

## RECORD OF PROCEEDINGS

### MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **November 11, 2019** at 7:00 p.m. at the Administration Building located at 35353 Curtis Blvd., Eastlake, Ohio with the following members present: Thomas Beal, Brian Jones, Rena Perchinske, Margaret Warner and Amy Zuren.

All members of the Board and media were notified of this meeting in compliance with §121.22 of the ORC, effective November 28, 1975.

The meeting was called to order and the pledge of allegiance was given.

Charles Murphy, Assistant Superintendent, was present to discuss Cultural Awareness.

Approval Of Minutes Of October 14, 2019

#### **R-19-89**

It was moved by Mrs. Perchinske and seconded by Mrs. Zuren to Approve the Minutes Of October 14, 2019.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

#### **TREASURER'S REPORT**

\*A. Financial Report for Month Ending October 31, 2019

**Exhibit 3A**

\*B. Amended Appropriations for FY20

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY20 be approved.

**Exhibit 3B**

\*C. Amended Certificate of Estimated Resources

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

**Exhibit 3C**

\*D. Purchase Orders and Blanket Certificates

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

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WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made, WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, "then and now" certificates, and blanket certificates in the amount of \$50,000 or more;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

<b>Purchase Order</b>	<b>P.O. Amount</b>	<b>Invoice Amount</b>	<b>Increase</b>
200909- Nichols Paper and Supply Co	12,000.00	22,558.94	10,558.94

To approve the following Then and Now Certificates

<b>PO Number</b>	<b>Vendor</b>	<b>Description</b>
201130	Nichols Paper and Supply Co	Custodial supplies
201137	ESC of NE Ohio	Tuition for Crossroad PHP Program blanket 2019-20 SY
100258	Booster Enterprises, Inc.	Fees for services for Bulldog Jog
100409	Tri-C Distributors	Brochure sale
201086	Medmutual Life Insurance Co	Blanket for Life Ins. through 6/30/20

To approve the following Blanket Certificates of \$50,000 or more

<b>Requisition</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
PUPM036	Crossroads	\$115,000.00	Prevention Services 2019-20 SY
PUPM044	ESC of NE Ohio	\$100,008.54	Tuition for Crossroad PHP Program blanket 2019-20 SY

\*E. Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer the General Fund advance \$27,000.00 to the following fund(s) to avoid negative balance at month end.

<u>Fund/SCC</u>	<u>Advance</u>
006-0000	\$27,000.00

\*F. Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$140,000.00 be returned to the General Fund:

<u>Fund/SCC</u>	<u>Amount of Return</u>
413-9020	\$140,000.00

\*G. Transfer of Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$50,000.00
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\*H. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<b>Institution Awarding the Grant</b>	<b>Fund/SCC</b>	<b>Amount</b>
Title I Non-competitive Supplemental School Improvement	536-9020	\$130,000.00
State of Ohio- Ohio School Safety Training Grant	499-9520	\$34,401.43

\*I. Gifts and Donations

1. SOI PTO donated \$20,000.00 to School of Innovation, 018-9250.
2. North High Boosters Club donated \$1,000.00 for the Memorial at North High School, 004-9999.
3. Willoughby South Instrumental Music Boosters Inc. donated \$2,000.00 to South High Marching Band, 200-9413.
4. Edison PTO donated \$12,723.00 to Edison Elementary, 018-9410.

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5. North High Class of 1972 donated \$458.56 to North Class of 1972 Scholarship Fund, 007-9030.

**\*J. Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY20 be approved: **Exhibit 3J**

Fund/SCC	School	Account Description	Amount	
007-9035	North High School	North Berlin	11,700.00	New FY20 Budget Only
018-9331	Willowick Middle School	Willowick Media Center	6,500.00	Revised FY20 Budget Only
200-9166	NCIE	Career Explorations	6,000.00	Revised FY20 Budget Only
200-9107	Willoughby Middle School	Willoughby Student Council	7,900.00	Revised FY20 Budget Only
200-9304	North High School	North High Music Programs	47,700.00	New FY20 Budget; New FY20 Purpose & Goals

**SUPERINTENDENT’S REPORT**

- A. Superintendent Q & A
- B. Levy Report

**SUPERINTENDENT’S REPORT- Resolutions**

- A. November Budget Reductions

This item was tabled for a future meeting.

- B. Payroll Update

Be it resolved upon the recommendation of the Superintendent and Treasurer that the attached pay revision from 2016-2017, 2017-2018, 2018-2019 and 2019-2020 school years be approved. **Exhibit 5B**

**R-19-90**

It was moved by Mr. Jones and seconded by Mrs. Perchinske to approve the Payroll Update.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

- \*C. Parent/Guardian Transportation Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Parent/Guardian Transportation Agreement be approved. **Exhibit 5C**

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WHEREAS, parents/guardians of those pupils listed in this agenda have requested that transportation be provided to various private or parochial schools; and

WHEREAS, it has been determined that these pupils are eligible to receive transportation in accordance with Section 3327.01 of the Ohio Revised Code; and

WHEREAS, the manager of transportation, after examination of existing school bus routes, time schedules, student residence locations, school location, and available school conveyances had determined that such services by school conveyance is impractical;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education declares such services by school conveyance is impractical; and

BE IT FURTHER RESOLVED that the Board authorizes offering parents/guardians of pupils attending these schools payment in lieu of providing such services, that the amount which is reimbursed by the state to the district and shall not exceed the state average cost to transport all pupils in the state the preceding year.

**\*D. Special Services Agreements**

Be it resolved upon the recommendation of the Superintendent that agreements be entered into with the following institutions for providing special services to students with disabilities for the 2019-2020 school year: Cuyahoga East Vocational Center Program (CEVEC), Mayfield City Schools, and PSI Affiliates, Inc./PSI Associates, Inc.

**Exhibit 5D**

**\*E. Overnight and/or Out of State Field Trip Request**

Be it resolved upon the recommendation of the Superintendent that an educational trip for students from the School of Innovation to attend the Statehouse in Columbus, Ohio, from Sunday, November 24, 2019 through Tuesday, November 26, 2019 be approved and a waiver granted for the two days of missed school.

**\*F. Adoption of the following:**

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted.

**Exhibit 5F**

1. Policy 1310 - Employment of the Treasurer
2. Policy 1340 - Non-reemployment of the Treasurer
3. Policy 2413 - Career Advising
4. Policy 2431 - Interscholastic Athletics
5. Policy 5113.02 - School Choice Options
6. Policy 5200 - Attendance

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7. Policy 5230 - Late Arrival and Early Dismissal
8. Policy 5350 - Student Mental Health and Suicide Prevention
9. Policy 5460 - Graduation Requirements
10. Policy 7250.01 Memorials for Deceased Students or Staff
11. Policy 7300 - Disposition of Real Property/Personal Property
12. Policy 7440.03 - Small Unmanned Aircraft Systems
13. Policy 8403 - School Resource Officer
14. Policy 8462 - Student Abuse and Neglect
15. Policy 8500 - Food Services

\*G. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

**Exhibit 5G**

**COMMUNITY ENGAGEMENT**

- A. **Public Comment:** Krissy Klouda was present to discuss school funding, Wendy Busch was present to discuss the explaining of the levies and the need to support the kids, Chailey Sechrist was present to discuss the impacts of cutting supplementals, and Michael McLaughlin was present to ask why the levy didn't pass.

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**\*MEETING NOTIFICATION**

The next Regular Board of Education Meeting is scheduled for Monday, December 9, 2019, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**CONSENT CALENDAR**

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

**R-19-91**

It was moved by Mrs. Zuren and seconded by Mr. Jones to adopt all items in the Consent Calendar.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

**ADJOURNMENT**

At 8:28 p.m., there being no further business, it was moved by Mrs. Perchinske and seconded by Dr. Beal to adjourn.

On a call of the roll, the following vote was cast: 5 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

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President

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Treasurer