

**REGULAR BOARD MEETING (Monday, November 21, 2022)***Generated by Michelle Peters on Tuesday, November 22, 2022***1. Introduction****A. Call to Order****B. Roll Call - 7:00 p.m.**

Mr. Aaron Reedy - Present

Mr. John Roskos - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

Mrs. Krista Bair - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-226

Motion Approved      5-0

**3. Community Engagement****A. Board President Q & A**

President Bair addressed the public comment from the October regular board meeting.

**B. Public Comment**

1. Nancy Marra of Timberlake, OH - Transgender and Lake County Board of Health

2. John Marra of Timberlake, OH - Transgenderism in Our Schools

3. Stacey McGuigan of Eastlake, OH - Crossroads and Mental Health

4. Nancy Knack of Willowick, OH - Levy

**4. Board Discussion****A. Levy Discussion**

The board reviewed the different options for the May 2023 ballot.

**B. Board Discussion**

1. President Bair detailed the Mayoral Summit that was held a couple of weeks ago with the district administration.

2. Interim Superintendent Murphy talked about the Seniors Night Out event that will take place in December.

3. Interim Superintendent Murphy went over district communications and the communications audit.

4. The board discussed communications and how to best respond to emails or receive emails from the community.

5. The board reviewed the different sessions that they attended during the OSBA Capital Conference.

**5. Minutes****A. Approval of Minutes of October 5, 2022**

A motion was made to approve the special board meeting minutes of October 5, 2022.

Motion by Mr. John Roskos

Second by Mrs. Stacy Menser

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-227

Motion Approved      5-0

**B. Approval of Minutes of October 6, 2022**

A motion was made to approve the regular board meeting minutes of October 6, 2022.

Motion by Mrs. Stacy Menser

Second by Mrs. Jaime Shatsman

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-228

Motion Approved      5-0

**C. Approval of Minutes of October 10, 2022**

A motion was made to approve the regular board meeting minutes of October 10, 2022.

Motion by Mr. Aaron Reedy

Second by Mrs. Stacy Menser

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-229  
Motion Approved      5-0

**D. Approval of Minutes of October 19, 2022**

A motion was made to approve the regular board meeting minutes of October 19, 2022.

Motion by Mrs. Stacy Menser

Second by Mr. John Roskos

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-230  
Motion Approved      5-0

**6. Treasurer's Report****A. \* Financial Report for Month Ending October 31, 2022**

A motion was made to approve Financial Report for Month Ending October 31, 2022.

Please [click here](#) to view October 2022 Financials.

**B. \* Amended Appropriations for FY23**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY23 be approved.

Please [click here](#) to view Appropriation Resolution & 412 Certificate, [click here](#) to view Amended Appropriation Resolution-November 2022, and [click here](#) to view Appropriations Amendment-November 2022 Changes.

**C. Five-Year Forecast**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Five-Year Forecast for FY23 be approved.

Motion by Mr. John Roskos

Second by Mrs. Stacy Menser

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-231  
Motion Approved      5-0

Please [click here](#) to view Five-Year Forecast and [click here](#) to view Five-Year Forecast Assumptions.

**D. \* Purchase Orders**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates over \$3,000

PO #	Vendor	Amount	Description
131551	The City Of Willoughby	3,038.75	SRO Services
131631	World's Finest Chocolate Inc	9,995.00	WMS Athletic Program Fundraiser
232608	Love Insurance Agency	122,862.00	Property & Casualty Insurance 2nd of 3 Installments
232864	Kone Inc	7,972.44	Maintenance Agreement for BOE, LF, NCI-W, NHS, SHS, & SOI
232971	Walter & Haverfield LLP	9,292.00	District Legal Fees
233893	Squire Patton Boggs LLP	9,510.00	Legal Fees for Services
233919	H2I Group Inc	14,810.00	New Curtain for Longfellow
234016	PowerSchool Group LLC	25,699.83	License & Subscription Fees for Enrollment Registration and Enrollment Account Gated Form
234073	East Cleveland City Schools	7,155.00	Tuition Services for Students at Carrington Youth Center
234103	Dex Imaging LLC	6,563.61	Click Charges for District Copiers
330849	DeltaMath Solutions Inc	3,400.00	22-23 Integral District License 6-8

**E. \* Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant application and award be approved:

Institution Awarding the Grant	Fund/SCC	Amount
The Lakeland Foundation PSE	019-9410	300.00

**F. \* Establishment of New Account**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new account be established:

New Account	School	Account Description
019-9410	Edison	Edison Lakeland PSE Grants

**G. \* Transfer of Funds to Termination Benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to 035-9001 from the Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
001-0000	General Fund	500,000.00

**H. \* Transfer of Funds to Close Account**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
200-9325 NHS Class of 2022	200-9326 NHS Class of 2023	981.10

**I. \* Transfer of Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to 200-9452 from the Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
200-9402	South HS Store payment into South HS Store Debt Account	1,500.00

**J. \* Resolution to Close Inactive Account**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the closing of the following inactive fund-special cost center be approved:

Fund/SCC	Account Description
200-9325	NHS Class of 2022

**K. \* Student Activity Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY23 be approved:

Fund/SCC	School	Account Description	Amount	Comments
019-9410	Edison	Edison Lakeland PSE Grants	300.00	New FY23 Budget Only
200-9107	WMS	Willoughby Student Council	1,100.00	Revised FY23 Budget Only
200-9330	NHS	North High Coffee Cart Club	3,670.00	New FY23 Budget; New FY23 Purpose and Goals

Please [click here](#) to view November 2022 SA.

**L. \* Gifts and Donations**

1. School of Innovation PTO donated \$2170.00 to 018-9250 School of Innovation (Main).
2. The North Music Boosters donated \$4712.00 to 200-9304 North High Music Programs for FY22 Field Trips.

**7. Superintendent - Report****A. Crossroads Presentation - Heather Dodd and Lauren Wright**

Please [click here](#) to view Crossroads Presentation.

**B. Food Service Report - Stephanie Kemna**

Please [click here](#) to view Food Service Presentation.

**8. Superintendent - Resolutions****A. Roof Replacement Project for the Maintenance Barn**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Roof Replacement Project for the Maintenance Barn, in the amount of \$47,000.00, be awarded to Roberts Roofing, the contractor that submitted the lowest quote.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye Roskos Aye Shatsman Aye Menser Aye Bair Aye R-22-232

Motion Approved 5-0

Please [click here](#) to view Roberts Roofing Quote.

### **B. Service Agreement with PSI**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Service Agreement with PSI to provide a Counselor for the district for the 2022-2023 school year be approved.

Motion by Mr. John Roskos

Second by Mr. Aaron Reedy

Reedy Aye Roskos Aye Shatsman Aye Menser Aye Bair Aye R-22-233

Motion Approved 5-0

Please [click here](#) to view PSI Service Agreement.

### **C. Amended Service Agreement with ABA Outreach Services**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the amended service agreement with ABA Outreach Services for the 2022-2023 school year be approved.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Stacy Menser

Reedy Aye Roskos Aye Shatsman Aye Menser Aye Bair Aye R-22-234

Motion Approved 5-0

Please [click here](#) to view ABA Outreach Services Amended Agreement.

### **D. Allerton Hill Communications Consulting Services**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the agreement with Allerton Hill Communications to provide communications to communities within the district effective October 2022 through July 2023 in the amount of \$6,250.00 per month be approved.

Motion by Mr. John Roskos

Second by Mr. Aaron Reedy

Reedy Aye Roskos Aye Shatsman Aye Menser Aye Bair Aye R-22-235

Motion Approved 5-0

Please [click here](#) to view Allerton Hill Communications Consulting Services Agreement.

### **E. Main Entrance Vestibule Project at Eastlake Middle School**

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the Main Entrance Vestibule Project at Eastlake Middle School, in the amount of \$30,447.00, be awarded to Euclid Glass, the contractor that submitted the lowest quote.

Motion by Mrs. Stacy Menser

Second by Mr. Aaron Reedy

Reedy Aye Roskos Aye Shatsman Aye Menser Aye Bair Aye R-22-236

Motion Approved 5-0

Please [click here](#) to view Euclid Gladd Quote.

### **F. \* Overnight and/or Out of State Field Trip Request**

Be it resolved upon the recommendation of the Superintendent that an educational trip for students from North High School Northern Lights to participate in the Nordon High School A Cappella Festival in Nordon, Ohio, on Friday, February 17, 2023 through Saturday, February 18, 2023 be approved.

### **G. \* Adoption of the following policies:**

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted.

1. Policy 0113 - Address
2. Policy 1617 - Weapons
3. Policy 2280 - Preschool Program
4. Policy 2413 - Career Advising
5. Policy 2430 - District-Sponsored Clubs and Activities
6. Policy 2431 - Interscholastic Athletics

7. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
8. Policy 3217 - Weapons
9. Policy 4217 - Weapons
10. Policy 5111 - Eligibility of Resident/Nonresident Students
11. Policy 5335 - Care of Students with Chronic Health Conditions
12. Policy 5336 - Care of Students with Diabetes
13. Policy 5460.01 - Diploma Deferral
14. Policy 6700 - Fair Labor Standards Act (FLSA)
15. Policy 7217 - Weapons
16. Policy 7443.03 - Small Unmanned Aircraft Systems
17. Policy 8210 - School Calendar
18. Policy 8320 - Personnel Files
19. Policy 8330 - Student Records
20. Policy 8600 - Transportation

#### **H. \* Parent/Guardian Transportation Agreement Revision**

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and

WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code;

THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

#### **I. \* Personnel Agenda**

WHEREAS, the Superintendent has recommended employment of the person shown on the attached Personnel Agenda for the positions shown; and

WHEREAS, those supplementary positions, which are being filled by non certificated, non-district employees, or retired certificated persons, have been advertised in accordance with all legal rules and requirements, and no other qualified employees have been found; and

WHEREAS, all persons are employed pending receipt of satisfactory records from the Bureau of Criminal Identification and Investigation, the Ohio Department of Education, and the Federal Bureau of Investigation, or for whom such records have been received and final receipt of appropriate required certification/licensure;

NOW, THEREFORE, BE IT RESOLVED that the attached Personnel Agenda be adopted.

Please [click here](#) to view November Personnel Agenda, [click here](#) to view Supplementals for the 2022-2023 SY, and [click here](#) to view Supplementals for the 2021-2022 SY - November 21, 2022.

### **9. Superintendent - Informational Items**

#### **A. First Reading of Policy 9140 - Community Advisory Committees**

Policy 9140 - Community Advisory Committees

### **10. Meeting Notification**

#### **A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, December 12, 7:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**11. Consent Calendar**

**A. Adoption of Consent Calendar**

A motion was made to adopt the Consent Calendar.

Motion by Mr. Aaron Reedy

Second by Mrs. Stacy Menser

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-237

Motion Approved      5-0

**12. Other Business**

**A. Adjourn to Executive Session**

It is recommended that the Board move into Executive Session.

Moved by Mr. John Roskos, seconded by Mrs. Jaime Shatsman, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 9:47 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
<b>X</b>	Appointment and/or employment of a public employee
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-238

Motion Approved      5-0

Reconvened 10:47 p.m.

**13. Closing**

**A. Adjournment**

A motion was made to adjourn.

Motion by Mr. John Roskos

Second by Mr. Aaron Reedy

Reedy Aye      Roskos Aye      Shatsman Aye      Menser Aye      Bair Aye      R-22-239

Motion Approved      5-0

Adjourned 10:48 p.m.

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Treasurer

\_\_\_\_\_  
President