



ATTENDANCE & DISMISSAL INFORMATION

REPORTING ABSENCES

It is the expectation of the State of Ohio, as well as the Willoughby-Eastlake School District, that your student attends school on a regular basis. Please report your child's absence to their home school. If you do not notify the school of your child's absence, they will be marked unexcused. We will follow the State Guidelines for HB 410 regarding attendance. If your child is not attending regularly, school staff will reach out to you in the form of an attendance letter notifying you of the absences that have accumulated. At that point you will be asked to attend a meeting to work out these challenges. Please click on this link, [HB 410](#), for further information about the important of attending school in Ohio. We don't want any family to have to deal with the potential outcomes of students not attending school.

To report an absence, late arrival, or early release: Please call (440) 283-4085 or email grant.attendance@weschools.org You can have your doctor's note faxed directly to us at (440) 918- 8980.

If your child has a doctor's appointment please have the doctor's note faxed to us at (440) 918- 8980 so we can excuse the absence.

To make a change to your child's dismissal plans: By 2 pm, please call (440) 942-5944 or email grant.dismissal@weschools.org

One or Two days a week doesn't seem like much but...

If your child misses...	That equals...	Which is...	And over 13 years of schooling a student misses...
1 day every 2 weeks	20 days per year	4 weeks per year	Nearly 1½ years
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

How about 10 minutes late or leaving early per day?

If your child is missing...	That equals...	Which is...	And over 13 years of schooling a student misses...
10 minutes per day	50 minutes per week	Nearly 1½ weeks per year	Nearly ½ a year
20 minutes per day	1 hour and 40 minutes per week	Nearly 2½ weeks per year	Nearly 1 a year
30 minutes per day	Half a day per week	4 weeks per year	Nearly 1 ½ a years
1 hour per day	1 day per week	8 weeks per year	Over 2 ½ a year