

REGULAR BOARD MEETING (Monday, November 20, 2023)*Generated by Michelle Peters on Tuesday, November 21, 2023***1. Introduction****A. Call to Order****B. Roll Call - 7:00 p.m.**

Mrs. Krista Bair - Present

Mr. Aaron Reedy - Present

Mr. John Roskos - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

C. Pledge of Allegiance**D. Moment of Silence****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Jaime Shatsman

Second by Mr. Aaron Reedy

Bair Aye

Reedy Aye

Roskos Aye

Shatsman Aye

Menser Aye

R-23-141

Motion Approved

5-0

3. Honors/Presentations**A. Willowick Middle School and Willoughby Middle School Presentations**

1. Mr. Scott Stasa, Principal of Willowick Middle School, recognized two outstanding staff members and two students for their achievements.

2. Mr. Russ Jones, Assistant Principal of Willoughby Middle School, recognized one outstanding staff member, who was unable to attend the October board meeting.

4. Community Engagement**A. Public Comment**

1. Sarah Campbell of Eastlake, OH - Thanks to Aaron Reedy and John Roskos

2. Angie Prohaska of Willowick, OH - Thanking Aaron Reedy and John Roskos for all they've done for our board.

3. Stacey McGuigan of Eastlake, OH - Appreciation

5. Board Members' Business**A. Board Discussion**

1. The board members highlighted their take aways from the OSBA Capital Conference.

2. President Menser and Vice President Shatsman had a policy meeting with Mr. Patrick and the NEOLA representative. The policies discussed at the meeting are on the agenda for a first read.

3. Board member Reedy thanked Dr. Ward for bringing recognition to the board meetings.

4. Vice President Shatsman mentioned looking into what other school districts are doing for additional forums to connect with the community.

5. Board member Reedy is encouraging the community to reach out to the board every month on how they want them to vote on agenda items.

5. Board member Roskos mentioned that the CAC committee is going to research how to better communicate out to all stakeholders.

B. Legislative Update

1. Vice President Shatsman provided an update on bills being passed and discussed in the Statehouse.

2. Vice President Shatsman provided an update on the Department of Education and Workforce.

6. Superintendent's Announcements**A. District Highlights from the Last Month**

Dr. Ward gave an update from his first 100 days.

B. Listen and Learn/Advisory Updates

Dr. Ward talked about the 15 coffee talks that took place in the first 100 days. He gave highlights about the various committees that have been created this year.

C. Roundtable Updates (Civic and Business)

Dr. Ward thanked the Civic leaders that attended the meeting and for being a part of this important work. He also thanked the businesses that showed up for the business roundtable.

D. Final Comments on Thanksgiving Holiday and Gratitude

7. Minutes

A. Approval of Minutes of October 9, 2023

A motion was made to approve the regular board meeting minutes of October 9, 2023.

Motion by Mr. John Roskos

Second by Mrs. Krista Bair

Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-142
Motion Approved 5-0

8. Treasurer's Report

A. * Financial Report for Month Ending October 31, 2023

A motion was made to approve Financial Report for Month Ending October 31, 2023.

Please [click here](#) to view October 2023 Financials.

B. * Amended Appropriations for FY24

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY24 be approved.

Please [click here](#) to view Appropriation Resolution & 412 Certificate, [click here](#) to view Appropriations Amendment, and [click here](#) to view Amended Appropriations Report.

C. Five-Year Forecast

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Five-Year Forecast be approved.

Motion by Mr. Aaron Reedy

Second by Mr. John Roskos

Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-143
Motion Approved 5-0

Please [click here](#) to view Five-Year Forecast.

D. * Transfer To Reclaim Unclaimed Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following transfers from the Unclaimed Funds (007-9015) be approved:

Transfer to Fund/SCC	Amount
001-0000	2,927.95

E. * Transfer of Funds to Close Account

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
020-9121 Central Warehouse	001-0000 General Fund	95.14
021-9001 Central Warehouse	001-0000 General Fund	11,933.70
599-9223 Ohio K-12 School Safety Grant	599-9224 Ohio K-12 School Safety Grant	884,608.50

F. * Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant application and award be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Each Child Reads	599-9124	13,554.39

G. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
599-9124	District	Each Child Reads Instruction
599-9224	District	Ohio K-12 School Safety Grant

H. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, 5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school districts treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and then and now certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
243368	Cincinnati Floor Company	3,618.00	Paint Outside Border of WMS Gym Floor
243569	Mentor Exempted Village BOE	14,542.00	Summer ESY Services 2023
243662	UH Occupational Health	11,444.10	April & May W-E Wellness Clinic

I. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY24 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9035	NHS	North Berlin	18,100.00	Revised FY24 Budget Only
018-9230	NCIW	NCI (Main)	13,000.00	Revised FY24 Budget Only
200-9317	NHS	North High School Yearbook	3,500.00	New FY24 Budget; New FY24 Purpose & Goals
200-9329	NHS	North High Class of 2026	500.00	Revised FY24 Budget Only

Please [click here](#) to view November 2023 SA.

J. * Gifts and Donations

1. Willoughby-Eastlake Schools Foundation donated \$4,039.38 to various student activities accounts.
2. Babcock Vocational Education Trust donated \$2,977.00 to 018-9230 - NCI Main for tools.
3. Willoughby Commons LLC, C/O First Interstate Properties LTC, donated \$3,000 to SOI to be used at the principal's discretion.
4. Thomas Jefferson Elementary PTO donated \$5,734.20 to Jefferson to be used as needed.
5. Thomas A. Edison PTO donated \$15,000.00 to Edison to be used at the principal's discretion.
6. President Menser donated her \$125.00 Board of Education salary for the November 1, 2023 board meeting back to the district.

9. Superintendent - Resolutions

A. Hourly Rate for Security for Off-duty Willoughby Police Officers

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the hourly rate for the City of Willoughby off-duty police officers to provide security at school events increase from \$40.00 to \$45.00 per hour effective December 1, 2023.

Motion by Mrs. Jaime Shatsman

Second by Mr. Aaron Reedy

Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-144

Motion Approved 5-0

B. * Agreement with the University of Akron

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Agreement with the University of Akron for student teaching for the 2023-2024 school year be approved.

Please [click here](#) to view Agreement with the University of Akron.

C. * Special Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement be entered into with the following institution to provide special services to students for the 2023-2024 school year: Bellefaire Jewish Children's Bureau (Monarch School).

D. * Parent/Guardian Transportation Agreement Revision

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and

WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code;

THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

10. Personnel Agenda

A. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view Certified Personnel.

B. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.
Please [click here](#) to view Classified Personnel.

C. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.
Please [click here](#) to view 2022-2023 Supplementals and [click here](#) to view 2023-2024 Supplementals.

11. Superintendent - Informational Items

A. First Reading of the following policies:

1. Policy [0141.2](#) - Conflict of Interest
2. Policy [0164](#) - Notice of Meetings
3. Policy [2623.02](#) - Third Grade Reading Guarantee
4. Policy [3120.08](#) - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
5. Policy [4120.08](#) - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
6. Policy [5113.01](#) - Intra-District Open Enrollment
7. Policy [5320](#) - Immunization
8. Policy [5330](#) - Use of Medications
9. Policy [5337](#) - Care of Students with Active Seizure Disorders
10. Policy [6240](#) - Board of Revision Complaints and Countercomplaints
11. Policy [6700](#) - Fair labor Standards Act (FLSA)
12. Policy [7440](#) - Facility Security
13. Policy [8120](#) - Volunteers
14. Policy [8210](#) - School Calendar
15. Policy [8210EH](#) - School Calendar
16. Policy [8330](#) - Student Records
17. Policy [8600](#) - Transportation
18. Policy [8650](#) - Transportation by School Van
19. Policy [9160](#) - Public Attendance at School Events
20. Policy [9211](#) - District Support Organizations
21. Policy [9270](#) - Equivalent Educations Outside the Schools and Participation in Extra-Curricular for Students not Enrolled in the District
22. Policy [8451](#) - Pediculosis (Head Lice)

12. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, December 11, 2023, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

13. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar.

Motion by Mr. John Roskos

Second by Mrs. Krista Bair

Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-145
Motion Approved 5-0

14. Other Business

A. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.

Moved by Mrs. Krista Bair, seconded by Mrs. Jaime Shatsman, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 8:09 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
X	Economic Development
	Matters required to be kept confidential by state or federal law

Action will be taken.
 Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-146
 Motion Approved 5-0
 Reconvened 8:37 p.m.

B. Community Reinvestment Area Agreement

A motion was made to postpone 14B, Community Reinvestment Area Agreement, to the Monday, December 11, 2023, regular board meeting.

Motion by Mrs. Krista Bair
 Second by Mr. Aaron Reedy
 Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-147
 Motion Approved 5-0

C. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.
 Moved by Mrs. Krista Bair, seconded by Mrs. Jaime Shatsman, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 8:38 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
X	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.
 Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-148
 Motion Approved 5-0
 Reconvened 8:59 p.m.

15. Closing

A. Adjournment

A motion was made to adjourn.
 Motion by Mrs. Jaime Shatsman
 Second by Mr. John Roskos
 Bair Aye Reedy Aye Roskos Aye Shatsman Aye Menser Aye R-23-149
 Motion Approved 5-0
 Adjourned 9:00 p.m.

 Treasurer

 President