

**REGULAR BOARD MEETING (Monday, October 12, 2020)**

Generated by Michelle Peters on Tuesday, October 20, 2020

**1. Introduction****A. Call to Order****B. Roll Call - 7:00 p.m.**

Dr. Thomas Beal - Present

Mr. Brian Jones - Present

Mr. Mike Merhar - Present

Mr. John Roskos - Present

Mrs. Amy Zuren - Present

**C. Pledge of Allegiance****D. Public Comment**

Heather Freeman - Eastlake; How many tested positive to warrant the shutdown?

Jennifer Toothman - Willoughby; Transportation for Excel Tecc.

Jeremy Amos - Willoughby; School closure measures being taken.

**2. Minutes****A. Approval of Minutes of September 14, 2020**

A motion was made to approve the minutes of September 14, 2020.

Motion by Mrs. Amy Zuren

Second by Mr. Brian Jones

Beal Aye	Jones Aye	Merhar Aye	Roskos Aye	Zuren Aye	<u>R-20-104</u>
Motion Approved					5-0

**B. Approval of Minutes of September 22, 2020**

A motion was made to approve the minutes of September 22, 2020.

Motion by Mr. John Roskos

Second by Mr. Mike Merhar

Beal Aye	Jones Aye	Merhar Aye	Roskos Aye	Zuren Aye	<u>R-20-105</u>
Motion Approved					5-0

**3. Treasurer's Report****A. \* Financial Report for Month Ending September 30, 2020**

A motion was made to approve Financial Report for Month Ending September 30, 2020.

Please [click here](#) to view September 2020 Financials.**B. Certificates of Deposit with Farmers National Bank**

A motion was made to approve the recommendation of the Superintendent and Treasurer that the opening of the following certificate of deposits with Farmers National Bank:

- 24 months: \$2 million @ 0.55%

- 36 months: \$2 million @ 0.65%

- 48 months: \$1 million @ 0.70%

- 60 months: \$100,000 @ 0.75% (Koster Scholarship Fund)

Motion by Mr. Brian Jones

Second by Mr. Mike Merhar

Beal Aye	Jones Aye	Merhar Aye	Roskos Aye	Zuren Abstain	R-20-106
Motion Approved					4-0

**C. \* Bank Account with Star Ohio**

Be it resolved upon the recommendation of the Superintendent and Treasurer approve the closing of the

Koster Scholarship Fund account, ending in 6579, with Star Ohio.

**D. Service Agreement with Frontline Education**

A motion was made to approve the recommendation of the Superintendent and Treasurer that the following Service Agreement with Frontline Education.

Motion by Mrs. Amy Zuren

Second by Mr. John Roskos

Beal Aye Jones Aye Merhar Aye Roskos Aye Zuren Aye R-20-107

Motion Approved 5-0

Please [click here](#) to view Final Proposal Template.

**E. Insurance Consulting Agreement**

A motion was made to approve the recommendation of the Superintendent and Treasurer that the Consulting Agreement (Agreement) between the Willoughby-Eastlake City School District (Client) and Brokers Alliance of Ohio, Inc. dba DCW Group (Consultant), effective November 13, 2020:

Motion by Mr. Brian Jones

Second by Mr. John Roskos

Beal Aye Jones Aye Merhar Abstain Roskos Aye Zuren Aye R-20-108

Motion Approved 4-0

Please [click here](#) to view DCW Group Implementation Documents.

**F. \* Purchase Orders and Blanket Certificates**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, “then and now” certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO Number	Vendor	Description
310109	Viva Spanish Language Programs	Program materials and program workbooks

To approve the following Blanket Certificates of \$50,000 or more

Requisition	Vendor	Amount	Description
FIN1242	Ohio Bureau of Worker's Comp	\$270,000.00	Estimated premiums and claims for 1/1/21-12/31/21
FIN1266	Medical Mutual of Ohio	\$3,340,000.00	Medical, Dental, Vision and Prescription Claims 10/1/20-12/31/20
FIN1267	NEO	\$60,000.00	Health Reimbursement Account (HRA)
FIN1268	State Teacher Retirement System	\$190,400.00	Employer paid retirement 10/1/20-12/31/20
PUPM383	Re-Ed Transportation	\$50,000.00	Transportation for students attending Re-Ed

**G. \* Transfer To Unclaimed Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following transfers from the General Fund (001) be approved:

<u>Transfer To Fund/SCC</u>	<u>Amount</u>
007-9015	\$12,164.22

**H. \* Transfer of Funds (to close accounts - FY20 into FY21)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the following Fund/SCC.

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
599-9020 RSVP	599-9021 RSVP	\$79,110.30

#### **I. \* Transfer of Funds (to close Fund/SCC)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to the General Fund (001-0000) from the closed Fund/SCC listed.

<u>Transfer FROM Fund/SCC</u>	<u>Amount</u>
011-9002 Copy Center	\$603.35

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred from the General Fund (001-0000) to the Fund/SCC listed below.

<u>Transfer TO Fund/SCC</u>	<u>Amount</u>
018-9230 NCI (Main)	\$603.35

#### **J. \* Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY21**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY21 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9021	NCIW	NCIW Berlin Grant	\$ 2,050.00	New FY21 Budget Only
007-9035	North High School	North Berlin	\$ 12,680.00	New FY21 Budget Only
018-9210	North High School	North High School (Main)	\$ 10,800.00	New FY21 Budget;New FY21 Purpose & Goals
018-9220	South High School	South High School (Main)	\$ 20,500.00	New FY21 Budget;New FY21 Purpose & Goals
018-9218	North High School	North High School Spanish	\$ 840.00	New FY21 Budget;New FY21 Purpose & Goals
018-9230	NCIW	NCI (Main)	\$ 4,000.00	New FY21 Budget;New FY21 Purpose & Goals
018-9327	Willoughby Middle School	Willoughby PBIS Program	\$ 2,800.00	New FY21 Budget;New FY21 Purpose & Goals
018-9330	Willowick Middle School	Willowick (Main)	\$ 550.00	New FY21 Budget;New FY21 Purpose & Goals
018-9331	Willowick Middle School	Willowick Media Center	\$ 9,000.00	New FY21 Budget;New FY21 Purpose & Goals
018-9332	Willowick Middle School	Willowick Physical Education	\$ 3,500.00	New FY21 Budget;New FY21 Purpose & Goals
018-9447	Royalview Elementary School	Royalview Grade 5	\$ 400.00	New FY21 Budget;New FY21 Purpose & Goals
019-9215	North High School	North Target Grants	\$ 700.00	New FY21 Budget Only
019-9221	North High School	Walmart Grants	\$ 1,030.00	New FY21 Budget Only
200-9001	Eastlake Middle School	Eastlake Instrumental Music	\$ 7,500.00	New FY21 Budget;New FY21 Purpose & Goals
200-9005	Eastlake Middle School	Eastlake Student Council	\$ 14,450.00	New FY21 Budget;New FY21 Purpose & Goals
200-9103	Willoughby Middle School	Willoughby Instrumental Music	\$ 370.00	New FY21 Budget;New FY21 Purpose & Goals
200-9107	Willoughby Middle School	Willoughby Student Count	\$ 2,000.00	New FY21 Budget;New FY21 Purpose & Goals
200-9304	North High School	North High Music Programs	\$ 46,000.00	New FY21 Budget;New FY21 Purpose & Goals
200-9310	North High School	North High Volunteers' Club	\$ 9,000.00	New FY21 Budget;New FY21 Purpose & Goals
200-9313	North High School	North High National Honor Society	\$ 420.00	New FY21 Budget;New FY21 Purpose & Goals
200-9316	North High School	North High Student Council	\$ 25,600.00	Revised FY21 Budget Only
200-9317	North High School	North High Yearbook	\$ 4,400.00	New FY21 Budget;New FY21 Purpose & Goals
200-9324	North High School	North High Class of 2021	\$ 27,500.00	New FY21 Budget;New FY21 Purpose & Goals
200-9401	South High School	South High Academic Decathlon	\$ 900.00	New FY21 Budget;New FY21 Purpose & Goals
200-9402	South High School	South High School Store	\$ 47,000.00	New FY21 Budget;New FY21 Purpose & Goals
200-9412	South High School	South High Key Club	\$ 2,800.00	New FY21 Budget;New FY21 Purpose & Goals
200-9413	South High School	South High Marching Band	\$ 6,000.00	New FY21 Budget;New FY21 Purpose & Goals
200-9418	South High School	South High Student Council	\$ 31,500.00	New FY21 Budget;New FY21 Purpose & Goals
200-9419	South High School	South High Yearbook	\$ 3,000.00	Revised FY21 Budget;Revised FY21 Purpose & Goals
200-9423	South High School	South High Class of 2021	\$ 37,500.00	New FY21 Budget;New FY21 Purpose & Goals
200-9424	South High School	South High Class of 2022	\$ 1,500.00	New FY21 Budget;New FY21 Purpose & Goals
200-9427	South High School	South High Class of 2023	\$ 1,500.00	New FY21 Budget;New FY21 Purpose & Goals
200-9428	South High School	South High Class of 2024	\$ 1,500.00	New FY21 Budget;New FY21 Purpose & Goals
300-9001	Eastlake Middle School	Eastlake Athletics	\$ 31,500.00	New FY21 Budget;New FY21 Purpose & Goals

**Please click here to view the October Agenda.**

#### **K. \* Gifts and Donations**

1. Lubrizol donated \$2,000 for the Bridge to Success Dropout Prevention Program at NCI-W.
2. Swagelok donated metal valued at \$11,960.20 to the welding program at NCI-W.
3. Michael Linn donated a 1992 Chevrolet truck to the auto collision program at NCI-W.
4. Ford Motor Corporation donated a 2012 Ford Focus to the auto collision program at NCI-W.
5. South High Boosters donated \$2,375.00 for the South Girl's Soccer Pay to Play fees at South HS.
6. Office Depot donated an eGiftcard worth \$835.02 as a part of their Round Up at the Register Program for the benefit of Edison.

#### 4. Superintendent

#### 5. Superintendent - Resolutions

##### **A. Resolution to Authorize the Superintendent and/or Treasurer to Act on Behalf of the Board against Purdue Pharma L.P.**

A motion was made to approve the resolution to authorize the Superintendent and/or Treasurer to act on behalf of the Board in a certain legal proceeding.

Motion by Mr. Mike Merhar

Second by Mr. Brian Jones

Beal Aye      Jones Aye      Merhar Aye      Roskos Aye      Zuren Aye      R-20-109

Motion Approved      5-0

Please [click here](#) to view Resolution - Authority to Assert Claim in Purdue Pharma BK.

##### **B. Willoughby-Eastlake Administrative and Exempt Employee Compensation Plan and Schedule of Benefits**

A motion was made to approve the recommendation of the Superintendent and Treasurer that the Willoughby-Eastlake Administrative and Exempt Employee Compensation Plan and Schedule of Benefits.

Motion by Mr. Mike Merhar

Second by Mrs. Amy Zuren

Beal Aye      Jones Aye      Merhar Aye      Roskos Aye      Zuren Aye      R-20-110

Motion Approved      5-0

##### **C. Resolution Giving the Superintendent the Authority to make Wednesdays for the Remainder of the School Year Asynchronous Learning from home for all students in Grades 6-12 as well as all K-5 Virtual Students starting with the Second Quarter**

A motion was made to approve the resolution to give the authority to the Superintendent to make Wednesdays for the remainder of the school year asynchronous learning.

Motion by Mr. Mike Mehar

Second by Mr. John Rokos

Beal Aye      Jones Aye      Merhar Aye      Roskos Aye      Zuren Aye      R-20-111

Motion Approved      5-0

Please [click here](#) to view Willoughby-Eastlake - Resolution - Asynchronous Learning on Wednesdays.

##### **D. Personnel Agenda**

A motion was made to adopt WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure.

Motion by Mr. John Roskos

Second by Mr. Mike Merhar

Beal Aye      Jones Aye      Merhar Aye      Roskos Aye      Zuren Aye      R-20-112

Motion Adopted      5-0

Please [click here](#) to view the Agenda for October 12, 2020 and the Supplementals for the 2020 - 2021 School Year.

#### 6. Superintendent - Policies

A. First Reading of the Following:  
Please [click here](#) to view po6144

## 7. Other Business

A. Adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

A motion was made to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion by Mrs. Amy Zuren

Second by Mr. Brian Jones

Beal Aye      Jones Aye      Merhar Aye      Roskos Aye      Zuren Aye      R-20-113

Motion Approved      5-0

Adjournment 7:35 p.m.

B. Reconvene regular board meeting.

A motion was made to reconvene regular Board meeting.

Motion by Mr. Mike Merhar

Second by Mrs. Amy Zuren

Beal Aye      Jones Aye      Merhar Aye      Roskos Aye      Zuren Aye      R-20-114

Motion Approved      5-0

Reconvened 8:02 p.m.

## 8. Meeting Notification

A. \* Meeting Notification

The next regular Board of Education Meeting is scheduled for November 9, 2020, at 7:00 p.m., on the first floor of the Willoughby-Eastlake Board of Education, located at 35353 Curtis Blvd, Eastlake.

## 9. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt Consent Calendar.

Motion by Mr. Mike Merhar

Second by Mr. John Roskos

Beal A      Jones A      Merhar A      Roskos A      Zuren A      R-20-115

Motion Approved      5-0

## 10. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Mr. Mike Merhar

Second by Mr. Brian Jones

Beal A      Jones A      Merhar A      Roskos A      Zuren A      R-20-116

Motion Approved      5-0

Adjourned 8:42 p.m.

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Treasurer

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President