

**ORGANIZATIONAL MEETING (Monday, January 8, 2024)**

*Generated by Alyse Allison on Tuesday, January 23, 2024*

**1. Organizational**

**A. 5:45 p.m. Tax Hearing**

Please [click here](#) to view the Tax Budget.

**B. Call to Order**

**C. Roll Call- 6:00 p.m.**

- Mrs. Krista Bair - Present
- Mr. Ryan DiFranco - Present
- Mrs. Denise Verdi - Present
- Mrs. Jaime Shatsman - Present
- Mrs. Stacy Menser - Present

**D. Pledge of Allegiance**

**E. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-01
Motion Approved					5-0

**F. Award Recognition**

A motion was made to amend the agenda by adding 1F Award Recognition

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-02
Motion Approved					5-0

A Financial Award (proclamation) was presented by representative Daniel Troy

**G. Oath of Office to Elected board members- Ryan DiFranco, Jaime Shatsman and Denise Verdi**

**H. Election and Oath of Office - Board of Education President to one-year term (3313.14)**

A motion was made to approve Mrs. Stacy Menser as BOE President for a one year term.

Motion by Mrs. Denise Verdi

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-03
Motion Approved					5-0

**I. Election and Oath of Office - Board of Education Vice-President to one-year term (3313.14)**

A motion was made to approve Mrs. Jamie Shatsman as BOE Vice-President for a one-year term.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-04
Motion Approved					5-0

**J. Legislative Liaison**

President Stacy Menser appointed Vice-President Jaime Shatsman as the 2024 Legislative Liaison.

**K. Establishment of 2024 Board of Education Meeting Dates**

Motion to approve the Establishment of 2024 Board of Education Meeting Dates.

Motion by Mrs. Denise Verdi

Second by Mrs. Krista Bair

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-05
----------	--------------	-----------	--------------	------------	---------

Motion Approved

5-0

Please [click here](#) to view the 2024 Board Meeting Dates.

#### **L. OSBA Annual Membership Dues**

Be it resolved upon the recommendation of the Superintendent and Treasurer dues are paid for membership in the Ohio School Boards Association for CY24 in the amount of \$9,999.00 that includes an Electronic Subscription to OSBA Briefcase. (Last year's expense was \$9,476.00).

A motion was made to postpone to the January 22,2024 regular board meeting.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-06

Motion Approved      5-0

Please [click here](#) to view the Willoughby-Eastlake City 2024 Membership Invoice.

#### **M. OSBA Legal Assistance Fund**

Be it resolved upon the recommendation of the Superintendent and Treasurer the Board enter into a contract with OSBA for the Legal Assistance Fund Consultant Services for the period of January 1, 2024 through December 31, 2024. Cost for this service is \$250.00.

A motion was made to postpone to the January 22,2024 regular board meeting.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-07

Motion Approved      5-0

#### **N. \* Robert's Rules**

Robert's "Rules of Order" will be used in the absence of Board Policy.

#### **O. \* Certified Public Records**

It is recommended that the Board designate Nicholas Ciarniello, Treasurer, as the designee on behalf of Ryan DiFranco, Jaime Shatsman, and Denise Verdi, for their public records training pursuant to Ohio Revised Code 149.43(E)(1).

#### **P. \* Establishment of Service Fund for FY2024**

#### **Q. \* Recommendations by Board of Education to authorize the Treasurer**

Please [click here](#) to view the WECS- Tax Advance Resolution CY2024

#### **R. \* Legal Counsel Appointments**

Be it resolved upon the recommendation of the Superintendent that the Superintendent of Schools and his designees be authorized to contact legal counsel as necessary for the successful performance of their duties. Legal counsel is designated to be: -Squire Patton Boggs -Weston Hurd -Peters, Kalail & Markakis Co., LPA -Harpst Becker

#### **S. \* Board of Education Meeting Minutes**

Provided the Board of Education Members receive the minutes of previous meetings at least three or more days in advance of a meeting, authorization is given for the Board to waive reading of the minutes at that meeting.

#### **T. \* Resolution Requesting Notification**

Be it resolved upon the recommendation of the Treasurer to approve the resolution requesting that the Board of Education be notified by the Tax Commissioner of any application for exemption from taxation for any property located within the district. The resolution is pursuant to §5715.27.

#### **U. \* Tax Budget for Fiscal Year 2025**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Tax Budget for FY25 be adopted. Please [click here](#) to view the Tax Budget FY25.

#### **V. \* Resolution for Group Health, Vision and Dental Insurance for board members**

Be it resolved upon the recommendation of the Superintendent and Treasurer that Board Members may participate, at their own expense, in group health, vision and dental insurance plans provided to employees of the district.

#### **W. \* Pre-authorization of Advance of Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Treasurer shall be authorized to make adjustments, transfers and additional modifications to budget up to \$4,000,000, revenue and appropriation accounts, as necessary, to update and close each month during the fiscal year to include fiscal year end.

**X. \* Hiring Authority**

Be it resolved that the Willoughby-Eastlake Board of Education authorize the Superintendent to employ personnel on a temporary basis between Board meetings.

**2. Board Resolutions**

**A. \* Board of Education Member Compensation Resolution**

Be it resolved that the current members of the Willoughby-Eastlake Board of Education shall be compensated at \$125.00 per meeting attended in calendar year 2024 for a maximum of 36 meetings.

**B. \* Adoption of the following policy:**

Be it resolved that the following policy be adopted.

1. Policy [0168](#)- Minutes

**3. Meeting Notification**

**A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, January 22, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**4. Consent Calendar**

**A. Adoption of Consent Calendar**

A motion was made to approve the Adoption of Consent Calendar.

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-08  
 Motion Approved      5-0

**5. Other Business**

**A. Adjourn to Executive Session**

It is recommended that the Board move into Executive Session.

Moved by Mrs. Krista Bair, seconded by Mr. Ryan DiFranco, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 6:48 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
<b>X</b>	Matters required to be kept confidential by state or federal law

Action will not be taken.

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-09  
 Motion Approved      5-0

Reconvened at 7:41 p.m.

**6. Closing**

**A. Adjournment**

Motion to adjourn.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye

DiFranco Aye

Verdi Aye

Shatsman Aye

Menser Aye

R-24-10

Motion Approved

5-0

Adjourned 7:41 p.m.

---

Treasurer

---

President