

## MAYFIELD EXCEL TECC INFORMATION & WILL NOT RIDE NOTIFICATION

Dear Parent/Guardian & Students,

In preparation of the upcoming school year 2016-2017, we are currently planning transportation for students enrolled in the Mayfield Excel Tecc Program. You are *required to advise us if the student will not be using all or some of the transportation service provided by Willoughby-Eastlake*. Please fill out the form below and fax, email or u.s. mail using the information provided above. If for any reason your transportation needs should change during the school year please notify us so that we can make the necessary arrangements.

This year's Bus Pass information will be mailed to homes August 10, 2016. All Home to School/Shuttle information will be listed on your bus pass based on the program information given to us.

As this is a new program, please be aware that students enrolled in these programs outside our District may require a transfer at the Mayfield bus hub to reach the actual program location.

Programs that begin at the start of the school day will require students to be picked up from assigned bus stops and arrive at our transfer location of NHS or SHS. The Shuttle buses will depart no later than 6:30AM in order to arrive at the Mayfield Bus Hub on time.

Programs that begin Midday will depart NHS or SHS at scheduled times and travel to the Mayfield Bus Hub. At the end of the day, students will use the Mayfield Bus Hub and board our bus waiting there at 3:00 to arrive at our afternoon transfer location of South High school where they will board their home-bound bus.

**If your student has permission to park a car at NHS or SHS, please call Transportation so that we can assign you to that location instead of at home, and notify the bus driver.**

Thank you in advance for your co-operation.

Students Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Grade: \_\_\_\_\_

City: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Parent Daytime Phone #: \_\_\_\_\_

High School Attending: \_\_\_\_\_ Excel Tecc Program Attending: \_\_\_\_\_

**Please CIRCLE all that apply:**

WILL NOT RIDE Home  
to Program MORNINGS.

WILL NOT RIDE HS  
to Program MIDDAY.

WILL NOT RIDE  
ALL WAYS

WILL NOT RIDE Return Back.

WILL NOT RIDE Return Back.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date