

BOARD MEETING (Monday, January 22, 2024)
Generated by Alyse Allison on Thursday, January 25, 2024

1. Introduction

A. Call to Order

B. Roll Call- 6:00 p.m.

- Mrs. Krista Bair - Present
- Mr. Ryan DiFranco - Present
- Mrs. Denise Verdi - Present
- Mrs. Jaime Shatsman - Present
- Mrs. Stacy Menser - Present

C. Pledge of Allegiance

2. Approval of Agenda

A. Approval of Agenda

A motion was made to approve agenda.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-14
					5-0

Motion Approved

3. Honors/Presentations

A. NCI-Eastlake and NCI-Willoughby Presentations

Robin Hopkins and Lori Klonowski recognized staff members and students for their achievements.

B. PBIS Awards

C. School Board Recognition

The Ohio School Boards Association is celebrating "School Board Recognition Month" in January 2024 to build awareness and understanding of the vital function an elected board of education plays in our society. Our district is joining other districts throughout the state in recognizing the important contributions school board members make to their communities. Often, they are required to make difficult choices and decisions. Our community is fortunate to have a team of dedicated individuals on the Willoughby-Eastlake School Board. They deserve our support and appreciation.

WHEREAS, it shall be the mission of the Willoughby-Eastlake City School District to provide all students with the best possible education;

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operations; and

WHEREAS, the school board keeps attention focused on progress toward the district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of the students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED, that January 2024 is hereby proclaimed School Board Recognition Month and I encourage all citizens to publicly and privately thank the school board members for serving this community and for their dedicated service to our children.

4. Community Engagement

A. Public Comment

1. Aaron Reedy of Willoughby Hills, OH- OSBA
2. Dennis Quigney of Willoughby, OH- SOI Bylaws and Behavior of Board Members
3. Beth Tigie of Willoughby, OH- OSBA
4. Jim Clements of Willoughby, OH- Community Partnerships
5. Nancy Marra of Timberlake, OH- OSBA

5. Board Members' Business

A. Board Discussion

Board Member Bair discussed the community advisory committee and asked if she could be the representative on behalf of the board. The next meeting will be on January 29, 2024. The board agreed that she could be the representative, and Board Member DiFranco will be the alternative.

B. Legislative Update

Vice President Shatsman gave an update on HB 68, the joint property tax review committee, the Department of Education and Workforce (DEW), and State Board of Education.

C. OSBA Annual Membership Dues

Dues are paid for membership in the Ohio School Boards Association for CY24 in the amount of \$9,999.00 that includes an Electronic Subscription to OSBA Briefcase. (Last year's expense was \$9,476.00).

A motion was made to approve OSBA annual membership dues.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye DiFranco Nay Verdi Aye Shatsman Aye Menser Aye R-24-15

Motion Approved 4-1

Please [click here](#) to view the Willoughby-Eastlake City 2024 Membership Invoice

D. OSBA Legal Assistance Fund

Enter into a contract with OSBA for the Legal Assistance Fund Consultant Services for the period of January 1, 2024 through December 31, 2024. The cost for this service is \$250.00.

A motion was made to approve OSBA legal assistance fund.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Nay Verdi Aye Shatsman Aye Menser Aye R-24-16

Motion Approved 4-1

6. Minutes

A. Approval of Minutes of December 11, 2023

A motion was made to approve the regular board meeting minutes of December 11, 2023.

Motion by Mr. Ryan DiFranco

Second by Mrs. Denise Verdi

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-17

Motion Approved 5-0

Please [click here](#) to view the December 11, 2024 Minutes

B. Approval of Minutes of December 19, 2023

A motion was made to approve the regular board meeting minutes of December 19, 2023.

Motion by Mr. Ryan DiFranco

Second by Mrs. Krista Bair

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-18

Motion Approved 5-0

Please [click here](#) to view the December 19, 2023 Minutes

7. Treasurer's Report

A. * Financial Report for Month Ending December 31, 2023

A motion was made to approve Financial Report for Month Ending December 31, 2023.

Please [click here](#) to view December 2023 Financials.

B. * Amended Appropriations for FY24

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY24 be approved.

Please [click here](#) to view Appropriation Resolution & 412 certificate, [click here](#) to view Amended Appropriation-January 24, and [click here](#) to view Appropriations Amendment-January 24 Changes.

C. * Transfer of Funds to Close Account

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
413-9023 Post Secondary-Nursing	413-9024 Post Secondary-Nursing	1,264,407.21
502-9023 Adult Nursing	502-9024 Adult Nursing	180,220.02

D. * Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant application and award be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Ohio Holocaust & Genocide Memorial & Education Commission	019-9320	1,497.00
Ohio Middle Level Association	019-9321	500.00
Ohio Department of Higher Education- Talent Ready Award	599-9424	36,969.00

E. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
019-9320	WMS	Willoughby OHGMEC
019-9321	WMS	Willoughby OMLA

F. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
242446	SC Strategic Solutions LLC	15,000.00	29,471.26	14,471.26
242303	Compass Group USA INC	750,000.00	804,048.76	54,048.76

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
142375	DE Lage Landen Public Finance LLC	6,104.00	For January copier lease payment
244494	UH Occupational Health	6,260.60	Wellness clinic for Dec 2022
244494	UH Occupational Health	7,501.64	Wellness clinic for Nov 2022
244494	UH Occupational Health	6,660.08	Wellness clinic for Oct 2022

G. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY24 be approved:

Fund/SCC	School	Account Description	Amount	Comments
019-9320	WMS	Willoughby OHGMEC	1,497.00	New FY24 Budget Only
019-9321	WMS	Willoughby OMLA	500.00	New FY24 Budget Only
200-9001	EMS	Eastlake Instrumental Music	4,000.00	Revised FY24 Budget Only
200-9006	EMS	Eastlake Vocal Music	5,030.00	Revised FY24 Budget Only

Please [click here](#) to view January 2024 SA.

H. * Gifts and Donations

- Share-A-Vision donated \$600.00 to 018-9311 Eastlake Autism for refreshments for Valentine's dance.
- Willoughby South High Booster Club donated \$10,000.00 to 018-9320 Willoughby (main) to be used at the principal's discretion.
- Longfellow PTA donated \$1,572.00 to 018-9440 Longfellow (main) for the music department.
- Downtown Willoughby cruise-in donated \$500.00 to 018-9311 Eastlake Autism for the students (2022 donation).
- Downtown Willoughby cruise-in donated \$500.00 to 018-9311 Eastlake Autism for the students (2023 donation).
- Royalview Elementary School PTA donated \$1,967.29 for Fall 2023 transportation to the Zoo and Little Red Schoolhouse Field Trips.
- Mayfran International, Inc donated \$561.00 to 018-9330 Willowick (main) to cover the transportation costs for the MH classroom to attend the Perry High School Luau in May.
- John Roskos donated his \$125.00 Board of Education salary for the November 1,2023 board meeting back to the district.

8. Superintendent's Announcements

A. Update on First 100 Days

Dr. Ward gave a presentation on the district's engagement roadmap, and what he learned during the first 100 days.

9. Superintendent - Resolutions**A. * 2024-2025 High School and Middle School Program of Studies**

Be it resolved upon the recommendation of the Superintendent that the 2024-2025 High School and Middle School Program of Studies be approved.

Please [click here](#) to view High School Program of Studies Digital Notebook

Please [click here](#) to view Middle School Program of Studies Digital Notebook

B. * 2024-2025 College Credit Plus (CCP) with Kent State University and Lakeland Community College

Be it resolved upon the recommendation of the Superintendent that the 2024-2025 College Credit Plus (CCP) Agreement with Kent State University and Lakeland Community College be approved.

Please [click here](#) to view Kent State University CCP Agreement 2024-2025

Please [click here](#) to view CCP Agreement with Lakeland Community College

C. * Overnight and/or Out of State Trip Request

Be it resolved upon the recommendation of the Superintendent that an educational trip for the varsity softball team from North High School to participate in team building events in Myrtle Beach, South Carolina, on Sunday, March 24, 2024 through Friday, March 29, 2024 be approved.

Please [click here](#) to view Overnight and Out of State Trip Request (North High)

D. Naming Rights Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Naming Rights Agreement with Serpentine Chevrolet of Willoughby Hills effective July 1, 2024 through June 30, 2029 be approved.

A motion was made to approve the Naming Rights Agreement

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-19

Motion Approved 5-0

Please [click here](#) to view the Naming Right Agreement with Serpentine

10. Personnel Agenda**A. * Certified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the January 22, 2024 Agenda, Certified Personnel

B. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the January 22, 2024 Agenda, Classified Personnel

C. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the 2023-2024 Supplementals, January 22, 2024

11. Superintendent - Informational Item

1. [Policy](#) 2271- College Credit Plus Program

12. Meeting Notification**A. * Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, February 12, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

13. Consent Calendar

Mrs. Krista Bair left at 7:48 p.m.

A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar

Mrs. Krista Bair left at 7:48 p.m.

Motion by Mr. Ryan DiFranco

Second by Mrs. Denise Verdi

Bair N/A DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-20

Motion Approved 4-0

14. Other Business**A. Adjourn to Executive Session**

It is recommended that the Board move into Executive Session.

Moved by Mrs. Jaime Shatsman, seconded by Mrs. Denise Verdi, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 7:50 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
X	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Bair N/A DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-21
 Motion Approved 4-0

Mrs. Krista Bair reentered at 7:51 p.m.

Reconvened 8:14 p.m.

15. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-22
 Motion Approved 5-0

Adjourned 8:15 p.m.

 Treasurer

 President