

**REGULAR BOARD MEETING (Monday, June 3, 2024)**

Generated by Alyse Allison on Tuesday, June 4, 2024

As Supplemented by the video recording that can be found [here](#).

**1. Introduction****A. Call to Order****B. Roll Call- 6:00 p.m.**

Mrs. Krista Bair - Present

Mr. Ryan DiFranco - Present

Mrs. Denise Verdi - Present

Mrs. Jaime Shatsman - Present

Mrs. Stacy Menser - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-84
					5-0

Motion Approved

**3. Presentation****A. VHO Presentation**

1. Vice President Shatsman introduced Bill Phillis and Dennis Willard with Vouchers Hurt Ohio.

2. Bill and Dennis gave an overview about themselves, the coalition, and the litigation they have been a part of.

3. Bill and Dennis talked about going to trial in regards to the EdChoice Voucher Program.

**4. Community Engagement****A. Public Comment**

1. Robert Tarr of Willoughby, OH- Homework Assignment #2 for the school board.

2. Tony Hocevar of Richmond Heights, OH- Introducing himself as a candidate for the State Representative for the 23rd House District.

3. Aaron Reedy of Willoughby Hills, OH- Mental Health Contract.

4. Jim Clements of Willoughby, OH- Student Achievements.

**5. Board Members' Business****A. Board Discussion****B. Sale of Property**

Greg Sommers from Sommers Real Estate gave a brief presentation regarding the Shankland property.

**C. Legislative Update**

1. Vice President Shatsman gave an update about bills moving through the house and senate.

2. Governor Dewine signed HB 250 which was to reduce the usage of cellphones in school.

**D. \* Legal Counsel Appointment**

Be it resolved that the Superintendent of Schools and his designees be authorized to contact the following legal counsel as necessary for the successful performance of their duties: Law Offices of John Podgurski, LLC

**6. Minutes****A. Approval of Minutes May 8, 2024**

A motion was made to approve the special board meeting minutes of May 8, 2024

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair  
 Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-85  
 Motion Approved 5-0  
 Please [click here](#) to view May 8, 2024 Minutes.

**B. Approval of Minutes of May 13, 2024**

A motion was made to approve the regular board meeting minutes of May 13, 2024.  
 Motion by Mr. Ryan DiFranco  
 Second by Mrs. Denise Verdi  
 Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-86  
 Motion Approved 5-0  
 Please [click here](#) to view May 13, 2024 Minutes.

**C. Approval of Minutes of May 30, 2024**

A motion was made to approve the special board meeting minutes of May 30, 2024.  
 Motion by Mr. Ryan DiFranco  
 Second by Mrs. Jaime Shatsman  
 Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-87  
 Motion Approved 5-0  
 Please [click here](#) to view May 30, 2024 Minutes.

**7. Treasurer's Report**

**A. FY25 Temporary Appropriations**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Temporary Appropriations for FY25 be approved.  
 Motion by Mrs. Krista Bair  
 Second by Mrs. Denise Verdi  
 Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-88  
 Motion Approved 5-0  
 Please [click here](#) to view the FY25 Temporary Appropriations and please [click here](#) to view the Appropriation Resolution & 412 certificate.

**B. Willoughby-Eastlake Public Library 2025 Budget Request**

WHEREAS, the Board of Education is required to approve the Annual Tax Budget developed by the Board of Trustees of the Willoughby-Eastlake Public Library; and

WHEREAS, the Board of Library Trustees is required to submit its 2025 Annual Tax Budget for the consideration of the County Budget Commission prior to July 20, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Board approve the attached budget of the Board of Library Trustees for the year commencing January 1, 2025.

Motion by Mr. Ryan DiFranco  
 Second by Mrs. Jaime Shatsman  
 Bair Aye DiFranco Aye Verdi Aye Shatsman Aye Menser Aye R-24-89  
 Motion Approved 5-0  
 Please [click here](#) to view the 2025 Library Tax Budget.

**C. \* Advance of General Funds**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the General Fund advance of \$1,000,000.00 to the following fund in order to ensure an adequate balance per ORC 9.833 at fiscal year end be approved.

Fund-SCC	Advance
024-9001	1,000,000.00

**D. \* Transfer of Funds to Close Account**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
507-9122 American Rescue Plan	507-9123 American Rescue Plan	22,907.66

**E. \* Purchase Orders**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved: WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
244704	Pressworks Holdings, LLC	7,500.00	14,393.11	6,893.11
243431	Lake County YMCA	10,000.00	21,855.31	11,855.31
242440	The Illuminating Company	1,149,000.00	1,196,768.01	47,768.01

**F. \* Gifts and Donations**

1. Operation Keepsake, Inc. donated \$1,000.00 to 018-9320 Willoughby (Main) to be used for the students.
2. Costco Workplace Giving Campaign donated \$480.00 to 018-9311 Eastlake Autism.
3. The Willoughby- Eastlake School of Innovation PTO donated \$2,558.27 to 018-9250 School of Innovation (Main) for Field Trip Transportation, Tickets, and Program Fee.
4. The Willoughby-Eastlake School of Innovation PTO donated \$250.00 to 018-9250 School of Innovation (Main) for author Ben Mikaelson's Question and Answer Zoom Session.
5. Playhouse Square Foundation donated \$267.00 to 018-9420 Grant (Main) for Grade 2 Field Trip Transportation on 3/7/2024.
6. Longfellow PTA donated \$2,242.58 to 018-9440 Longfellow (Main) for Field Trip Transportation.

**8. Superintendent's Announcements**

**A. Community Advisory Committee Update**

1. The committee provided an overview from their 23-24 year. This was the first year in existence.
2. They provided a recommendation to the board on how to improve their communication and website. Please [click here](#) to view the 2023-2024 Community Advisory Update.

**B. Graduation Review**

1. Dr. Ward, Superintendent, gave a shoutout to both North High School and South High School for their graduation ceremonies.

**9. Superintendent - Resolutions**

**A. Managed Print Services Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Managed Print Services Agreement with OBM to provide all toner, parts and support services for all of the district's printers for a 60 month period beginning July 1, 2024 be approved.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-90  
 Motion Approved      5-0

Please [click here](#) to view the Managed Print Services Agreement.

### **B. Copier Lease Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that a 60 month agreement to lease copiers for the district in the amount of \$7,748.42 per month beginning July 1, 2024, be entered into with LEAF Capital Funding (on behalf of OBM) the company that received the highest matrix score.

Motion by Mr. Ryan DiFranco

Second by Mrs. Jaime Shatsman

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-91

Motion Approved      5-0

Please [click here](#) to view the Copier Lease Agreement.

### **C. Food Service Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with Compass USA (Chartwells), the food service management company, effective July 1, 2024 - June 30, 2025 be approved.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-92

Motion Approved      5-0

Please [click here](#) to view the Food Service Agreement with Compass Group USA, please [click here](#) to view the Value of a School Lunch Flyer, please [click here](#) to view the Breakfast Meal Pattern 2022-2023-2024, please [click here](#) to view the Lunch Meal Pattern 2022-2023-2024, please [click here](#) to view the WE Board Presentation 6-3-2024.

### **D. Crossroads Health Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement for services with Crossroads Health effective for the 2024-2025 school year be approved.

Motion by Mr. Ryan DiFranco

Second by Mrs. Krista Bair

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-93

Motion Approved      5-0

Please [click here](#) to view the Crossroads Health Agreement.

### **E. Memorandum of Agreement with WETA (Willoughby-Eastlake Teachers Association)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WETA for the 2024-2025 school year be approved.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-94

Motion Approved      5-0

Please [click here](#) to view the WETA Memorandum of Agreement.

### **F. Memorandum of Understanding with OAPSE #159**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Understanding with OAPSE #159 expiring on August 31, 2024 be approved.

Motion by Mrs. Krista Bair

Second by Mrs. Denise Verdi

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-95

Motion Approved      5-0

Please [click here](#) to view the OAPSE 159 Memorandum of Understanding.

### **G. Ratification of the Tentative Agreement with OAPSE Local 159**

WHEREAS, the Ohio Revised Code, Chapter 4117, mandates that school districts and other public agencies collectively bargain with employees regarding hours, wages, and other terms and conditions of employment; and WHEREAS, the District has recently concluded negotiations with OAPSE Local159; and WHEREAS, said Local have ratified the tentative agreement reached through these negotiations; NOW, THEREFORE, BE IT RESOLVED, that the collective

bargaining contract with OAPSE Local 159 for the period commencing September 1, 2024 and terminating August 31, 2026 be ratified.

Motion by Mrs. Jaime Shatsman

Second by Mrs. Krista Bair

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-96
Motion Approved					5-0

Please [click here](#) to view the 2024-2026 OAPSE 159 Tentative Agreement.

#### **H. Ratification of the Tentative Agreement with OAPSE Local 163**

WHEREAS, the Ohio Revised Code, Chapter 4117, mandates that school districts and other public agencies collectively bargain with employees regarding hours, wages, and other terms and conditions of employment; and WHEREAS, the District has recently concluded negotiations with OAPSE Local163; and WHEREAS, said Local have ratified the tentative agreement reached through these negotiations; NOW, THEREFORE, BE IT RESOLVED, that the collective bargaining contract with OAPSE Local 163 for the period commencing September 1, 2024 and terminating August 31, 2026 be ratified.

Motion by Mrs. Krista Bair

Second by Mrs. Denise Verdi

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-97
Motion Approved					5-0

Please [click here](#) to view the 2024-2026 OAPSE 163 Tentative Agreement.

#### **I. Associate Principal, High School Salary Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Associate Principal, High School Salary Schedule be approved.

Motion by Mr. Ryan DiFranco

Second by Mrs. Krista Bair

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-98
Motion Approved					5-0

Please [click here](#) to view the Associate Principal, High School Salary Schedule.

#### **J. Adult Nursing Salary Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Adult Nursing Salary Schedule be approved.

Motion by Mrs. Jaime Shatsman

Second by Mr. Ryan DiFranco

Bair Aye	DiFranco Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-99
Motion Approved					5-0

Please [click here](#) to view the Adult Nursing Salary Schedule.

#### **K. \* 2024-2025 School Fees**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the fee schedules for materials other than textbooks used in the classroom for the 2024-2025 school year be approved.

Please [click here](#) to view the 2024-2025 Elementary School Fee Schedule, please [click here](#) to view the 2024-2025 Secondary School Fee Schedule.

#### **L. \* 2024-2025 Co-Curricular Activity Fee Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Co-Curricular Activity Fee Schedule for the 2024-2025 school year be approved.

Please [click here](#) to view the 2024-2025 Co-Curricular Fees.

#### **M. \* Contract for Furnishing School Pictures**

Be it resolved upon the recommendation of the Superintendent that the contract for furnishing school pictures for the 2024-2025 school year be awarded to: Cirino Photography.

Please [click here](#) to view the Photography quote.

**N. \* Special Service Agreements**

Be it resolved upon the recommendation of the Superintendent and Treasurer that agreements be entered into with the following institutions to provide special services to students for the 2024-2025 school year: Keypoint Transportation LLC; Mentor Cardinal Autism Resource and Education School (CARES); Re-Education - Student Service Agreement-ASPIRE; Re-Education - Occupational Therapy; Re-Education - Speech Therapy; Re-Education Transportation - Transportation Aid; Re-Education - Transportation Services; and Re-Education - Student Service Agreement-ACCESS. Please [click here](#) to view the Keypoint Transportation Agreement, please [click here](#) to view the Mentor Cardinal Autism Resource and Education School (CARES) Agreement #1, please [click here](#) to view the Mentor Cardinal Autism Resource and Education School (CARES) Agreement #2, please [click here](#) to view the Re-Education- Student Service Agreement-ASPIRE, please [click here](#) to view the Re-Education- Occupational Therapy, please [click here](#) to view the Re-Education- Speech Therapy, please [click here](#) to view the Re-Education Transportation- Transportation Aid, please [click here](#) to view the Re-Education- Transportation Service, please [click here](#) to view the Re-Education- Student Service Agreement- ACCESS.

**O. \* Surplus Sale Agreement with Fast Track Marketplace**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the surplus sale agreement with Fast Track Marketplace to auction middle school furniture be approved.  
Please [click here](#) to view the Fast Track Marketplace Agreement.

**P. \* Adoption of the Following Policy: Northern Career Institute Gramm-Leach-Bliley Act (GLBA) Security Plan**

Be it resolved upon the recommendation of the Superintendent that the following policies be adopted.  
Please [click here](#) to view the Northern Career Institute Gramm-Leach-Billey Act (GLBA) Security Plan.

**10. Personnel Agenda****A. \* Administrative Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.  
Please [click here](#) to view the Administrative Personnel Agenda.

**B. \* Certified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.  
Please [click here](#) to view the Certified Personnel Agenda.

**C. \* Classified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.  
Please [click here](#) to view the Classified Personnel Agenda.

**D. \* Supplemental Contracts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.  
Please [click here](#) to view the Supplemental Contracts.

**11. Meeting Notification****A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, July 8, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**12. Consent Calendar****A. Adoption of Consent Calendar**

A motion was made to adopt the Consent Calendar  
Motion by Mrs. Krista Bair  
Second by Mr. Ryan DiFranco

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-100

Motion Approved

5-0

**13. Other Business**

**A. Adjourn to Executive Session**

It is recommended that the Board move into Executive Session.

Moved by Mrs. Jaime Shatsman, seconded by Mrs. Krista Bair, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 7:43 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
<b>X</b>	Appointment and/or employment of a public employee
	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Bair Aye      DiFranco Aye      Verdi N/A      Shatsman N/A      Menser Aye      R-24-101  
 Motion Approved      5-0  
 Reconvened at 8:35p.m.

**14. Closing**

**A. Adjournment**

A motion was made to adjourn.

Motion by Mrs. Krista Bair

Second by Mr. Ryan DiFranco

Bair Aye      DiFranco Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-102  
 Motion Approved      5-0  
 Adjourned 8:36 p.m.

\_\_\_\_\_  
 Treasurer

\_\_\_\_\_  
 President