



Willoughby-Eastlake City Schools  
www.weschools.org

Petermann Transportation  
440/975-3736

---

## ALTERNATE BUS STOP REQUEST FORM

---

Willoughby-Eastlake City Schools and Petermann Transportation are committed to safe transportation. In order to ensure that your student is transported safely to the alternate address/child care provider requested, please fill out and submit the following information below. All conditions stated below must be met.

### **Conditions for Alternate Stop**

1. Request form must be submitted by July 1<sup>st</sup>.
2. Students are only permitted one alternate stop.
3. Alternate stop must be located within the boundaries of the student's HOME school.

**\*Mail:** Petermann/W-E Transportation: 33505 Curtis Blvd, Eastlake OH 44095

**Email:** [businfo@weschools.org](mailto:businfo@weschools.org)

**Fax:** (440) 975-3735

STUDENT NAME:	
SCHOOL ATTENDING:	GRADE:
HOME ADDRESS:	CITY:
PHONE NO:	PARENT NAME:
<b>ALTERNATE LOCATION INFORMATION</b>	
DAYCARE FACILITY/SITTER NAME:	
ALTERNATE ADDRESS:	CITY:
PHONE NO:	ALTERNATE LOCATION START DATE: <i>(Must be approved &amp; requires 48-hour notice)</i>
<b>My child should be picked up from (dropped off at) the alternate stop five (5) days per week in the:</b>	
<input type="checkbox"/> Morning	<input type="checkbox"/> Afternoon
<b>HEADSTART PRESCHOOL STUDENTS ONLY:</b>	
<input type="checkbox"/> My child attends Headstart on Friday and will require special transportation considerations.	

---

Parent/Guardian Signature

Phone

Email

Date