

RECORD OF PROCEEDINGS

**MINUTES OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

The regular meeting of the Board of Education of the Willoughby-Eastlake City School District was held Monday, **November 18, 2013** at 7:00 p.m. in the Kennedy Community School located at 34050 Glen Drive, Eastlake, Ohio with the following members present: Paul Brickner, Dan Hoffman, Sharon Scott, and Margaret Warner.

The meeting was called to order and the pledge of allegiance was given.

Approval of Minutes of October 7, 2013.

R-13-70

It was moved by Mrs. Scott and seconded by Mr. Hoffman to Approve the Minutes of October 7, 2013.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

Approval of Minutes of October 15, 2013.

R-13-71

It was moved by Mr. Hoffman and seconded by Mrs. Scott to Approve the Minutes of October 15, 2013.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

TREASURER'S REPORT

*A. Financial Report for Month Ending October 31, 2013

Exhibit A

B. Advance of Property Taxes

Be it resolved upon the recommendation of the Superintendent and Treasurer a resolution requesting the Lake County Auditor to advance to the School District moneys in the county treasury to the account of the School District.

Exhibit B

R-13-72

It was moved by Mrs. Scott and seconded by Mr. Brickner to approve the following resolution: Advance of Property Taxes.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*C. Purchase Order Overage

Be it resolved upon the recommendation of the Treasurer, in accordance with the ORC for invoice increases exceeding the purchase order balance, the Board approve the following invoices for payment, and the Treasurer be authorized to sign the Fiscal Certificate:

<u>Vendor</u>	<u>P.O.</u>	<u>P.O. Amount</u>	<u>Invoice Amount</u>	<u>Purpose</u>
Cleveland Painter's Supply	140006	\$1,500.00	\$5,858.41	Tech Auto Svcs Supplies
South Athletic Officials	140177	\$5,000.00	\$7,500.00 est.	Payments to Official
South Event Workers	140178	\$2,500.00	\$4,000.00 est.	Payments to Event Workers

*D. Purchase Order Approvals

Be it resolved upon the recommendation of the Superintendent and Treasurer, in accordance with the ORC for *after-the-fact* purchase orders, the Board approve the following invoices for payment, and the Treasurer be authorized to sign an amended Fiscal Certificate for each:

<u>Vendor</u>	<u>P.O. Number</u>	<u>P.O. Date</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Purchased</u>
Dairymens	241268	10/22/13	1/4 & 1/5/13	\$1,523.93	Cafeteria Milk Purchases
Gradeworks, Inc.	140510	11/13/13	11/13/13	\$20,256.00	Athletic Practice Field Renovations begun 8/27/13
Maxim Healthcare	240638	08/05/13	04/27/13	\$2,380.00	April 2013 Services
Musical Theater Ed	140025	07/01/13	08/11/13	\$790.00	May 2013 Residency
Ohio Schools Council	241152	10/08/13	07/11/13	\$2,105.34	2012-13 OSC Programs
Re-Ed Services	340062	08/05/13	05/22/13	\$3,040.00	Feb 2013 Day Treatment
Scholastic Book Fairs	140322	09/19/13	09/13/13	\$2,202.67	WMS Book Fair
Willo Transportation	241333	11/06/13	10/31/13	\$83,833.00	Oct Transportation Services
Willo Transportation	340174	10/17/13	09/30/13	\$46,980.00	Sep Spec Ed Transportation
Willo Transportation	340160	09/30/13	09/30/13	\$30,105.00	Sep Spec Ed Transportation
Willo Transportation	340160	09/30/13	08/31/13	\$13,895.00	Aug Spec Ed Transportation

*E. Transfer of Funds

Be it resolved upon the recommendation of the Treasurer that the following amount be transferred from the General Fund (retirement payments made to employees; per CBA).

035-9001 Termination Benefit Fund	\$175,000.00
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*F. Transfer of Funds (to permanently close accounts)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred. These transfers will permanently close the programs listed.

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC (OPU)</u>	<u>Amount</u>
200-9416 South High REBS	200-9418 South Student Council	\$5.10
007-9004 Jennings G.E.T. Science 2012-13		\$0

*G. Transfer of Funds (to establish accounts)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amounts be transferred. These transfers will establish special cost centers for these programs.

<u>Transfer FROM Fund/SCC</u>	<u>Transfer TO Fund/SCC (OPU)</u>	<u>Amount</u>
018-9320 WMS Public School Support	018-9323 WMS Technology	\$1,845.44
018-9330 WWMS Public Sch Support	018-9331 WWMS Media Center	\$1,500.00

*H. Transfer of Funds (to cover Athletic Official fees)

Be it resolved upon the recommendation of the Superintendent and Treasurer that \$10,250.00 be transferred from the General Fund to the following Athletic Fund/SCC's.

<u>Fund/SCC</u>	<u>Description</u>	<u>Transfer</u>
300-9001	Eastlake Athletics	\$465.00
300-9301	North Athletics	\$5,340.00
300-9401	South Athletics	\$2,280.00
300-9101	Willoughby Athletics	\$1,220.00
300-9201	Willowick Athletics	\$945.00

*I. Gifts and Donations

1. Lake County Captains donated approximately 60 tons of infield baseball mix, valued at \$3,500.00, for use at North and South High Schools.
2. South High Boosters donated \$6,500.00 to the South High Athletics 300-9401 Fund.
3. WMS PTO donated \$1,581.50 to the WMS 018-9320 Fund for Field Trip Transportation.
4. Edison PTO donated \$2,750.00 to the Edison Elementary 018-9410 Fund for Field Trip Busses, and \$10,000.00 for technology purchases.

***J. Student Activity Program Purpose, Goals and Proposed Budgets for FY14**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets for FY14 be approved: **Exhibit C**

<u>Fund/Sec</u>	<u>School/Program</u>	<u>Amount</u>	
007-9001	BOE-CURR	Arts Task Force	5500.00
012-9001	Tech	Adult Education-Welding	1200.00
018-9311	EMS	Pub. School Support-Eastlake Autism	2500.00
018-9320	WMS	Pub.School Supp.-Willoughby	16000.00
018-9321	WMS	Pub.School Sup.-WMS Choir	4630.00
018-9322	WMS	Pub.Schol Sup.-WMS Phys Ed	5000.00
018-9323	WMS	WMS Technology	1500.00
018-9331	WWMS	WWMS Media Center	8050.00
018-9410	Edison	Pub.School Supp.-Edison	27300.00
018-9440	Longfellow	Pub.School Sup.-Longfellow	18000.00
018-9450	Royalview	Pub.School Sup.-Royalview	41100.00
018-9460	Washington	Pub.School Sup.-Washington	11500.00
018-9601	Bridge to Success	Pub.School Sup.-Bridge to Success	2340.00
019-9007	BOE-CURR	Local Grant- 13-14 GET Sci.(Jennings)	20880.00
020-9320	WMS	Willoughby Middle Wig Wam	3600.00
200-9006	EMS	Vocal Music	1690.00
200-9203	WWMS	Newspaper	1050.00
200-9206	WWMS	NJHS	330.00
200-9208	WWMS	Student Council	1800.00
200-9302	North	Choir	4000.00
200-9306	North	Class of 2015	2240.00
200-9405	South	Class of 2014	26000.00
200-9411	South	Ink Blot	640.00
200-9419	South	Yearbook	2190.00
200-9501	Tech	Auto Body	600.00
200-9503	Tech	Office Tech.	1500.00
200-9504	Tech	Hospitality	350.00
200-9506	Tech	Welding	7400.00
300-9101	WMS	Willoughby Ath. Dept.	59210.00

***K. Amended FY14 Appropriations**

Exhibit D

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY14 be approved.

*L. Amended Certificate of Estimated Resources **Exhibit E**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Certificate of Estimated Resources be approved.

*M. Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

<u>Institution Awarding the Grant</u>	<u>Fund/SCC</u>	<u>Amount</u>
Federal Government Race-to-the-Top Mini Grant CFDA #84.395A	506-9114	\$24,046.00

N. A Resolution Declaring That Surplus Equipment Of The Board Of Education Are No Longer Needed For Any School Purpose And Authorizing The Sale Of The Surplus Equipment By Public Auction. **Exhibit F**

R-13-73

It was moved by Mr. Hoffman and seconded by Mrs. Scott to approve the following: A Resolution Declaring That Surplus Equipment Of The Board Of Education Are No Longer Needed For Any School Purpose And Authorizing The Sale Of The Surplus Equipment By Public Auction.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

SUPERINTENDENT’S REPORT

A. FOR YOUR INFORMATION

1. Discussion - Willoughby-Eastlake School District Logos

Steve Thompson will present options on selecting and approving a new district logo.

2. Race to the Top

Assistant Superintendent, Chuck Murphy, will provide an update as to the district’s progress.

B. RECOMMENDATIONS

1. Charges for School Lunch Billing Merchant

Be it resolved upon the recommendation of the Superintendent and the Treasurer that parents should not be required to assume the additional charges issued by the school

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lunch billing merchant and that fees associated with parents using a credit card to purchase meals for their children be paid for by the district.

R-13-74

It was moved by Mr. Hoffman and seconded by Mr. Brickner to approve the following resolution: Charges for School Lunch Billing Merchant.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

2. Be it resolved upon the recommendation of the Superintendent that North and South High Schools, and Eastlake, Willoughby, and Willowick Middle Schools withdraw from the Premier Athletic Conference and Join the Western Reserve Conference which includes Mayfield, Riverside, Madison, Brush, Kenston and Chardon Schools for athletic affiliation beginning the 2015-2016 school year.

R-13-75

It was moved by Mr. Hoffman and seconded by Mr. Brickner to approve the following resolution: Withdraw from the Premier Athletic Conference and Join the Western Reserve Conference.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

*3. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent that due to the board meeting date being changed from November 11, 2013 to November 18, 2013, that an educational trip for the North High Senior Class to attend Washington D.C. on Friday, November 15, 2013 to Sunday, November 17, 2013 was approved and a waiver was granted for the one day of missed school.

*4. Overnight/Out of District Field Trip Request

Be it resolved upon the recommendation of the Superintendent, that an educational trip for North High School Advanced French Students to attend Paris, France, on Monday, June 23, 2014 to Monday, June 30, 2014 be approved.

*5. Personnel Agenda

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non-certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

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WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

CONSENT CALENDAR

Action by the Board of Education in "Adoption of Consent Calendar" at this point of the agenda means that all items appearing in this agenda with asterisks (*) (which items constitute the "consent calendar") are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the "consent calendar" and voted upon separately.

R-13-76

It was moved by Mrs. Scott and seconded by Mr. Hoffman to approve the following resolution:
Consent Calendar

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

BOARD OF EDUCATION/OTHER

The Board of Education thanked the community for passing the renewal levy.

MEETING NOTIFICATION

The next Regular Board of Education Meeting is scheduled to be held Monday, December 9, 2013, 7:00 p.m., in the Kennedy Community School located at 34050 Glen Dr., Eastlake, OH.

It was moved by Mr. Brickner and seconded by Mr. Hoffman to approve Meeting Notification.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

EXECUTIVE SESSION to discuss compensation of public employees

At 8:18 p.m., it was moved by Mrs. Scott and seconded by Mr. Hoffman to adjourn to executive session to discuss compensation of public employees.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

At 9:08 p.m., it was moved by Mr. Brickner and seconded by Mr. Hoffman to adjourn the executive session.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

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ADJOURNMENT

At 9:09 p.m., there being no further business, it was moved by Mrs. Scott and seconded by Mr. Hoffman to adjourn.

On a call of the roll, the following vote was cast: 4 Yes Votes. Motion carried.

The video tape of the meeting is hereby incorporated herein by reference.

President

Treasurer