LATE RELEASE/EARLY DISMISSAL AUTHORIZATION

WILLOUGHBY SOUTH HIGH SCHOOL

Student’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Guidelines: By State Law the official school day for each full-time student consist of not less than six (6) hours of scheduled classes or other guided learning experiences. Early Release/Late Arrival does not take precedence over the scheduling of academic classes. No automatic early release/late arrival will be granted. *Students may be released or arrive late when: they are a Senior or Junior, their schedule allows, they have their own transportation, and the early release/late arrival is approved by the student’s parent/guardian administration and counselor.*

Early Release/Late Arrival Regulations:

1. Must be passing all courses and maintain a 2.0 GPA
2. Students must leave the building for early release IMMEDIATELY Students in the building after their early release may be charged with trespassing. Students may not return to school to take a bus home!
3. Late arrival students must sign in and go immediately to their class.
4. Early Release and Late arrivals must always carry their card. If a student does not have their card they can be detained.
5. Early release/Late arrival authorization is a privilege granted to students who can accept the responsibilities as indicated above. Failure to comply with the above conditions may lead to suspension and/or revocation of these privileges.

**STUDENT AGREEMENT:**

I fully understand and agree to abide by the above regulations. Failure to comply with the above regulations may lead to suspension and or revocation of the privilege.

Student’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENTAL CONSENT:**

I give my son/daughter,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ permission to leave early or arrive late.

He/she will be leaving/arriving school at the end of \_\_\_\_\_\_\_\_\_ (period), at\_\_\_\_\_\_\_\_(time)

\_\_\_\_\_\_1st semester \_\_\_\_\_\_2nd semester \_\_\_\_\_\_\_Both semesters

Parent/Guardian Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_

I can be reached at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Phone number) or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(alt phone number)

**ADMINISTRATION’S AUTHORIZATION**

Administration’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Counselor’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of schedule change\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_