

BOARD MEETING (Monday, February 12, 2024)

Generated by Alyse Allison on Wednesday, February 14, 2024

As Supplemented by the video recording that can be found [here](#).

1. Introduction**A. Call to Order****B. Roll Call- 6:00 p.m.**

Mrs. Krista Bair - Present

Mr. Ryan DiFranco - Present

Mrs. Denise Verdi - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

C. Pledge of Allegiance**2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-26
Motion Approved					5-0

3. Honors/Presentations**A. Longfellow Elementary School and School of Innovation Presentations**

1. Karen Pasquale, Principal of Longfellow Elementary School and Michael Bonick, Principal of the School of Innovation will recognize staff members and students for their achievements.

President Menser declared a five minute recess.

4. Community Engagement**A. Public Comment**

1. Denise Ward of Richmond Heights/Willoughby, OH- Commendation for Grant and Principal Brown

2. Angie Prohaska of Willowick, OH- Parental Rights

5. Board Members' Business**A. Board Discussion**

1. Board member Bair gave an update on the most recent CAC meeting.

B. Legislative Update

1. Vice President Shatsman gave an overview as to what is going on at the Statehouse.

6. Minutes**A. Approval of Minutes of January 8, 2024**

A motion was made to approve the regular board meeting minutes of January 8, 2024.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-27
Motion Approved					5-0

Please [click here](#) to view the January 8, 2024 Minutes

B. Approval of Minutes of January 18, 2024

A motion was made to approve the regular board meeting minutes of January 18, 2024.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Denise Verdi

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-28
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Motion Approved 5-0
 Please [click here](#) to view the January 18, 2024 Minutes

C. Approval of Minutes of January 22, 2024

A motion was made to approve the regular board meeting minutes of January 22, 2024.

Motion by Mr. Ryan DiFranco

Second by Mrs. Krista Bair

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-29

Motion Approved 5-0

Please [click here](#) to view the January 22, 2024 Minutes

D. Approval of Minutes of January 25, 2024

A motion was made to approve the regular board meeting minutes of January 25, 2024.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-30

Motion Approved 5-0

Please [click here](#) to view the January 25, 2024 Minutes

7. Treasurer's Report

A. * Financial Report for Month Ending January 31, 2024

A motion was made to approve Financial Report for Month Ending January 31, 2024.

Please [click here](#) to view January 2024 Financials.

B. * Establishment of Petty Cash Accounts

RESOLUTION TO ESTABLISH PETTY CASH ACCOUNTS

WHEREAS, §3313.291, ORC, permits the Board of Education of a school district to establish petty cash accounts from which the treasurer may draw moneys by signed check for purchases made within the district; and

WHEREAS, the resolution shall specify the maximum amount of money that may be placed in the account and designate the district officials who may draw moneys from the account; and

WHEREAS, the resolution shall specify the requirements and procedures for replenishing the account.

THEREFORE, be it resolved by the Board, that thee following petty cash accounts will be established and replenished on the imprest basis by the district officials authorized for the custody, care and the making of disbursements from the respective accounts.

Petty Cash Fund	Amount	Designated School Official Principal / Admin	Designated School Official Secretary / Admin
Practical Nursing	\$200.00	Lori Klonowski, Director	Donna Solano

C. * Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding Grant	Fund/SCC	School	Amount
The Berlin Family Education Association	007-9011		3,097.30
The Berlin Family Education Association	007-9035		7,990.01
Rebel Families	019-9220		3,351.21
The Lakeland Foundation-Partners in Science Excellence	019-9223		500.00
The Lakeland Foundation-Partners in Science Excellence	019-9323		500.00
Ohio Department of Higher Education	499-9124		67,592.00
Ohio Department of Higher Education	499-9324		258,333.30
The Ohio Grants Partnership	499-9024		30,000.00
Department of Education and Workforce	599-9624		10,000.00

D. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
019-9223	SHS	South Lakeland PSE
019-9323	WMS	Willoughby Lakeland PSE
499-9024	NHS/SHS	OAG School/Law Enf Tech Linking Safety Grant
499-9124	NCI-E	Ohio Work Ready Grant Program
499-9324	NCI-E	Super Rapids Grant
599-9624	WMS	NSLP Equipment Assistance Grant

E. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
242439	Dominion East Ohio Gas Company	42,000.00	45,421.46	3,421.46

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
244367	STRS	7,976.15	Purchase Service Credit
244550	Electrical Appliance Report Service, Inc.	6,965.00	Install of New Generator

F. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY24 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9011	SHS	South Berlin	3,098.00	New FY24 Budget Only
007-9035	NHS	North Berlin	24,000.00	Revised FY24 Budget Only
018-9132	BOE	Early Literacy Program	1,000.00	New FY24 Budget; New FY24 Purpose & Goals
018-9310	EMS	Eastlake (Main)	12,170.00	Revised FY24 Budget Only
018-9430	Jefferson	Jefferson (Main)	11,000.00	Revised FY24 Budget Only
200-9001	EMS	Eastlake Instrumental Music	8,360.00	Revised FY24 Budget Only
200-9008	EMS	Eastlake Art Club	1,890.00	Revised FY24 Budget Only
200-9331	NHS	North High Class of 2027	240.00	Revised FY24 Budget Only
019-9220	SHS	Rebel Families	8,840.00	New FY24 Budget Only
019-9223	SHS	South Lakeland PSE	500.00	New FY24 Budget Only
019-9323	WMS	Willoughby Lakeland PSE	500.00	New FY24 Budget Only

Please [click here](#) to view February 2024 SA.

G. * Gifts and Donations

- 1. Rose Turner donated a 2003 Toyota Highlander to the NCI Willoughby's Auto Collision Program.
- 2. Willoughby-Eastlake School of Innovation PTO donated \$5,452.07 to reimburse the district for the 2022-2023 SOI Field Trip and Transportation Costs.
- 3. Willoughby-Eastlake Schools Foundation donated \$5,194.68 to various student activities accounts.
- 4. Mary Fitzgerald donated \$456.86 to 200-9001 Eastlake Instrumental Music to purchase amplifiers.

H. * Performing Arts Center (PAC) Rental Fees and Guidelines

Be it resolved upon the recommendation of the Superintendent that the 2024 Rental Fees and Guidelines for the Performing Arts Center (PAC) be approved.

Please [click here](#) to view the 2024 PAC Rental Fees and Guidelines.

8. Treasurer - Resolutions

A. Property Valuation Complaint

Be it resolved upon the recommendation of the Superintendent and Treasurer that the resolution authorizing the filing of an original complaint against the valuation of real property pursuant to the Ohio Revised Code Section 5715.19 be approved

Please [click here](#) to view the Increase Complaint Board Resolution- Jones Estates Chagrin OH LLC.

B. Property Valuation Complaint

Be it resolved upon the recommendation of the Superintendent and Treasurer that the resolution authorizing the filing of an original complaint against the valuation of real property pursuant to the Ohio Revised Code Section 5715.19 be approved

Please [click here](#) to view the Increase Complaint Board Resolution- Willoughby AL Realty LLC.

C. Property Valuation Complaint

Be it resolved upon the recommendation of the Superintendent and Treasurer that the resolution authorizing the filing of an original complaint against the valuation of real property pursuant to the Ohio Revised Code Section 5715.19 be approved

Please [click here](#) to view the Increase Complaint Board Resolution- BPVA Properties LLC.

D. Property Valuation Complaint

Be it resolved upon the recommendation of the Superintendent and Treasurer that the resolution authorizing the filing of an original complaint against the valuation of real property pursuant to the Ohio Revised Code Section 5715.19 be approved

Please [click here](#) to view the increase Complaint Board Resolution- Amza OJGH LLC.

E. Consent Vote

A motion was made to approve items 8A to 8D

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Nay	Verdi Nay	Shatsman Aye	Menser Aye	R-24-31
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Motion Approved					3-2
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9. Superintendent's Announcements

A. Update on North/South Experience Nights

- 1. Dr. Ward gave an overview of the North and South Highschool experience nights.

B. Important Dates Semester 2; Calendars for 2024-2025 and 2025-2026

- 1. Dr. Ward highlighted a few important dates that are coming up.

C. Student Advisory Update

- 1. Dr. Ward and the students on the committee visited 68 Hours of Hunger. They are working on a fundraiser, "Food Fight 24".

D. Parent Advisory Update

1. Dr. Ward gave an overview of the committee.

E. Portrait Steering Committee

1. Dr. Ward is hoping to have the portrait finalized in April.

10. Superintendent - Resolutions

A. FLOCK Safety Platform

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the district use grant funds awarded to the district from the Ohio Attorney General's office in the amount of \$30,000.00 for the purchase of the Flock Safety Platform for the high school parking areas in the amount of \$31,250.00.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-32

Motion Approved

5-0

Please [click here](#) to view the FLOCK Safety Cameras.

B. Office Construction Project at NCI-Eastlake

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the district use grant funds awarded to the district in the amount of \$58,250.00 for the the Nursing Office Construction Project at NCI-Eastlake.

Motion by Mr. Ryan DiFranco

Second by Mrs. Jaime Shatsman

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-33

Motion Approved

5-0

Please [click here](#) to view the Classic Design and Construction Estimate.

C. Auction of Mobile FAB LAB Trailer

A motion was made to resolve upon the recommendation of the Superintendent and Treasurer that the 2018 Mobile FAB LAB Trailer be auctioned.

Motion by Mrs. Denise Verdi

Second by Mrs. Krista Bair

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-34

Motion Approved

5-0

Please [click here](#) to view the FAB LAB Mobile Trailer.

D. * 2024-2025 College Credit Plus (CCP) Memorandum of Understanding (MOU) with Cuyahoga Community College

Be it resolved upon the recommendation of the Superintendent that the 2024-2025 College Credit Plus (CCP) Agreement with Cuyahoga Community College be approved.

Please [click here](#) to view the Cuyahoga Community College Agreement.

E. * Adoption of Policy: College Credit Plus Program

Be it resolved that the following policy be adopted.

Please [click here](#) to view The Revised College Credit Plus Program.

F. * Overnight and/or Out of State Trip Request

Be it resolved upon the recommendation of the Superintendent that an educational trip for the students of the Business Academy from NCI-W to participate in the Ohio DECA Career Development Conference in Columbus, Ohio, on Friday, March 8, 2024 through Sunday, March 10, 2024 be approved and a waiver for one day of missed school be granted.

11. Personnel Agenda

A. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel Agenda February 12,2024.

B. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel Agenda February 12, 2024.

C. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the 2023-2024 Supplemental Contracts February 12, 2024.

12. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, March, 11, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

13. Consent Calendar

A. Adoption of Consent Calendar

A motion was made to adopt the Consent Calendar

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-35
 Motion Approved 5-0

14. Other Business

A. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.

Moved by Mrs. Krista Bair, seconded by Mrs. Jaime Shatsman, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 7:19 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
X	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will be taken.

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-36
 Motion Approved 5-0

Reconvened 8:09 p.m.

B. Action to be taken

Be it resolved upon the recommendation of the Superintendent and Treasurer that the resolution be approved.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-37
 Motion Approved 5-0

15. Closing

A. Adjournment

A motion was made to to adjourn.

Motion by Mrs. Krista Bair

Second by Mrs. Jaime Shatsman

Bair Aye DiFranco Aye Verdi Aye

Shatsman Aye

Menser Aye

R-24-38

Motion Approved

5-0

Adjourned 8:14 p.m.

Treasurer

President