Please [click here](#) to view Thinking Classroom Model.

**8. Superintendent - Resolutions****A. Resolution for Employment of Substitute Teachers**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Resolution for the Employment of Substitute Teachers for the 2022-2023 and 2023-2024 school years be approved.

Motion by Mr. John Roskos

Second by Mr. Aaron Reedy

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-217

Motion Approved      4-0

Please [click here](#) to view Employment of Substitute Teachers Resolution.

**B. Memorandum of Understanding (MOU) with WETA**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the MOU between the District and the Willoughby-Eastlake Teachers Association (WETA) regarding the Guidance Counselor position at Eastlake Middle School be approved.

Motion by Mrs. Stacy Menser

Second by Mr. John Roskos

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-218

Motion Approved      4-0

Please [click here](#) to view MOU with WETA.

**C. Willoughby-Eastlake Public Library Trustee Recommendation**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that Susan Roseum be reappointed to the Library Board of Trustees for a seven year term, effective September 1, 2022 through August 31, 2029.

Motion by Mr. Aaron Reedy

Second by Mrs. Stacy Menser

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-219

Motion Approved      4-0

Please [click here](#) to view W-E Public Library Trustee Recommendation.

**D. Building Use Fees**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the fees for the use of the district's facilities effective October 11, 2022 be approved.

Motion by Mrs. Stacy Menser

Second by Mr. John Roskos

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-220

Motion Approved      4-0

Please [click here](#) to view Building Use Fees and [click here](#) to view Application for Use of Public School Building.

**E. \* 2023-2024 and 2024-2025 District Calendars**

Be it resolved upon the recommendation of the Superintendent that the district calendars for the 2023-2024 and 2024-2025 school years be approved.

Please [click here](#) to view 2023-2024 District Calendar and [click here](#) to view 2024-2025 District Calendar.

**F. \* Parent/Guardian Transportation Agreement Revision**

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and

WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code;

THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

#### **G. \* Personnel Agenda**

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Please [click here](#) to view October Personnel Agenda and [click here](#) to view Supplementals for the 2022-2023 SY.

### **9. Superintendent - Informational Items**

#### **A. First Reading of the following policies:**

1. Policy 0113 - Address
2. Policy 1617 - Weapons
3. Policy 2280 - Preschool Program
4. Policy 2413 - Career Advising
5. Policy 2430 - District-Sponsored Clubs and Activities
6. Policy 2431 - Interscholastic Athletics
7. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
8. Policy 3217 - Weapons
9. Policy 4217 - Weapons
10. Policy 5111 - Eligibility of Resident/Nonresident Students
11. Policy 5335 - Care of Students with Chronic Health Conditions
12. Policy 5336 - Care of Students with Diabetes
13. Policy 5460.01 - Diploma Deferral
14. Policy 6700 - Fair Labor Standards Act (FLSA)
15. Policy 7217 - Weapons
16. Policy 7443.03 - Small Unmanned Aircraft Systems
17. Policy 8210 - School Calendar
18. Policy 8320 - Personnel Files
19. Policy 8330 - Student Records
20. Policy 8600 - Transportation

#### **B. IDEA Part B Special Education Funds 2022-2023 School Year**

Please [click here](#) to view IDEA Part B Special Education Funds 2022-2023 SY.

### **10. Board Members Business**

#### **A. Resolution To Fill Board Of Education Vacancy**

WHEREAS, a vacancy has been caused on the board of education by reason due to resignation; and

WHEREAS, this board of education has the legal authority to fill a vacancy for the unexpired term thereof;

NOW, THEREFORE, BE IT RESOLVED by a majority vote of all the remaining members of the board of education of the Willoughby-Eastlake City School District that Mrs. Jaime Shatsman be and hereby is, appointed to serve as a member of the board of education of this school district for the partially unexpired term of Mr. William Boxler, ending on December 31, 2023.

A motion was made to approve the Resolution To Fill Board Of Education Vacancy (RC 3313.11) and appoint Mrs. Jaime Shatsman to serve as a member of the Board of Education of this school district for the unexpired term of Mr. William Boxler ending on December 31, 2023.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-221

Motion Approved

4-0

**B. Oath of Office To Appointed Board Member****C. \* Certified Public Records**

It is recommended that the Board designate Nicholas Ciarniello, Treasurer, as the designee on behalf of Mr. Aaron Reedy and Mrs. Jaime Shatsman, for their public records training pursuant to Ohio Revised Code 149.43(E)(1).

**D. \* November Board Meeting**

The Board meeting scheduled for November 14, 2022 will be changed to November 21, 2022 due to conflicting dates with the 2022 OSBA Capital Conference in Columbus.

**11. Meeting Notification****A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, November 21, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**12. Consent Calendar****A. Adoption of Consent Calendar**

A motion was made to adopt the Consent Calendar.

Motion by Mrs. Stacy Menser

Second by Mr. John Roskos

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-222

Motion Approved      4-0

**13. Closing****A. Adjournment**

A motion was made to adjourn.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye      Roskos Aye      Menser Aye      Bair Aye      R-22-223

Motion Approved      4-0

Adjourned 8:56 p.m.

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 Treasurer

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 President